

## REPORT OF THE FINANCE COMMITTEE

APRIL 19, 2023

A meeting of the Finance Committee was held on Wednesday, April 19, 2023, at 7:00 p.m. in the Aldermanic Chamber.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess  
Alderman Patricia Klee, Vice Chair  
Alderman Alex Comeau, Clerk  
Alderman Tyler Gouveia  
Alderman-at-Large Ben Clemons  
Alderwoman-at-Large Gloria Timmons  
Alderman-at-Large Melbourne Moran, Jr.

Members not in Attendance:

Also in Attendance: Amy Girard, Purchasing Manager  
Nick Miseirvitch, CIO IT

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PUBLIC COMMENT - None

### COMMUNICATIONS

From: Amy Girard, Purchasing Manager  
Re: Software Maintenance-Mimecast in the amount of \$42,500 funded from 54407 Software Maintenance/General Fund

**MOTION BY ALDERMAN COMEAU TO APPROVE THE RENEWAL OF THE ANNUAL MIMECAST SOFTWARE MAINTENANCE AGREEMENT FOR EMAIL SPAM FILTERING AND ARCHIVING THROUGH NEW ERA TECHNOLOGY IN THE AMOUNT OF \$42,500. FUNDING WILL BE THROUGH DEPARTMENT: 122 INFORMATION TECHNOLOGY; FUND: 54407 SOFTWARE MAINTENANCE/GENERAL FUND**

### ON THE QUESTION

Nick Miseirvitch, CIO IT

Thank you, Mr. Mayor, Nick Miseirvitch, Chief Information Officer for the City of Nashua. As you know, we use Mimecast for our email, filtering, and as well as archiving. This product we've been using for the past two years now rather successfully and this renewal will enable us to use it for the next coming year.

Mayor Donchess

Questions? Discussion?

Alderman Moran

How do we stop getting those emails about who the right person is to buy PPE? Does this list filter that out or do I have to keep sending it to spam?

Nick Miseirvitch, CIO IT

I just keep sending it in and we block them when we see patterns. We don't block individuals. It's when we see a group of things.

Alderman Moran

Definitely don't forward it to you. You're not in charge of buying PPE.

Nick Miseirvitch, CIO IT

Send it to mail marshal.

Alderman Moran

All right. Thank you.

Nick Miseirvitch, CIO IT

You're welcome.

**MOTION CARRIED**

From: Amy Girard, Purchasing Manager

Re: Replacement vehicles in the amount of \$57,000 funded from 81500 Vehicles/CERF

Mayor Donchess

All right. The next item is regarding the purchase of vehicles for Environmental Health. Now I would like to suggest, and I emphasize the word suggest, that we table this to enable us to come forward with a possible alternate proposal regarding electric vehicles which we will be able to bring back next time.

Alderman Klee

Thank you, Mr. Mayor. Yes I will make a motion to table or do we have to actually bring the motion forward and then just table it or...?

Mayor Donchess

I don't think so.

Alderman Moran

But if anyone wants to discuss it, it's a non-debatable motion?

Alderman Klee

Yes.

Alderman Moran

...say anything?

Mayor Donchess

Well, I think – we'll make tabling it a debatable motion. How about that? So Alderman Clemons.

Alderman Clemons

Thank you. My question is only this if we table this this evening will we lose the opportunity to buy the vehicles from Londonderry Ford?

Mayor Donchess

We might. I think that's not clear but that's not clear. No one's saying that they wouldn't sell it to us at the same price in two weeks. There's no guarantee that we get the same price I don't believe. What do you think Ms. Girard?

Amy Girard, Purchasing Manager

I did speak with Ford of Londonderry. They are willing to hold it for two more weeks. They have had the vehicles on the lot reserved for us since this bid was due in the beginning of March.

Mayor Donchess

Okay.

Alderman Clemons

Thank you. Okay. If by the next time we meet for Finance if these are still available just so that they're still on the table for us to decide, I think that would be - I feel comfortable with tabling.

Alderman Klee

Thank you, Mr. Mayor. Before I make that official, I do want to make the comment that we did put through a resolution that stated that we would have if at all possible, we would have an analysis as to how the benefits of buying one over the other the front end costs versus the back end cost of it. So this will give them that time to do that. I think in keeping with the resolution, I think we should table this for a variety of reasons but I think that being the most important. I have heard from other Aldermen that would like to see this kind of pause until we get...

Alderman Comeau

Yes thank you Mr. Chair. So just so I understand correctly, the existing bid is for gas vehicles and we want to hold off to see if it's possible to purchase electric vehicles. Is that correct?

Mayor Donchess

Correct.

Alderman Comeau

And this is for the Department of Environmental Health?

Mayor Donchess

Correct.

Alderman Comeau

So I would think that maybe electric vehicles given that it's for the Department of Environmental Health might make sense so I'd be on board with tabling it just to at least do the due diligence to get the comparison.

Mayor Donchess

Anyone else?

Alderman Moran

I'd like to make a motion to table.

**MOTION BY ALDERMAN KLEE TO TABLE  
MOTION CARRIED**

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES – None

RECORD OF EXPENDITURES

**MOTION BY ALDERMAN COMEAU THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM MARCH 31, 2023 TO APRIL 13, 2023**

**MOTION CARRIED**

GENERAL DISCUSSION

Alderman Timmons

Thank you, Mayor. I want to thank IT for finally fixing my email. I sent my first email out today after a year and a half and it did not bounce back so thank you IT.

Mayor Donchess

Glad to hear that. Anyone else?

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Alderman Moran

I just have one thing. I won't be here next week for the Board of Aldermen meeting but there'll be legislation coming from the Fire Department regarding some new equipment that they want to buy. They want to speed this process up so they don't get stuck with a new generation of product that is untested and it could be costly with these new EPA standards for this particular apparatus. So I just want to express my support of that. I believe I sponsored legislation but in the meantime, everyone should reach out to Chief Buxton to just to get an overview what's coming next week. It'll be back in front of Finance, too, because at some point we'll have to contract with it. He has a good explanation for why we need to do it so quickly and I hope everyone can support that next week.

Mayor Donchess

Now what the Chief is going to make clear at the public hearing, which is week from Monday, is that the supplier of these vehicles is quickly being inundated with orders. The number of available vehicles is going down quickly to the point where even if it's authorized on Tuesday night, which would be a week from Tuesday, you know there's no guarantee they'll be able to get these vehicles or at least without a different motor – not a different motor. So his hope is that I would go ahead - if assuming the purchases authorized by the Aldermen, then I would go ahead and execute an emergency purchasing order to execute the purchase on Wednesday morning without coming back to Finance so that we could just go ahead and get the vehicle before they're sold out. So that's my intention but I wanted to let you know that that, you know, that could come back to Finance in that form. He's gonna explain that at the public hearing. That's what he's asking for.

Alderman Moran

I just want to express the comments since I won't be able to support him next week.

Mayor Donchess

And it could be a couple \$100,000 or \$100,000 - \$200,000 saved if we can do it quickly. All right. Any other remarks by Aldermen?

ADJOURNMENT

**MOTION BY ALDERMAN KLEE TO ADJOURN  
MOTION CARRIED**

The Finance Committee meeting was adjourned at 7:10 p.m.

Alderman Alex Comeau  
Committee Clerk