

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA**

**Monday, February 4, 2019 at 5:30 PM
177 Lake Street, Nashua, NH
Training Classroom**

Moment of Silence

Pledge of Allegiance

Period for Public Comment

CONSENT AGENDA

Approval of Minutes:

19 20	January 7, 2019	Regular Meeting Minutes
19 21	January 24, 2019	Special Meeting Minutes

Communications:

19 22	From: Hollis Fire Department
	Re: Thank You - Mutual Aid Assistance

Reports:

19 23	Departmental Detail Expenditures Report
19 24	Accidents (2)

REGULAR AGENDA:

Staff Reports:

**19 25 A. Chief Rhodes
 B. Assistant Chief Walker**

Discussion:

19 26 Local 789

Old Business:

16 56 Station 3 / Spit Brook Road Station Addition Update

16 110 Strategic Planning Committee Update

New Business:

Authorization(s) for Action: Expenditure(s)

19 27 Fire Rescue Equipment

Personnel:

19 28 Personnel Item A, B

Date and Location of Next BFC Meeting:

Monday March 4 2019, 5:30 PM at 177 Lake St Training Classroom

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
JANUARY 7, 2019**

MEMBERS PRESENT:

Kevin Gage
Paul Garant
Ken Marquis
Anthony Patti

MEMBERS NOT PRESENT:

Kevin Burgess

STAFF PRESENT:

Chief Brian D. Rhodes
Assistant Chief George A. Walker

OTHERS PRESENT:

Deputy Fire Chief Steve Buxton
President of Local #789 - John McAllister
Several Members of Nashua Fire Rescue
Alderman Melizzi-Golja

THE MEETING CAME TO ORDER AT 5:30 PM

A Moment of Silence was held for all those lost and recent fire fighter deaths including one from NYC.

All stood as Commissioner Gage lead The Pledge of Allegiance.

PUBLIC COMMENT

No discussion

ORGANIZATIONAL MEETING

- Elections** **19 01**
- Motion** by Commissioner Gage to open the floor for nominations **19 01A**
 Seconded by Commissioner Marquis
 Vote: passed 4-yes
- Motion** by Commissioner Gage to nominate Commissioner Garant to continue as Chair **19 01B**
 Seconded by Commissioner Marquis
 Vote: passed 4-yes

Motion by Commissioner Marquis to nominate Commissioner Gage to continue as Vice Chair 19 01C
Seconded by Commissioner Patti
Vote: passed 4-yes

Motion by Commissioner Gage to nominate Commissioner Patti to continue as Clerk 19 01D
Seconded by Commissioner Marquis
Vote: passed 4-yes

Mission Statement 19 02

Motion by Commissioner Gage to approve the Mission Statement of the Commission of NFR
Seconded by Commissioner Marquis
Vote: passed 4-yes

Dates of 2019 Meetings 19 03

Motion by Commissioner Gage to approve the 2019 Meeting Schedule
Seconded by Commissioner Patti
Vote: passed 4-yes

CONSENT AGENDA

Approval of Minutes December 3, 2018 Regular Meeting 19 04

Motion by Gage to accept meeting minutes and place on file
Seconded by Marquis
Vote: passed 4-yes

Communications – Thank You (\$) 19 05 - 08
Thank You (4)

No discussion

Departmental Detail Expenditures Report 19 09

No discussion

Accidents (1) 19 10

No discussion

REGULAR AGENDA

Staff Reports

A. Chief Rhodes

19 11 A

Motion by Commissioner Marquis to accept Chief Rhodes' report as presented and place on file
Seconded by Commissioner Gage
Vote: passed 4-yes

B. Assistant Chief Walker

19 11 B

Motion by Commissioner Marquis to accept Assistant Chief Walker's report as presented and place on file
Seconded by Commissioner Gage
Vote: passed 4-yes

Discussions

Local 789

19 12

President John McAllister had nothing to report but requested to speak in Non-Public session.

