

**Board of Public Works Meeting  
Meeting Minutes  
October 22, 2020**

A meeting of the Board of Public Works was held on Thursday, October 22, 2020 at 5:30 p.m. via a Zoom Conference Call.

Mayor Donchess

As Chairperson of the Board of Public Works, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no specific location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are first: Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing Zoom through the City's IT Department for this electronic meeting. To access Zoom, please refer to the agenda or the City's website for the meeting link. To join by phone dial: 1-929-436-2866. The Meeting ID is: 975 7183 9106 and the password is: 798534. The public may also view this meeting on Comcast, Channel 16.

Second, providing public notice of the necessary information for accessing the meeting: We previously gave notice to the public of the necessary information for accessing the meeting, through public postings. Instructions have also been provided on the City of Nashua's website at [www.nashuanh.gov](http://www.nashuanh.gov) and publicly noticed at City Hall and at the Department of Public Works Administration Building at 9 Riverside Drive.

Third, providing a mechanism for the public to alert the public body during the meeting if there are problems with access: If anybody has a problem accessing the meeting via phone or Channel 16, please call 603-821-2049 and they will help you connect. In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call.

Let's start the meeting by taking a roll call attendance. When each member states their presence, they should say why they are not physically present for the meeting and also state whether there is anyone in the room with you during this meeting, which is required under the Right-To-Know Law.

Is Diane going to call the roll, is she here or it is Lisa? Ms. Thibodeau could you please call the roll?

**Roll Call:**

Mayor Donchess

I am here and I am socially distanced as a result of the COVID-19 pandemic and I am in the living room by myself.

Commissioner Tracy Pappas

I'm here, I am in my house by myself and I am not at the meeting due to the COVID-19 epidemic or pandemic and pursuant to the Governor's Orders.

Mayor Donchess

Now Commissioner Teas, have you been able to connect yet?

Commissioner G. Frank Teas, Vice Chair

Can you hear me?

Mayor Donchess

Yes.

Commissioner Teas

I am on my phone so there's a separate connection as well, but I am present, I am attending remotely because of the Governor's Order relating to the pandemic. I am in my home in a room by myself, although there are other people home with me.

Mayor Donchess

Alright, great, so we have 3 members present, Commissioner Moriarty is not able to be present.

Commissioner Shannon Schoneman

I am here and I am attending remotely due to the Governor's Emergency Order for the COVID-19 pandemic and I am alone in this room in my house.

Also Present:

Ms. Lisa Fauteux, Director, Division of Public Works

Mr. Jon Ibarra, Superintendent of Streets

Mr. Dan Hudson, City Engineer

**Motion:** Commissioner Teas made a motion to approve the agenda as presented:

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas,  
& Commissioner Schoneman 4

Nay: 0

**MOTION CARRIED 4 – 0 – 0**

**Approval of Meeting Minutes**

**September 24, 2020**

**Motion:** Commissioner Schoneman made a motion to approve the minutes of the Board of Public Works Meeting of September 24, 2020

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas,  
& Commissioner Schoneman 4

Nay: 0

**MOTION CARRIED 4 – 0 – 0**

**Public Comment** – None

**Street Department**

- A. MOTION: **Commissioner Teas made a motion: Informational; Purchase replacement for one (1) 2019 Ford F350 Pickup – Vehicle ID #638 from FY 2021 Capital Equipment Reserve Fund (CERF)**

**Discussion**

Mayor Donchess

So we have, is Mr. Ibarra here?

Jon Ibarra, Superintendent of Street

Yes I am, Mr. Mayor.

Lisa Fauteux, Director of Public Works

John, Carolyn O'Connor is on the line, our Financial Administration Manager, would you like her to speak to this, she might ....

Mr. Ibarra

I don't mind taking a stab at it in Nick's absence, since he retired. But if Carolyn wants to chime in with any additional, that'd be great.

Mayor Donchess

It would be helpful to have a brief explanation as to the reason for the informational item.

Mr. Ibarra

Sure, happy to do it Mayor, thank you. Good evening everybody. So this vehicle is a Park & Rec truck that was involved in an accident and as luck would have it, less than a year old but totaled. So we are going through this program to replace the vehicle and Risk will be reimbursing after the insurance claim has been settled.

