

MOTOR VEHICLE REGISTRATION CHECKLIST

Renewal of NH registration

(Please note no changes can be made if not appearing in person and/or supporting documentation is not provided)

- NH Driver's License *(unable to renew a registration without a NH driver's license)*
- Current registration or Notice to Renew
- Weight of vehicle is 8,000 pounds or less *(vehicles exceeding 8,000 must finish and pay for State portion at a State of New Hampshire DMV)*
- Apportioned plates *(must finish and pay for State portion at a State of New Hampshire DMV)*
- Registration is 3 months or more late *(must finish and pay for State portion at a State of New Hampshire DMV)*
- Want to change plates to vanity or special plates *(must finish and pay for State portion at a State of New Hampshire DMV)*
- Missing one plate *(please complete replacement form DSMV 23)*
- Under the age of 18 *(please complete form DSMV 38 and obtain parental/guardian signature)*
- Four (4) renewals or more are considered a fleet and must be dropped off. We will contact via phone when they are ready for pickup.
- All parking tickets (including surrounding towns) must be paid prior to the registration renewal

Transfer *(old plates to new vehicle)*

- NH Driver's License
- Current registration to old vehicle *(if original registration is lost please obtain a certified copy from a State of New Hampshire DMV)*
- Title *(if car is 1994 or newer)*
- Bill of Sale *(if car is 1993 or older)*
- Completed Vehicle Identification Number Verification Form TDMV 19A *(if car is 1993 or older)* **or** seller's NH registration.
- Notarized Power of Attorney for all owners if owners cannot be present
- Four (4) transfers or more are considered a fleet and must be dropped off. We will contact via phone when they are ready for pickup.
- All parking tickets (including surrounding towns) must be paid prior to the transfer of registration
- Under the age of 18 *(please complete form DSMV 38 and obtain parental/guardian signature)*

New Car and Motorcycle Registrations and New Numeric Plates

- NH Driver's License
- Title (*if car is 1994 or newer*) **or** (*blue*) application for title from NH dealer **or** Bill of Sale (*if car is 1993 or older*)
- Completed Vehicle Identification Number Verification Form TDMV 19A (*if car is 1993 or older*) or NH permanent registration
- Name and address of lien holder (*if applicable*)
- Name and address of whom or where you purchased the vehicle
- Current mileage
- Notarized Power of Attorney for all owners if owners cannot be present
- Four (4) new registrations or more are considered a fleet and must be dropped off. We will contact via phone when they are ready for pickup.
- All parking tickets (including surrounding towns) must be paid prior to the registration process
- Under the age of 18 (*please complete form DSMV 38 and obtain parental/guardian signature*)

New Car and Motorcycle Registrations and New Vanity or Special Plates

See above for necessary documents.

Please note special plates can only be ordered from a State of New Hampshire DMV at this time. The City of Nashua will process and charge for the municipal portion of the registration; the customer must continue to a state DMV who will complete and charge the appropriate state fees.

Vanity plates are \$25.00 above the cost of regular plates (annually) see application form for more details.

Moose plates are \$30.00 above the cost of regular plates (annually) see documentation for more details.

See a State of New Hampshire DMV for pricing and further information on the following plates:

- Veterans plates** are no charge, must present a DD214.
- Disabled Veteran plates** no charge for plates, must have a letter from military branch stating 100% disability.
- Agricultural and Farm plates**
- Apportioned Plates**
- Construction Equipment Plates**
- Hearse or Ambulance Plates**
- National Guard Plates**
- Purple Heart Plates**
- Gold Star Mother Plates**
- Street Rod Plates**
- Former Prisoner of War Plates**
- Commercial Plates**
- Antique Plates**
- Moped Plates**
- Pearl Harbor Plates**
- Street Rod Plates**
- Moped Plates**
- Hearse Plates**
- School Bus Plates**

New Residents to the State of New Hampshire

- Photo identification
- Proof of residence (*postmarked mail within 30 days to the owner at the Nashua address, utility bill, purchase and sales agreement, official lease agreement*)
- Out of state registration and/or title
- Name and address of lien holder (*if applicable*)
- Name and address of whom or where you purchased the vehicle
- Date of purchase
- Current mileage
- Notarized Power of Attorney for all owners if owners cannot be present
- Under the age of 18 (*please complete form DSMV 38 and obtain parental/guardian signature*)

Canadian Imports (*all information relative to Canadian Imports and the necessary forms and documents can be found at www.NHTSA.DOT.GOV/CARS/RULES/IMPORT*)

- Current or last plated Canadian original registration or certified copy
- Completed Form 19A (Verification of Vehicle Identification)
- Bill of sale from last registered to owner
- Declaration Form HS-7 (www.NHTSA.DOT.GOV)
- Current mileage (must verify if in miles or kilometers)

Temporary Plates

Must present a bill of sale and NH driver's license at a State of New Hampshire DMV

Walking Disability Plates and Placards

Applicant and physician must complete disability form DSMV 16 and present to a State of New Hampshire DMV. Permanent handicapped plates or hanging placard can be applied for in Concord, NH ONLY. Temporary hanging placards can be obtained at any State of New Hampshire DMV.

Surviving Spouse and changes to Title

- Must present a death certificate, surviving spouse's name must appear on death certificate. No charge to surviving spouse for title.
- Seller is deceased, no surviving spouse: requires a death certificate and copies of the official assignment of executor to the estate to be submitted with the prior title.

Registering and Titling Salvage Vehicles

- DSMV 547 (Vehicle Identification Form) and inspection of vehicle completed by Highway Patrol prior to re-titling and registration

Registering Trailers and Campers

- Utility trailers and campers under 3,000 pounds (gross vehicle weight) or over 15 years old require an original bill of sale, a completed Vehicle Identification Number Verification Form TDMV 19A or the seller's NH registration.
- Utility trailers and campers over 3,000 pounds (gross vehicle weight) or under 15 years old require the seller's title or Manufacturers Certificate of Origin.

Registering a Moped or Scooter

- The City of Nashua is not authorized to register mopeds or scooters; please register with any State of New Hampshire DMV.