OLD BUSINESS

Spit Brook Road/Station 3 Addition Update

16 56

The lighting issue in the new bay has been rectified; the lighting engineer corrected the programming.
The test patch in the floor is holding up.
All of this will be taken care of before the one year warranty period is reached.

Strategic Planning Committee Update

16 110

A Strategic Planning Committee meeting was held on Thursday, January 3, 2019. There were a lot of new members so an overview of what Strategic Planning should be was discussed. At the Board of Alderman level it should be major goals of the city and each department figures out how you meet the goals. They didn't discuss things like NFR should build another fire station within the next two years but that we should have a safe and healthy community and then NFR would determine what that means for NFR. When things are planned this way and that plan is used to drive budget, one year NFR, as well as all departments, might get more of a percentage than another year for budget. It is looked at as how do you address the needs knowing that every year everyone has different needs but using the same overarching goals. The last time the committee met, there were goals and objectives. This meeting they agreed the objectives would be taken out. The goals will be brought to the Mayor once approved by the Board of Alderman. The Mayor will look at how his goals dovetail with each other and then be presented to the Division Directors and Boards for budgeting purposes. The Strategic Planning Committee should meet every term and update the plan. Director Marchant and Alderwoman Melizzi-Golja will clean up some of the language and then it will go out to all members of the Strategic Planning committee for comments. If they need to meet again they will, if not it will go to the full Board for approval then to the Mayor and become part of the planning documents for the City.

NEW BUSINESS

Authorization for Action: Expenditure – To purchase from: **19 13**
Nash Construction LLC – Station 5 Kitchen Updates
Motion by Commissioner Gage to authorize the Station 5 kitchen updates with Nash Construction LLC
Not to exceed \$8,105.11
Seconded by Commissioner Patti
Vote: Passed 4-yes

PERSONNEL ITEMS

Personnel Item **19 14 A**

Motion by Commissioner Gage to accept and place on file
Seconded by Commissioner Patti
Vote: passed 4-yes

Personnel Item **19 14 B**

Motion by Commissioner Gage to accept and place on file
Seconded by Commissioner Patti
Vote: passed 4-yes

Personnel Item **19 14 C**

Motion by Commissioner Gage to accept and place on file
Seconded by Commissioner Marquis
Vote: passed 4-yes

NON-PUBLIC SESSION **19 15**

Motion by Commissioner Patti at 5:52 PM to enter into non-public session in accordance pursuant to N.H. RSA 91-A:3, subsection 2C by roll call, which is required, to discuss matters which, if discussed in public, could adversely affect the reputation of any person other than a member of this public body itself, unless that person requests an open meeting.
Seconded by Commissioner Marquis
Vote: passed 4-yes – by roll call

Motion by Commissioner Gage that the Board comes out of non-public session at 6:45 PM
Seconded by Commissioner Marquis
Vote: passed 4-yes

MOTION Extend Time for Grievance **19 15 A**
Motion by Commissioner Gage to request from Local 789 extended time for additional research for grievance discussed in Non-Public session to fairly and accurately review the situation for the member before a decision is made. The administration should send a letter to Local 789 with the request.
Seconded by Commissioner Marquis
Vote: passed 4-yes

MOTION Seal Minutes of Non-Public Session

19 15 B

Motion by Commissioner Gage to seal the minutes of the Non-Public session until such time the board decides to unseal them. The reason for sealing the minutes is that divulgence of this information could adversely affect the reputation of a person other than a member of the board.

Seconded by Commissioner Marquis

Vote: passed 4-yes

MOTION TO ADJOURN

19 16

Motion by Commissioner Gage to adjourn the meeting at 6:47 PM

Seconded by Commissioner Marquis

Vote: passed 4-yes

TIME AND LOCATION OF NEXT MEETING:

**Monday February 4, 2019, 5:30 pm
at 177 Lake Street, Classroom**

Dates and Locations of Other Events/Meetings:

ITEMS NOT ON AGENDA – Introduced at Meeting

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
JANUARY 24, 2019**

MEMBERS PRESENT:

Kevin Burgess
Paul Garant
Ken Marquis
Anthony Patti

MEMBERS NOT PRESENT:

Kevin Gage

STAFF PRESENT:

Chief Brian D. Rhodes
Assistant Chief George A. Walker

The meeting came to order at 5:30 PM in the conference room of the East Hollis Street Head Quarters.

