

BUDGET REVIEW COMMITTEE

MAY 16, 2022

7:00 PM

Aldermanic Chamber

To access Zoom: <https://us02web.zoom.us/j/89504256682?pwd=r1mn25bdmoFCquLb9EB6NDRk4RdsIT.1>

Meeting ID: 895 0425 6682 Passcode: 804181

To join by phone: 1-929-205-6099

Meeting ID: 895 0425 6682 Passcode: 804181

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ROLL CALL

COMMUNICATIONS

From: Len Fournier, Superintendent, Woodlawn/Pinewood Cemeteries
Re: FY23 Budget Narrative

From: Trustees of The Edgewood Cemetery
Re: FY23 Budget Narrative

UNFINISHED BUSINESS - None

NEW BUSINESS – RESOLUTIONS

R-22-035

- Endorsers: Mayor Jim Donchess
- Alderman-at-Large Michael B. O'Brien, Sr.
- Alderman John Sullivan
- Alderman Patricia Klee
- Alderman Thomas Lopez
- Alderman Alex Comeau
- Alderman Richard A. Dowd
- Alderman John Cathey
- Alderman Derek Thibeault
- Alderman-at-Large Lori Wilshire

RELATIVE TO THE ADOPTION OF THE FISCAL YEAR 2023 PROPOSED BUDGET FOR THE CITY OF NASHUA GENERAL, ENTERPRISE, SPECIAL REVENUE AND GRANT FUNDS

DEPARTMENTAL REVIEWS OF THE PROPOSED FY21 BUDGET FOR THE CITY OF NASHUA

	<u>GENERAL GOVERNMENT</u>	<u>Appropriations</u>
101	MAYOR'S OFFICE	52
102	BOARD OF ALDERMEN	53
103	LEGAL DEPARTMENT	54
107	CITY CLERK'S OFFICE	57
	<u>OTHER PUBLIC SAFETY</u>	
156	EMERGENCY PREPAREDNESS	132
157	CITYWIDE COMMUNICATIONS	135

NEW BUSINESS – ORDINANCES - None

TABLED IN COMMITTEE - None

GENERAL DISCUSSION

REMARKS BY THE ALDERMEN

ADJOURNMENT

**Woodlawn/Pinewood Cemeteries
FY23 Budget Narrative**

SERVICES

- Provide Traditional and Cremation Mausoleum entombments
- Provide Traditional and Cremation In-ground interments
- Provide flowers, plant flower beds, shrubbery
- Install or remove memorialization's
- Assist with genealogy research
- Provide Chapel availability
- Offer annual Flower Bonds
- Assist as pallbearers

FY23 OBJECTIVES

- Install new HVAC system & Air Exchanger in Mausoleum – PO submitted (\$40,200)
- Establish new traditional & cremation sections at Pinewood – in process (\$2,523)
- Install new exhaust and circulation fans in Greenhouse #1 – purchased (\$4,052)
- Re-polycarbonate Greenhouse #1 built in 1980 - PO submitted (\$13,995)
- Install Material Barriers – present proposal to Trustees (~ \$26,000)
- Complete development of section 10 West (\$67,950)

PERFORMANCE MEASURES

Performance Measure	FY20	FY21	FY22 (as of 3/1)
Traditional Interment	29	21	23
Cremation Interment	35	32	21
Crypt Entombment	2	5	4
Niche Entombment	9	7	9

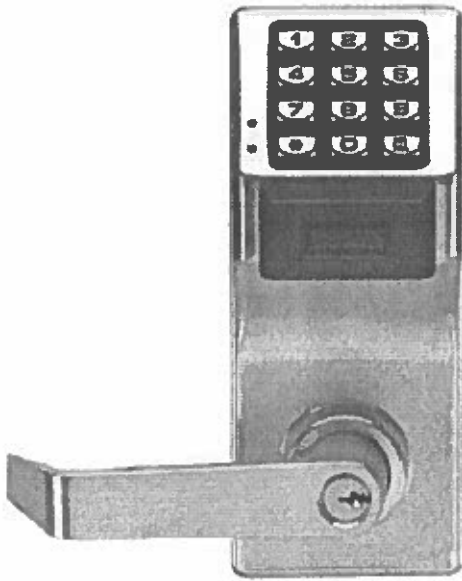
FY22 HIGHLIGHTS & ACCOMPLISHMENTS

- Installed wireless smoke and carbon monoxide detectors in Mausoleum (\$3,376)
- Installed Trilogy wireless programmable key pad lock on Mausoleum (\$3,885)
- Installed storm water catch basin between sections 4 & 5 West (\$6,000)
- Hayner & Swanson Engineering of section 10 West (\$14,242)
- Renovated Break Room, Potting Room and Office (\$25,825)
- Installed Granite sign post a Pinewood.