Mayor Donchess

Alright, any questions from anyone? Comments?

Commissioner Pappas

So will they let us know once we know the difference obviously the first year you own a vehicle, I don't get new vehicles very often but the first year you own a new vehicle is when you really take a hit as far as what the vehicle is worth. So will we be let know once we know how much we got, the truck was totaled. Will we know the different between how much we got for the vehicle that was totaled and then what was the different between the new vehicle that we have here?

Mr. Ibarra

Yeah at the end of the deal we will know the difference and we can provide that information to you at a later date. I'm not privy to any of the numbers now.

Carolyn O'Connor, Financial Administration Manager

I can provide. We received the actual cash value which will be \$35,157.00.

Mr. Ibarra

Thank you, Carolyn.

Commissioner Pappas

I am trying to look in the informational it doesn't give a number so the amount we got was \$35 what?

Ms. O'Connor

\$35,157.00 the actual cash value.

Commissioner Pappas

Because it doesn't have it in here and how much did we have to pay for the new one?

Mr. Ibarra

The new truck through MHQ the State Bid was \$39,060.00. We did ok with the depreciation on that but we got about six months of service out of this truck before it got totaled.

Commissioner Pappas

Right, ok, alright, that's much less of a hit than I thought, that's terrific, thank you guys so much, both of you.

Mayor Donchess

Any other comments or questions regarding this item. If not we will go Item B, Commissioner Schoneman?

- B. Motion by Commissioner Schoneman:** To approve the purchase of winter road salt from Granite State Minerals of Portsmouth, NH and Eastern Minerals, Inc. of Chelsea, MA in the amount of \$455,000. Funding will be through Department: 161 Streets; Fund: General; Account Classification: 61 Supplies and Materials.

Mayor Donchess

Mr. Ibarra?

Mr. Ibarra

Yes Mr. Mayor, so this is our annual purchase of winter road salt, it is a budgeted item for \$455,000.00 and we are riding on the State Bid which is the lowest bid at \$49.50 a ton for the salt. We can't believe the summer went by this fast but here we are again. Any questions?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas  
& Commissioner Schoneman 4

Nay: 0

**MOTION CARRIED 4 – 0 – 0**

**Wastewater Department**

Mayor Donchess

We have the Wastewater Department; Mr. Boucher is here. Item A, Commissioner Teas?

- A. Motion by Commissioner Teas: To approve Amendment 3 in the amount of \$158,400 to extend the contract for three years with Flow Assessment of Auburn, NH for the Combined Sewer Overflow Monitoring Program. Funding will be through Department: 169 - Wastewater; Fund: Wastewater; Account Classification: 53 Professional Services.**

Mayor Donchess

Mr. Boucher?

Mr. Boucher

Thank you, Mayor. Yeah Flow Assessment is a company we use, they monitor our combined sewer overflows and they also monitor three rain gauges throughout the City. They have their equipment set up in manholes and we've used them since 2018, even pre-2015. We are happy with their services, we have been using them annually but by going into this 3 year contract there's savings of close to \$10,000.00. We would like to continue their services. We utilize all of the data collected for reporting to the regulatory agencies at the end of the month. I'll take any questions?

Mayor Donchess

Any questions or comments?

Commissioner Pappas

That was a very good explanation. So just for folks who might be watching or listening. So that happens when we have rainstorms where the sewer treatment facility can't handle everything all at once, is that correct?

Mr. Boucher

When there's a torrential rainfall and one of the sewer pipes get overwhelmed that would happen, it would (audio cuts out) to a CSO site, correct.

Commissioner Pappas

Right and we are required to do it. My guess is it sounds like you are very pleased with these folks and that there probably aren't a lot of people you can go to for this service anyway.

Mr. Boucher

That's correct. Any issues we've had with any equipment, we call them. They are very responsive and we are

satisfied with the reports that we have been receiving.

Commissioner Pappas

Great thank you.

Mr. Boucher

You're welcome.