Commissioner Patti called roll.

The meeting was to discuss and resolve an issue relative to a grievance. It will be discussed in a NON-PUBLIC SESSION.

NON-PUBLIC SESSION

19 18

Motion by Commissioner Marquis at 5:32 PM to enter into non-public session in accordance pursuant to N.H. RSA 91-A:3, II subsection C by roll call, which is required, matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

Seconded by Commissioner Burgess

Vote: passed 4-yes – by roll call

Motion by Commissioner Gage that the Board comes out of non-public session at 5:54 PM

Motion by Commissioner Marquis to accept the correspondence containing the findings of the grievance to the individual fire fighter and present it to the fire fighter and Local 789 on February 4, 2019 at the regularly scheduled meeting. 19 18 A

Seconded by Commissioner Burgess

Vote: passed 4-yes – by roll call

Motion by Commissioner Burgess to seal the minutes of the Non-Public session, 19 18 B
by roll call, until such time as the board approves its release. The reason for sealing the minutes is that divulgence of this information could adversely affect the reputation of a person other than a member of the board.

Seconded by Commissioner Patti

Vote: passed 4-yes

MOTION TO ADJOURN

19 19

Motion by Commissioner Marquis to adjourn the meeting at 5:56PM

Seconded by Commissioner Patti

Vote: passed 4-yes

TIME AND LOCATION OF NEXT MEETING:

**Monday February 4, 2019, 5:30 pm
at 177 Lake Street, Classroom**

Dates and Locations of Other Events/Meetings:



Hollis Fire Department

19 22



January 22, 2019

Chief Brian Rhodes
Nashua Fire Rescue
70 East Hollis Street
Nashua, NH 03060

Hi Brian,

I and all the members of Hollis Fire Department would like to express our sincere appreciation to Nashua Fire Rescue for responding on January 21st to cover our station, then being called to the building fire at 23 Proctor Hill Road on a very cold day. The assistance you personnel and equipment provided aided our ability to control and extinguish this fire.

The Hollis Fire Department remains committed in assisting your department whenever needed. Please do not hesitate to call.

Thank you,

A handwritten signature in black ink, appearing to read "Rick".

Rick Towne
Fire Chief

RECEIVED

JAN 28 2019

NASHUA FIRE RESCUE



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2019
THROUGH JANUARY 31, 2019