ADDITIONAL INFORMATION

- The Trustees, through the Investment Committee, reconciles the operating budget, less benefits at the end of each fiscal year.
- Woodlawn Cemetery has been self-funded since 1995

PHOTO WITH CAPTION



- Trilogix Network 24/7/365 access control and monitoring of Mausoleum



CITY OF NASHUA

NEW HAMPSHIRE

**TRUSTEES OF
THE EDGEWOOD CEMETERY**

Incorporated March 24, 1893

April 14, 2022

Beginning in the fall of 2019 the Cemetery Trustees contracted with Jennings Excavation to develop an area of approximately 75,000 square feet into saleable grave spaces. Because this created an uproar in the neighborhood this was delayed and ultimately cost \$170,645 and was finally opened for sales August of 2021. The funding for this came from the Edgewood Cemetery "Maintenance Account" which was created to place a portion of the revenue from lot sales into. When a lot is sold the purchaser is paying for two pieces, the "Right to Inter" which allows the buyer to have burials made in that location, which is 20-25% of the total depending on lot size. The second piece is Perpetual Care which is what it sounds like, we will care for the lot in perpetuity. This makes up the balance of 75-80% of the total. By law the Perpetual Care funds go into a non-expendable trust fund with the revenue being used for the care of their lot and the cemetery in general. Approximately 1/3 of this area has been laid out as grave spaces at this time. It is expected to generate \$103,000 from this portion.



RESOLUTION

RELATIVE TO THE ADOPTION OF THE FISCAL YEAR 2023 PROPOSED BUDGET FOR THE CITY OF NASHUA GENERAL, ENTERPRISE, SPECIAL REVENUE AND GRANT FUNDS

CITY OF NASHUA

In the Year Two Thousand and Twenty-Two

RESOLVED by the Board of Aldermen of the City of Nashua that the Fiscal Year 2022 Proposed Budget for the General Fund of the City of Nashua be and is hereby adopted, and that the following amounts are hereby appropriated for the several accounts and for other needs of the City of Nashua General Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023, and for the purpose of Section 50-a et seq. of the Nashua Revised City Charter, as amended, each item of this budget shall be considered as a separate appropriation. The proposed General Fund appropriation amount is \$302,998,903 with estimated General Fund Revenues of \$72,322,078 including estimated state funding for education in the amount of \$41,110,000.

That the Fiscal Year 2023 Proposed Budget for the Enterprise Funds of the City of Nashua be and is hereby adopted, and that the following amounts are hereby appropriated for the several accounts and for other needs of the City of Nashua Enterprise Funds for the fiscal year beginning July 1, 2022 and ending June 30, 2023, and the purpose of Section 50-a et seq. of the Nashua Revised City Charter, as amended, each item of this budget shall be considered as separate appropriation. The proposed Enterprise Funds appropriation amount is \$44,082,794 (inclusive of anticipated Capital Appropriations), with estimated Enterprise Funds Revenues of \$38,222,735 and any additional funding for capital and CSO-related expenditures from retained earnings, bonding and/or State Revolving Fund Loans.

That the Fiscal Year 2023 Proposed Budget for the Special Revenue Funds of the City of Nashua be and is hereby adopted, and that the following amounts are hereby appropriated for the several accounts and for other needs of the City of Nashua Special Revenue Funds for the fiscal year beginning July 1, 2022 and ending June 30, 2023. The proposed Special Revenue Funds appropriation amount is \$36,607,613 with estimated Special Revenue Funds Revenues of \$36,607,613 for the City of Nashua. The proposed Special Revenue Funds appropriation amount is \$22,974,364 with estimated Special Revenue Funds Revenues of \$22,974,364 for the Nashua School District.

RESOLUTION**R-22-035**

Neither the approval and adoption of this budget, or any appropriation contained herein, or to any City department or agency, including the Nashua School District, whether as proposed or amended, shall be deemed to mean that the City has approved any program or responsibility for funding in accordance with Part 1, Article 28-a of the Constitution of the State of New Hampshire. Notwithstanding any appropriation herein, the city hereby expressly declines to approve funding for any program or responsibility for which it is entitled by law to payment from the State of New Hampshire pursuant to Part 1, Article 28-a of the State Constitution, whether it has previously been determined that the City is entitled to said funding or not.

Pursuant to NRO § 5-145, E, the accumulated sum of all appropriations of the FY2023 combined annual municipal budget pursuant to Nashua City Charter §56-c is \$406,663,584. The FY2023 dollar amount under the limit established by City Charter Section 56-c is \$113,341,062. Please find attached the Combined Annual Municipal Budget Calculation for the FY2023 Proposed Budget and the City of Nashua Charter and Related Laws pertaining to §56-c and §56-d.