Mayor Donchess

Any other questions or discussion? (There was none). Would you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea:	Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman	4
Nay:		0

**MOTION CARRIED 4 – 0 – 0**

**B. Motion by Commissioner Schoneman: To approve the rebuild of a raw water pump by First Electric Motor Services, Inc. of Woburn, MA in the amount of \$27,530. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Account Classification: 54 Property Services.**

**Discussion**

Mayor Donchess

Does anyone want to be recognized on this?

Mr. Hudson

Yes Mayor I can speak towards this. So this pump is in our wet weather facility, we have a series of four pumps. This is one of them, they are very large pumps. Three at a time have to push through 16 million gallons. Currently, one of them is not working. We sent pumps out to this company, First Electric. We utilize their service quite a bit on smaller pumps, unfortunately this is a very large pump. So what they do is they take in the pump, they assess it to see if we can rebuild it or if we have to buy a new pump. So this, actually it's the motor part of the pump. So the motor can be rebuilt at a lesser cost than purchasing a whole brand new one. So this is beneficial to us. This company has serviced us well in the past, we would like to utilize their service. They have the pump already, it's taken apart, they have to do that to investigate so it makes sense to utilize them to finish the rebuild on it.

Mayor Donchess

Anyone want to be recognized for question or comment? Commissioner Schoneman.

Commissioner Schoneman

I just wanted to get a ballpark figure, how much does a new one of these cost?

Mr. Hudson

Typically when you buy the pump and motor you are looking at \$114,000.00 roughly that's what we guesstimate.

Commissioner Schoneman

That's a considerable savings.

Mr. Hudson

A significant cost savings. And we look at the age of the pump as well and the pump isn't that old, it's just that the nature of the environment that it's in, they tend to, you know, they can go with little reason just from the corrosiveness of the environment.

Mayor Donchess

Commissioner Pappas, did you have a question?

Commission Pappas

Just one quick question, is there any kind of a warranty at all or a sense as to how long this fix may last?

Mr. Hudson

Yeah typically they come with a one-year limited warranty, their manufactured work.

Commission Pappas

Thank you.

Mayor Donchess

Anyone else. (There was none). Would you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea:	Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman	4
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Nay:		0
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**MOTION CARRIED 4 – 0 – 0**

**Engineering Department**

- A. Motion by Commissioner Teas: To approve the Residential and Commercial Wastewater Service Permits and Fees as submitted.**

**Discussion**

Mayor Donchess

Any discussion, any questions? (There was none) Would you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman 4

Nay: 0

**MOTION CARRIED 4 – 0 – 0**

**B. Motion by Commissioner Schoneman: To approve a Drainlayer’s License for George Dufresne of West Townsend, MA in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License.**

**Discussion**

Mayor Donchess

Mr. Hudson is here, City Engineer.

Dan Hudson, City Engineer

Thank you, Mr. Mayor. So we received an application from George Dufresne and we reviewed it and everything seems to be in order. Deputy Director Heath Monahamy, he called references and they all checked out well. So we are (audio cuts out) to do this.

Mayor Donchess

Any comments, questions; anybody want to be recognized? (There were none). Could you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman 4

Nay: 0

**MOTION CARRIED 4 – 0 – 0**

**C. Informational: Street Opening Permits issued for Streets in Moratorium**

Mayor Donchess

Item C is an informational item. Does anybody have any questions or comments about Item C? If not, we will move on to Item D, which is an informational item regarding the Heritage Rail Trail East project. Now I believe that Julie Chizmas is here? She’s a member of the Planning Department. I assume you are here in order to provide an update on this project?

**D. Informational: Heritage Rail Trail East Project Review and Update**

Julie Chizmas, Planning Department



I am. Yes, so thank you for your time this evening, Mayor and Board. We are approaching the end of our engineering study phase of this project. This project is to construct Heritage Rail Trail East basically from where the Heritage Rail Trail West ends at City Hall at Main Street and go easterly to around Denton Street. It will run along East Hollis Street, parallel to East Hollis Street and then go behind Henry Hanger and terminate at Denton Street.

We are at the phase of the engineering study where we want to present our findings to our various boards. This is informational. We had a proposed action meeting, a Virtual Public Proposed Action Meeting in September on the 22<sup>nd</sup> where we presented preferred alternatives to the public; or proposed actions rather. In general we really aren't proposing anything over what we can barely afford as it is. We are building a basic rail trail and the only additional things that we are proposing at this time due to budget restrictions are enhanced crossings at two locations that see a fair amount of traffic.