1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152 FIRE							
51 SALARIES & WAGES							
51100 WAGES FULL TIME	12,170,019.00	12,170,019.00		1,160,452.18	7,040,305.25	5,129,713.75	
51300 OVERTIME	99,040.00	99,040.00		3,998.53	24,656.99	74,383.01	
51330 OVERTIME-COVERAGE	725,778.00	725,778.00		50,818.61	445,109.80	280,668.20	
51500 WAGES ELECTED OFFICIALS	7,500.00	7,500.00			3,201.39	4,298.61	
51600 LONGEVITY	163,000.00	163,000.00			142,995.27	20,004.73	
51614 SICK INCENTIVE	32,212.00	32,212.00				32,212.00	
51628 EXTRA HOLIDAY	673,630.00	673,630.00		161,765.90	425,864.51	247,765.49	
51650 ADDITIONAL HOURS	1,527,864.00	1,527,864.00		124,150.98	1,007,453.62	520,410.38	
51700 STIPENDS	254,900.00	254,900.00		24,001.64	146,850.01	108,049.99	
51712 SPECIAL DETAIL-PENSIONABLE	2,300.00	2,300.00				2,300.00	
51900 SALARY ADJUSTMENTS	5,208.00	5,208.00				5,208.00	
	\$ 15,661,451.00	\$ 15,661,451.00	\$ -	\$ 1,525,187.84	\$ 9,236,436.84	\$ 6,425,014.16	58.98 %
52 FRINGE BENEFITS							
52100 FICA/MEDICARE	287,171.00	287,171.00		25,572.69	155,515.47	131,655.53	
52150 PENSION EXPENSE	4,794,837.00	4,794,837.00		469,816.36	2,845,345.89	1,949,491.11	
52300 BENEFITS	2,839,005.00	2,839,005.00		287,846.22	1,778,478.36	1,060,526.64	
52800 EDUCATIONAL ASSISTANCE	23,000.00	23,000.00		924.75	8,406.25	14,593.75	
	\$ 7,944,013.00	\$ 7,944,013.00	\$ -	\$ 784,160.02	\$ 4,787,745.97	\$ 3,156,267.03	60.27 %
53 PROFESSIONAL & TECHNICAL SERVICES							
53135 MEDICAL SERVICES	24,000.00	24,000.00	2,270.20	56.00	6,436.80	15,293.00	
53142 CONSULTING SERVICES	4,000.00	4,000.00				4,000.00	
53455 TESTING SERVICES	4,500.00	4,500.00	1,450.00			3,050.00	
	\$ 32,500.00	\$ 32,500.00	\$ 3,720.20	\$ 56.00	\$ 6,436.80	\$ 22,343.00	31.25 %
54 PROPERTY SERVICES							
54100 ELECTRICITY	113,142.00	113,142.00		24,843.93	74,443.77	38,698.23	
54107 HEATING OIL	2,098.00	2,098.00				2,098.00	
54114 HEATING GAS	65,750.00	65,750.00		7,078.23	25,017.36	40,732.64	
54141 WATER	30,000.00	30,000.00		1,982.94	15,796.60	14,203.40	
54228 PEST CONTROL SERVICES	2,800.00	2,800.00	1,295.00	89.00	1,473.00	32.00	
54243 HVAC MAINTENANCE	23,000.00	23,000.00	4,575.86	3,885.13	20,012.59	(1,588.45)	
54280 BUILDING/GROUNDS MAINTENANCE	52,000.00	52,000.00	3,172.77	363.69	10,320.24	38,506.99	
54414 HARDWARE MAINTENANCE	12,750.00	12,750.00	437.66	59.98	1,372.84	10,939.50	

CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2019
THROUGH JANUARY 31, 2019