City of Nashua

Charter and Related Laws

§ 56-c. Limitation on budget increases ³²

Recognizing that final tax rates for the City of Nashua are set by the New Hampshire Department of Revenue Administration pursuant to RSA 21-J:35(1), the mayor, the board of aldermen, and all departments in the City of Nashua including the mayor's office, aldermanic office, legal department, administrative services division, community services division, community development division, school department, public works division, fire department, police department, public libraries, parking garages and cemeteries shall prepare their annual budget proposals and the Board of Aldermen shall act upon such proposals in accordance with the mandates in this paragraph.

In establishing a combined annual municipal budget for the next fiscal year, the mayor and the board of aldermen shall consider total expenditures not to exceed an amount equal to the combined annual budget of the current fiscal year, increased by a factor equal to the average of the changes in the Gross Domestic Product Implicit Price Deflator (IPD) for State and Local Government Consumption Expenditures and Gross Investment of the three (3) calendar years immediately preceding budget adoption as published by the Bureau of Economic Analysis ³³

This provision shall not prevent the mayor and the board of aldermen from establishing a combined annual municipal budget below this limit.

This provision shall not prevent the mayor and the board of aldermen from appropriately funding any programs or accounts mandated to be paid from municipal funds by state and federal

law.

§ 56-d. Exception to budget limitation³⁴

The total or any part of principal and interest payments of any municipal bond, whether established for school or municipal purposes, may be exempted from the limitation defined in paragraph 56-c upon an affirmative vote of at least ten (10) aldermen. This decision shall be made annually.

In addition, capital expenditures deemed necessary by the mayor and the board of aldermen, subject to recommendation by the capital improvements committee (ref. Paragraph 77- a of the City Charter) may similarly be exempted from this limitation upon an affirmative vote of at least ten (10) aldermen.

**City of Nashua Combined Budget Analysis to the
FY23 Proposed Budget**

Combined Annual Municipal Budget Calculation (per Nashua City Charter § 56-c)

<u>Line</u>	<u>Description</u>	<u>FY2022</u>	<u>FY2023</u>
1	<u>Appropriations</u>		
2	General Fund	\$ 291,026,961	\$ 302,998,903
3	Enterprise Funds	38,344,285	44,082,704
4	Special Revenue Funds (includes Grants)	95,981,790	59,581,977
5	Total Appropriations	<u>\$ 425,353,036</u>	<u>\$ 406,663,584</u>
6			
7			
8	<u>Supplemental Appropriations</u>		
9	General Fund	\$ 2,338,394	\$ -
10	Enterprise Funds	1,859,440	-
11	Capital Project Funds	76,290,225	-
12	Total Supplemental Appropriations	<u>\$ 80,488,059</u>	<u>\$ -</u>
13			
14	Total Appropriations	<u>\$ 505,841,095</u>	<u>\$ 406,663,584</u>
15			
16	<u>Spending Cap Calculation</u>		
17	FY2022 Total Appropriations		\$ 425,353,036
18	Add: FY2022 Supplemental Appropriations		80,488,059
19	FY2022 Total Appropriations		<u>\$ 505,841,095</u>
20			
21	Last 3-Years Annual Average S&L IPD		<u>2.8%</u>
22	Allowable Spending Over Prior Year Total Appropriations		<u>\$ 14,163,551</u>
23			
24	Maximum Appropriations Allowed (Line 20 plus Line 23)		\$ 520,004,646
25	Total Proposed Appropriations - FY2023		<u>406,663,584</u>
26	Total Appropriations Under the Spending Cap		<u>\$ (113,341,062)</u>

LEGISLATIVE YEAR 2022

RESOLUTION: R-22-035

PURPOSE: Relative to the adoption of the Fiscal Year 2023 proposed budget for the City of Nashua general, enterprise, special revenue, and grant funds

SPONSOR(S): Mayor Jim Donchess

COMMITTEE ASSIGNMENT: Budget Review Committee

FISCAL NOTE: The tax rate cannot be determined at this time. The entire budget is a comprehensive package and each component impacts the tax rate.

ANALYSIS

This resolution adopts the Fiscal Year 2023 Budget for the City's general, enterprise, special revenue, and grant funds. For the purpose of Section 50-a et seq. of the Nashua Revised City Charter, as amended, each item of this budget shall be considered as a separate appropriation.

A public hearing on the budget shall be held before its adoption by the Board of Aldermen with at least seven days' notice. Nashua City Charter § 56-a; NRO § 5-8.

Nashua City Charter § 56-b provides that the Board of Aldermen may reduce any item in the mayor's budget by a majority vote, but an increase or addition requires a vote of two-thirds of the members of the board. Court decisions concerning Nashua's Charter suggest that a court may find that this provision, when applied to the budget resolution itself, is inconsistent with state statutes and therefore unenforceable. See memorandum of Corporation Counsel dated March 8, 2018.

The budget shall be finally adopted not later than August 1, 2022. Nashua City Charter § 56-b.

**Approved as to content,
account structure, numbers,
and amount:**

Financial Services Division

By: /s/ John Griffin

Approved as to form:

Office of Corporation Counsel

By: 

Date: May 10, 2022