The budget currently is – the estimate is over budget by about \$280,000.00. We are working with the OT to establish additional funding for this project. Our initial conversation went really well and it looks like we will be able to get the extra funding.

Mayor Donchess

And could you fill people in on what type of grant this is?

Ms. Chizmas

Sure this is a congestion mitigation and air quality grant that we were awarded in 2017. We have been able to build the Heritage Rail Trail East through, the whole Heritage Rail Trail rather, through a series of grants starting in the 1990's through a variety of Federal Grants. This is one of those. So it is 80% Federal and 20% local match required. We received an award for \$1,144,894.00, actually I should take that back. We received an award for slightly less than that, we had to go in for an amendment for \$9,000.00. Our original award was \$1,135,698.00 but due to the urban nature of this trail, the survey work took a little additional effort so we did go for an amendment. So the additional funding that we need to complete construction will be another amendment that we are seeking.

Mayor Donchess

Anybody have questions about this informational item? Commissioner Schoneman.

Commissioner Schoneman

I have a couple of questions. I read the first phase, the Rail Trail West was completed in 1999. Is it planned for the same reason as the Rail Trail East to ease traffic and that sort of thing?

Ms. Chizmas

Yes, yes it was.

Commissioner Schoneman

Has it done that?

Ms. Chizmas

I think it has, I mean I can't speak for the east (inaudible) obviously we haven't build that yet, but we do see a lot of pedestrian and bicycle traffic on the Heritage Rail Trail. Honestly I haven't evaluated traffic counts from

then and applied growth rates to determine where we are, but we certainly do see quite a bit of non-motorized traffic on the existing rail trail into the connections that it makes into Mine Falls Park.

Mayor Donchess

I walk it quite a bit and I would say nearly everyone who is walking parallel to Hollis Street uses the Rail Trail as opposed to the sidewalk on Hollis Street. The sidewalk is close to the street, it is very narrow. The Rail Trail is generally much better place to walk or ride your bike. So that's my personal observation.

Ms. Chizmas

And this will be a multi-used trail so it'll be adequate width to accommodate both pedestrians and bicyclists and those in motorized devices, mobility devices.

Mayor Donchess

Any other questions/comments for Ms. Chizmas.

Commissioner Pappas

I have just a quick question and then afterwards I have an unrelated question for Mr. Hudson. So I am just curious when you did your presentation, did you seem to get much community input from the neighborhood?

Ms. Chizmas

So when we did our initial presentation last year in 2019, before everything got shut down, that was in October of 2019 and we did have quite a few people from the neighborhood come to City Hall. We actually went out ahead of that and spoke to the businesses a lot that about the trail. Then we did a flyer that we mailed to about another 70 neighborhood people or people who have also shown interest. So we had pretty good input there. On the virtual we had, I want to say 18 people participate. And then we did get some e-mail correspondence following the meetings.

Commissioner Pappas

Ok thank you.

Ms. Chizmas

You're welcome.

Mayor Donchess

Well if there are any other questions or comments regarding the Rail Trail let's take those now and then we will go to Commissioner Pappas with a question for Mr. Hudson. Anyone else about the Rail Trail? (There was none). Now Commission Pappas?

Commissioner Pappas

I do, I've got a question. I got a call this week it was – apparently we repaved Dunloggin Road near Northwood Drive. And a person said that the road was paved on Monday afternoon and by Friday they had to cut into it for a patch. He thought it was at least a 9x9 patch, maybe for a sewer, I don't know if it was around a sewer issue. But it was a bit of concern because the thing was opened for three weeks and I was curious why the work wasn't done before rather than cutting into a road that was like five days old.

Mr. Hudson

Sure, so I can address that. This was an unfortunate circumstance; it wasn't planned work. Actually after the paving was completed a sinkhole opened up. So this was emergency restoration of the sink hole. So it's just one of those things, the timing couldn't have been worse. But that's what it was.