1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152 FIRE							
54 PROPERTY SERVICES							
54450 OFFICE EQUIP REPAIRS & MAINTENANCE	200.00	200.00	-	-	-	200.00	
54487 EQUIPMENT REPAIRS & MAINTENANCE	18,930.00	18,930.00	1,190.61	350.00	3,516.23	14,223.16	
54600 VEHICLE REPAIRS & MAINTENANCE	28,000.00	28,000.00	2,738.81	4,434.90	15,442.74	9,818.45	
	\$ 348,670.00	\$348,670.00	\$ 13,410.71	\$ 43,067.80	\$ 167,395.37	\$ 167,863.92	51.86 %
55 OTHER SERVICES							
55118 TELEPHONE-CELLULAR	8,400.00	8,400.00	-	714.01	4,867.88	3,532.12	
55200 DUES AND MEMBERSHIPS	800.00	800.00	-	50.00	1,364.00	(564.00)	
55307 MILEAGE REIMBURSEMENTS	300.00	300.00	-	-	-	300.00	
55400 CONFERENCES AND SEMINARS	6,000.00	6,000.00	-	298.00	2,422.00	3,578.00	
55421 EMPLOYEE TRAINING & CERTIFICATIONS	8,000.00	8,000.00	-	1,225.00	2,475.00	5,525.00	
55600 PRINTING	600.00	600.00	-	-	225.92	374.08	
55607 POSTAGE & DELIVERY	1,483.00	1,483.00	-	-	456.39	1,026.61	
55699 OTHER CONTRACTED SERVICES	8,050.00	8,050.00	364.93	389.80	8,435.07	(750.00)	
	\$ 33,633.00	\$33,633.00	\$ 364.93	\$ 2,676.81	\$ 20,246.26	\$ 13,021.81	61.28 %
61 SUPPLIES & MATERIALS							
61100 OFFICE SUPPLIES	8,000.00	8,000.00	-	46.69	3,399.61	4,600.39	
61107 CLOTHING & UNIFORMS	108,850.00	108,850.00	4,867.50	-	96,851.89	7,130.61	
61110 PROTECTIVE CLOTHING	61,200.00	61,200.00	4,666.55	-	33,154.67	23,378.78	
61135 EDUCATIONAL SUPPLIES	4,000.00	4,000.00	-	-	2,869.00	1,131.00	
61142 MEDICAL SUPPLIES	8,800.00	8,800.00	500.00	-	1,426.90	6,873.10	
61156 CHEMICALS	1,810.00	1,810.00	500.00	-	-	1,310.00	
61166 GASES	1,900.00	1,900.00	-	-	80.00	1,820.00	
61299 MISCELLANEOUS SUPPLIES	3,325.00	3,325.00	662.38	-	1,617.06	1,045.56	
61300 FUEL, UNLEADED	14,755.00	14,755.00	-	305.32	5,753.06	9,001.94	
61307 FUEL, DIESEL	55,000.00	55,000.00	450.34	60.36	15,179.68	39,369.98	
61428 JANITORIAL SUPPLIES	19,200.00	19,200.00	959.39	1,014.12	9,974.09	8,266.52	
61435 FIRE EXTINGUISHERS	1,000.00	1,000.00	465.40	-	1,672.95	(1,138.35)	
61499 BUILDING SUPPLIES	4,100.00	4,100.00	965.81	95.43	970.47	2,163.72	
61538 LIME AND FERTILIZER	2,500.00	2,500.00	1,032.00	-	468.00	1,000.00	
61650 COPIER SUPPLIES	2,000.00	2,000.00	-	-	406.42	1,593.58	
61699 EQUIPMENT MAINT SUPPLIES	23,550.00	23,550.00	3,746.99	95.60	6,829.19	12,973.82	
61705 TIRES	21,000.00	21,000.00	192.00	-	24,430.00	(3,622.00)	
61709 LUBRICANTS	6,158.00	6,158.00	271.13	-	2,796.12	3,090.75	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2019
THROUGH JANUARY 31, 2019

1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152 FIRE							
61 SUPPLIES & MATERIALS							
61799 VEHICLE PARTS & SUPPLIES	48,642.00	48,642.00	7,646.28	2,228.81	24,607.09	16,388.63	
61807 PUBLICATIONS	4,400.00	4,400.00	-	-	92.00	4,308.00	
61830 SUBSCRIPTIONS	1,000.00	1,000.00	-	299.00	299.00	701.00	
61900 MEALS	400.00	400.00	-	-	-	400.00	
61910 MEALS - FUNCTIONS	400.00	400.00	-	-	266.64	133.36	
	\$ 401,990.00	\$401,990.00	\$ 26,925.77	\$ 4,145.33	\$ 233,143.84	\$ 141,920.39	64.70 %
68 OTHER EXPENSES							
68335 ARSON INVESTIGATION EXPENSES	2,000.00	2,000.00	-	-	1,345.50	654.50	
68337 NEW HIRE APPLICATION EXPENSES	1,000.00	1,000.00	-	-	311.97	688.03	
68355 SPECIAL AWARDS	2,000.00	2,000.00	-	-	-	2,000.00	
	\$ 5,000.00	\$5,000.00	\$ -	\$ -	\$ 1,657.47	\$ 3,342.53	33.15 %
71 EQUIPMENT							
71000 EQUIPMENT	1,100.00	1,100.00	-	-	-	1,100.00	
71025 SMALL TOOLS	4,850.00	4,850.00	290.26	-	980.72	3,579.02	
71400 EMERGENCY RESCUE EQUIPMENT	24,600.00	24,600.00	2,196.27	36.00	4,784.66	17,619.07	
71414 PHOTOGRAPHIC EQUIPMENT	400.00	400.00	-	-	109.00	291.00	
71432 FIRE APPARATUS EQUIPMENT	62,016.00	62,016.00	18,955.12	6,323.21	14,586.84	28,474.04	
71450 AUDIO VISUAL EQUIPMENT	1,800.00	1,800.00	-	-	-	1,800.00	
71800 FURNITURE & FIXTURES	9,100.00	9,100.00	-	1,281.00	10,832.55	(1,732.55)	
71999 MISCELLANEOUS EQUIPMENT	26,000.00	26,000.00	-	-	184.67	25,815.33	
	\$ 129,866.00	\$129,866.00	\$ 21,441.65	\$ 7,640.21	\$ 31,478.44	\$ 76,945.91	40.75 %
90 BUDGET ADJUSTMENTS							
90120 MAYORAL BUDGET ADJUSTMENTS	(133,365.00)	(133,365.00)	-	-	-	(133,365.00)	
	\$(133,365.00)	\$(133,365.00)	\$ -	\$ -	\$ -	\$(133,365.00)	-
TOTAL - FIRE	\$ 24,423,758.00	\$24,423,758.00	\$ 65,863.26	\$ 2,366,954.01	\$ 14,484,540.99	\$ 9,873,353.75	59.57 %

CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2019
THROUGH JANUARY 31, 2019



1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
TOTAL - GENERAL FUND	\$ 24,423,758.00	\$24,423,758.00	\$ 65,863.26	\$ 2,366,954.01	\$ 14,484,540.99	\$ 9,873,353.75	59.57 %

CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2019
THROUGH JANUARY 31, 2019



1001 GF-CAPITAL IMPROVEMENTS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152 FIRE							
81 MAJOR CAPITAL OUTLAY/IMPROVEMENTS							
81100 CAPITAL IMPROVEMENTS	50,000.00	70,389.86	14,542.55	-	12,361.14	43,486.17	
	\$ 50,000.00	\$ 70,389.86	\$ 14,542.55	\$ -	\$ 12,361.14	\$ 43,486.17	38.22 %
TOTAL - FIRE	\$ 50,000.00	\$ 70,389.86	\$ 14,542.55	\$ -	\$ 12,361.14	\$ 43,486.17	38.22 %
TOTAL - GF-CAPITAL IMPROVEMENTS	\$ 50,000.00	\$ 70,389.86	\$ 14,542.55	\$ -	\$ 12,361.14	\$ 43,486.17	38.22 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2019
THROUGH JANUARY 31, 2019

1010	GF-PRIOR YEAR ENC & ESCROWS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
61	SUPPLIES & MATERIALS							
61110	PROTECTIVE CLOTHING	-	14,950.88	-	-	14,950.88	-	-
61699	EQUIPMENT MAINT SUPPLIES	-	4,765.00	-	-	4,765.00	-	-
		\$ -	\$19,715.88	\$ -	\$ -	\$ 19,715.88	\$ -	100.00 %
71	EQUIPMENT							
71432	FIRE APPARATUS EQUIPMENT	-	21,285.48	-	21,285.48	21,285.48	-	-
71999	MISCELLANEOUS EQUIPMENT	-	10,703.00	-	-	10,703.00	-	-
		\$ -	\$31,988.48	\$ -	\$ 21,285.48	\$ 31,988.48	\$ -	100.00 %
	TOTAL - FIRE	\$ -	\$51,704.36	\$ -	\$ 21,285.48	\$ 51,704.36	\$ -	100.00 %
	TOTAL - GF-PRIOR YEAR ENC & ESCROWS	\$ -	\$51,704.36	\$ -	\$ 21,285.48	\$ 51,704.36	\$ -	100.00 %
	GRAND TOTAL:	\$24,473,758.00	\$24,545,852.22	\$80,405.81	\$2,388,239.49	\$14,548,606.49	\$9,916,839.92	

19 25 A



Nashua Fire Rescue
Administrative Office
70 East Hollis Street, Nashua, NH 03060
www.nashuafire.com

Brian D. Rhodes
Chief of Department
(603) 594-3651
FAX (603) 594-3654
Rhodesb@NashuaNH.gov

To: Chairman Paul Garant / BFC
From: Brian D. Rhodes, Chief of Department
Date: January 25, 2018
Re: February Commission Meeting Staff Report

Administrative Meetings/Activities: Attended the NH Assoc. of Fire Chiefs Monthly meeting. attended Safe Stations Stakeholders Meeting. Ambulance Advisory and CTAB meetings, met w/ rep's from Granite Pathways, met with Local 789 Wellness/Health Committee, met with Mayors Office and Financial Services re: FY 20 Budget, attended Hub and Spoke Forum at City Hall, attended my first meeting of Advisory Board at Revive Recovery. Gave interview to freelance reporter re: relationship between Hub and Spoke and Safe Station Initiative. C2 and I both went on WSMN on separate days to promote NFR and promote Safety for our citizens.

FY 19 Budget Update: 31 weeks of FY 19 have been completed and the attachment details our status.

NFR Activity Summary: To date members responded to xxx calls for service in 2019 with xxx of those calls being NFIRS applicable. *(Do to my vacation I am unable to provide accurate numbers at the time of this writing, I will report verbally)*

Good of the Department: Access controls have been installed at 177 Lake St and 70 East Hollis St for the file rooms that contain vital and sensitive documentation. Contract for new Engine 6 has been signed. Deputies Truck was returned from MHQ with a new cap installed.

Project Updates: CAD/RMS training has begun and proceeding on schedule. Applications for four new Fire Dispatchers was opened this month and will close on February 1st.

Personnel Items: We will need non-public session for two items.

Grievance Status: N/A

Next Meeting:

March 4, 2019

Respectfully submitted,

Brian D. Rhodes
Chief of Department



Nashua Fire Rescue
Fire Headquarters
70 East Hollis Street, Nashua, NH 03060
www.nashuafire.com

George A. Walker
Assistant Fire Chief
(603) 594-3651
FAX (603) 594-3654
Walkerg@NashuaNH.gov

To: Chief of Department Rhodes
Chairman Paul Garant/ BFC
From: Assistant Chief Walker
Date: February 4, 2019
Re: January 2019 Fire Commission Report

TRAINING / SAFETY DIVISION

Ready Check Inject Practical training is ongoing. Officers have begun training on the new Red NMX dispatcher software. EMS recertification is finishing up. Training division is working on a possible house for live burn training in the spring

FIRE MARSHAL

The fire marshal office continues to handle inspections and new construction plans. They investigated 3 recent fires. Presently they have a reduced staff. (Medical).

FIRE ALARM

January had 2,340 calls for service.

The fire alarm division continues to convert data into the new REDNMX Cad System in preparation for a spring 2019 go live date. Dispatchers are being trained on the new system.

Applications for dispatchers closed on Friday February 1, 2019. Testing will be February 14, 2019 and interviews held the week of February 25, 2019. Starting date is estimated as the 3rd week of March.

MECHANICAL

Mechanics continue on preventative maintenance on all apparatus and department vehicles. They plowed all stations during the recent storms. E4's Def issue will be repaired this week at Minuteman.

FACILITIES

All facilities are in good shape. Small repairs at various buildings. The RFP for 177 Lake St. HVAC/Domestic Hot Water replacement is ongoing, but pushed out as we contracted with an HVAC engineer for consulting on the project. I anticipate a rescheduled mid to late February bid date. An HVAC/Heating System Preventive Maintenance Contract for all NFR buildings is being completed and will go out in early spring. Station 5 kitchen cabinets replacement should begin in the next few weeks.

EXPENDITURES

PARATECH below grade /collapse strut system.

Total Cost \$ 12,266.80

This initially was going through Finance process for approval, but has since been approved after the \$10,000 limit was raised to \$25,000.

Estimated delivery in late march.