Commissioner Pappas

So we didn't check it, we don't, and forgive my ignorance but before we pave a road, do we do any kind of a scanning to see if there may be some sort of an issue like that?

Mr. Hudson

So yeah we are doing (inaudible) scanning ahead of paving but we have been doing so much paving it is not possible to check every pipe under every road. I don't know off hand if this pipe had been inspected or not. Sometimes even if you inspect something, it looks ok, you can still have an issue later. So we do try to be preventative and avoid these situations but in this case, that didn't happen. We weren't lucky in this case; this was unfortunate.

Commissioner Pappas

So is there something we can do, because my understanding is this is before you arrived when Engineer Dookran gave us our – we had a teaching session on road patches and that sort of thing in relation to paving. So if it was a 9x9 patch, is there something we can do to make the patch better since clearly it was done on a new road. And my understanding is like the first year and obviously part of the first week, once you cut into a brand new road, that's kind of compromised. So I wasn't sure if there was something different that we might be able to do on this patch?

Mr. Hudson

Yeah I'll need to discuss that with our paving engineer to see what has been done and what can be done. Sometimes when the pavement is fairly new you can use infrareds and kind of reheat the pavement and reseal it. If it's a newer pavement, it doesn't work obviously if it's an older, fully hardened pavement. So this is something that we will look into to make the best patch we can.

Commissioner Pappas

Can we be updated on that next month?

Mr. Hudson

Sure.

Commissioner Pappas

Ok awesome, thank you.

Mr. Hudson

Thank you.

Mayor Donchess

Any other questions, comments for Mr. Hudson? (There were none). Administration: we have two informational items.

**I. Administration Department**

**A. Informational**

- i. DPW Facility Update
- ii. Director's Report

Mayor Donchess

I assume Director Fauteux is going to do this, the DPW Facility Update and the Director's Report, of course.

Lisa Fauteux, Director

Yes, thank you Mayor. We do not have any updated on the DPW Facility, we do keep that on the Agenda every month. So I'll update you, nothing has transpired in the last month although hopefully I will have some activity to report to you for next month. And Diane could you pull up the Director's Report please?

This is a Water Street Sewer Construction; we installed a new pipe. SUR West did the work along Water Street under the bridge as part of our 2020 sewer reconstruction. This is a picture of roots that were removed from a 24 inch sewer pipe by Kenyon Pipe Line which highlights the importance of routine pipe cleaning and maintenance.

Commissioner Pappas

And we have been doing that, correct?

Director Fauteux

Well we are starting to yes.

Commissioner Pappas

Yes that's what I meant.

Director Fauteux

Yeah we are, yes Commissioner Pappas you are right, we have started a program to do that, yes. This is pavement milling on Cabot Drive as part of our 2020 paving program. This is all – and some theraplasic markings being applied by Markings Inc. as part of our paving program. This is wearing course pavement being compacted on Hooker Street. And the picture that you are seeing actually is final paving. We were very honored, the City received the Gold Leaf Award for our outstanding efforts promoting Arbor Day each year by the International Society of Arbor Culture. So that was a really neat award and you can see all of us in the picture, social distancing.

We've done some significant Lincoln Park Renovations; if you haven't seen it you should definitely go down. The playground area has been completed, it's really nice. There's another slide a little later on that shows the Street Department, you can see the wall around the playground. The Street Department actually built that and it's really beautiful, it came out really nice, we are very happy with it. And we are currently working on paving the parking lot and walk areas now.

This our Park & Rec Crews installing a new flagpole at the Veteran's Memorial near Railroad Square. This is a picture of our Park & Rec Crews disinfecting the Stellos Stadium Turf between events. We are in full swing

for the fall clean up. On the left is leaf removal at Greeley Park and on the right is field aeration at Main Dunstable fields. Due to COVID we were not able to have our regular Fright Night so Kelly and Jeff over at our Recreation Department came up with an idea of showing a movie at Greeley Park. And so they are going to be showing that on Friday, October 30<sup>th</sup> the bandshell, the movie will start dusk, and it's the Addams Family. And the event we have different, we have marked out spots and each family will have their own spot. Of course, socially distancing and reservations were required and when we advertised it, the event filled up in six hours. So it's very popular. We are going to be looking, it's obviously going to get too cold, but we are going to be looking at having more movie nights as soon as we can in the spring because this seems to be something that is very popular and something that we can do safely and provide some entertainment for families.