MEETING / NOTABLE Events

- NHAFC meeting
- NHRS Board of Trustee Meeting
- NHRS Benefits and PPCC Meetings
- NFR Staff meeting
- We have completed 59% of the FY 2019 budget
- Mayors conference
- Salvation Army Ground Hog Day Breakfast
- MOTF Breakfast meeting
- Capital Improvement Committee Presentation
- Lions Club
- Several Station Safety Meetings with Risk

Respectfully Submitted,



George A. Walker
Assistant Fire Chief

**BOARD of FIRE COMMISSIONERS
NASHUA FIRE RESCUE
AUTHORIZATION FOR ACTION: EXPENDITURE**

DATE February 4, 2019
ITEM Rescue Equipment
VENDOR Harrison Shrader Equipment
COST Not to exceed \$12,300

Program

Operating Budget

Account - Description

71 - Equipment

Detail Account - Description

52.1.625 – 71432 Fire Apparatus Equipment

Documentation

Quote attached – Sole Source letter for Paratech products

Funding

Not to exceed \$12,300

Recommendation

Approve

Board Action

Chairman

Clerk



December 12, 2018

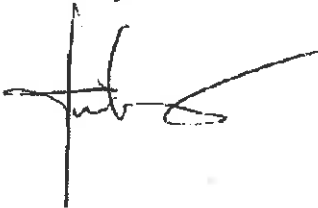
Dear Sir or Madam,

I am pleased to inform you that Harrison Shrader Enterprise is Paratech's Sole Source provider of Paratech products and product orientation and familiarization for the following product groups in the states of Maine, New Hampshire and Vermont: Rescue Support Systems, Vehicle Stabilization Kits, MAXIFORCE® Air Lifting Bags, Rescue Air Cushions, Leak Sealing Systems, Powered Impact Tools and SMT™s (Special Mission Tender).

All domestic emergency service product inquiries in these states are referred to Harrison Shrader Enterprise. In addition, Harrison Shrader Enterprise is the only authorized trade-in and warranty evaluation center in this area. They are well trained and properly equipped to service your requirements for Paratech products. I am quite proud of our long standing relationship with Harrison Shrader Enterprise and I know they will serve you well before and after the sale.

I appreciate your interest in our fine products and along with Harrison Shrader Enterprise, look forward to providing you with the most advanced and highest quality equipment available for today's hazardous rescue operations. Your safety is our business, so please feel free to call me at any time.

Sincerely,



Hans Frank Normolle
Chief Sales Officer
Paratech, Inc.





13 Westminster Street Lewiston, Maine 04240, 207-241-0325 www.hsefiresafety.com

Quote for Nashua Fire Department 12/27/18

1- Paratech Highway VSK p/n 22-796852

Price: \$7050.00.

4- Paratech Rigid Base 6 p/n 22-796070

Price: \$218.00/ea subtotal: \$872.00.

4- Paratech Channel Base 4" x 4" p/n 22-796134

Price: \$131.00/ea subtotal: \$524.00

4- Paratech Swivel Base 6 p/n 22-796060

Price: \$288.00/ea. subtotal: \$1152.00

1- Paratech Hinged Base w/Anchor Ring 12 p/n 22-796180C

Price: \$508.00/ea

1- Paratech Acme Thread Strut 37-58" p/n 22-796202

Price: \$613.00/ea.

1- Paratech Strut Extension 12" p/n 22-796012

Price: \$173.00/ea.

1- Paratech Strut Extension 24" p/n 22-796024

Price: \$222.00/ea.

1- Paratech Strut Extension 36" p/n 22-796036

Price: \$272.00/ea.

1- Paratech MultiBase p/n 22-796025

Price: \$206.00/ea.

1- Tie Down Key w/J Hook p/n 22-796161

Price: \$41.00/ea

1- Paratech Ratchet Belt w/Finger Hook p/n 22-890553

Price: \$119.00/ea

Estimated freight per factory: \$514.80

Estimated delivery will be 17 weeks per factory.

Net 30 days.

	\$11752.00
Freight	\$514.80
Total	\$12,266.80

Willie Burk

Hse Fire Safety

207-317-6969