The 50<sup>th</sup> Annual June Caron Senior Outing is coming up; unfortunately we couldn't have a traditional luncheon. So we came up with the idea of having a three-course lunch to go. So we are going to be having sort of a drive through; Fratellos will be providing the meals. Sign-ups actually start tomorrow, we will be advertising it. So Seniors can sign up for this and they will be picking up at Stellos Stadium between 11 and 12:30, on Sunday, November 22<sup>nd</sup> and we are very excited about this. It is a special year, it's the 50<sup>th</sup> and we were really disappointed that we couldn't have, we had some special things planned, and we were really disappointed that we couldn't have it, a traditional sit down dinner. But we think is a nice alternative and we also will have some raffle prizes that we will be raffling and giving to the folks when they come pick up their dinners. I think this will be popular and we hope folks enjoy it.

This is just a picture of our send off to Nick on Friday, September 25<sup>th</sup> and I think he had a great party and enjoyed it very much. I did receive a thank you note from Nick and I am just going to read it to you if that's ok. "Dear BPW Commissioners, Thank you so much for your kind words, my gift and for coming to my party. All my best, Nick". So I have heard from Nick since he left, it was funny when he left, he told me that we probably wouldn't hear from him for about 3 months because he just needed to you know break away for a little while and decompress. And I have heard from him since and he is enjoying his new job. He said it's far less stressful, so good for him and we wish him well.

This is the picture that I was mentioning of the Street Department building the wall around the playground at Lincoln Park. Berm repairs are going on, are on-going Citywide, this is a berm installation on Shelly Drive and Topsfield Street. These both were installed to alleviate a water run off issue. As part of the paving program, on Birch Hill Drive, we have installed some new sidewalk. The Street Department worked with Engineering to keep the project cost down and Streets Crews paved the sidewalk. We had an issue at Main Dunstable School, there was a tip down in a crosswalk that was hazardous and we formed and poured a new crosswalk and tip down at the main entrance to this school.

This a sink hole at the intersection of Lock and Lucier Street. The sinkhole was due to a failure with the bricks in a brick built catch basin. This is another example of sidewalk work that we've done. This was done by Street Department Crews on 52 Courtland Street, about 100 feet of sidewalk. Our wet weather facility is undergoing an upgrade to include new screens and rakes at the head of the facility. This is going to allow the facility's full capacity to be utilized which we haven't been able to yet. So we are really looking forward to that installation.

We are approaching the final completion on Phase I of the Pump Station Upgrades. On the left is the finished Pump Station at National Street which is just awaiting final paving. And on the right is the finished Pump Station Trestle brook. The primary upgrade required an upgrade to our Plant Water System. The plant water is used in many of the processes to reduce the demand on City water. This work is the installation of replacement valves and flow meter.

This is one our new trailers for employee use at the landfill. The new trailer has arrived, has been set up and you can see we have some plexiglass and it is helping us with COVID Best Practices. We will have extended hours for soft yard waste starting this week the landfill will be open from 8:00 to 4:00 P.M. on Saturdays through November 28<sup>th</sup> for residents to drop off soft yard waste.

Commissioner Pappas

Starting this weekend.

Director Fauteux

Starting this Saturday, yes Commissioner Pappas.

Commissioner Pappas

OK, alright thank you. Sorry to interrupt, but thank you.

Director Fauteux

You're welcome, no, no problem. The last household hazardous waste collection for 2020 is scheduled for November 7<sup>th</sup> from 8:00 to Noon and will be at the Park & Ride at 25 Crown Street right here in Nashua. The Four Hills Landfill will be closed on Tuesday, November 3<sup>rd</sup> due to the Presidential Election. Curbside pickups will be delayed by one day for that week as a result. The same with the Four Hills Landfill will also be closed on Wednesday, November 11<sup>th</sup> for Veteran's Day and curbside pickup will also be delayed a day that week as well.

Commissioner Pappas

I'm sorry to interrupt but I just want to clarify. So Tuesday November 3<sup>rd</sup> is when it is closed but the folks who have the trash out for regular Mondays will put the trash out on Mondays.

Director Fauteux

That's correct Commissioner Pappas.

Commissioner Pappas

OK, again sorry to interrupt.

Director Fauteux

No, no that's fine, I can clarify that. So Monday's trash that week will be as scheduled, Tuesday there will be no trash pickup. So Tuesday's trash will be picked up Wednesday; Wednesday's trash will be picked up Thursday; Thursday's trash will be picked up Friday and Friday's trash will be picked up Saturday, yes.

Commissioner Pappas

Alright awesome, thank you. It's an odd week, just so that folks are aware. Thank you.

Director Fauteux

And it is an odd week and that is a City Hall Holiday as well; not just for Solid Waste so everybody is aware. Then Veteran's Day, the same thing. It is on Wednesday, November 11<sup>th</sup> and so Monday and Tuesday trash will be normal; Wednesday's trash will be picked up Thursday; Thursday's trash will be picked up Friday and then Friday – Saturday. And Four Hills Landfill will also be closed on Thursday, November 26<sup>th</sup> for Thanksgiving but we will be picking up trash on Friday. So Thursday's trash will be picked up Friday and Friday's trash will be picked up on Saturday. And that's it; any questions? (There were none). So Mayor, if you want to go Commissioner's comments?

Mayor Donchess

Why don't we talk about the Main Street eateries? Do you want to do it or do you want me to do it?

Director Fauteux

You want me to talk a little bit about it? Sure, I'm happy to. So as you know restaurants have really struggled this past year. The expansion of the outdoor dining has helped them enormously. They have all chimed in and been very appreciate and thankful of that. I think that doing that may have saved some of them. So we are coming into a really tough season now with winter upon us. Now outdoor dining, it's getting colder and people are having to come inside and so restaurants are very concerned about what the winter is going to bring. So the Mayor and Tim Cummings, our Economic Development Director found these igloos and also I think we have a business, Mayor, that also has purchased them and has approached us and asked us to use them.

Mayor Donchess

One of the businesses has, as you said, (inaudible) out front.

Director Fauteux

Has some, right so. So what we are thinking about doing and this sort of fresh off or hot off the press, but outdoor dining ends November 15<sup>th</sup>. So we are trying to work out a plan whereby we can extend that. And these igloos are really pretty cool looking; they look sort of like a geodome structure and they look like an igloo. It would only be like 4 to 6 people and the restaurant owners would have to clean, through the snow around them and take responsibility for that. And we would have to, of course, make sure that ADA Compliance was maintained. But this would be an opportunity, and of course, they need to get all the necessary approvals from the Building Department and the Fire Marshall and all of that. That hasn't been completed yet. But we are working right now on trying to come up with a plan whereby we might extend that outdoor dining date from November 15<sup>th</sup> to – maybe through the winter. So we are trying to think of creative ways to help our local businesses. Otherwise, I think it will be a very, very difficult winter for them. So I don't know Mayor, if you want to add to that?

Mayor Donchess

Now the barriers are going to be taken down in mid-November so that we can plow the street. But if this were to go forward it would be on the sidewalk, in front of a restaurant or restaurants who wanted to participate as long as all of these conditions are met.

Director Fauteux

Any Commissioners have any thoughts?

Commissioner Pappas

If I may?

Mayor Donchess

Yes, please.

Commissioner Pappas

I think we didn't have a choice but to put up the barriers because of COVID and obviously you don't want businesses to go under. And I know there was talk about doing it permanently and for me, I think that we also

have to think in terms that people have to get downtown to the hospital and that sort of thing. So even maybe one more season that we might be able to help out the restaurants before we do some sort of a traffic study. I just want to make sure that we are able to properly plow Main Street so the people can get to, you know, in addition to downtown restaurants, we have people who have to get to the hospital and their doctor's offices and other businesses on Main Street.

So I mean just my concern would be, during the winter, that traffic would be able to successfully get through downtown and you know if we can figure the sidewalks out that would be one thing. But my concern would be just not putting those items too close to the edge of the sidewalk in case you know there's slipping and sliding and that sort of thing. I don't know who would be managing figuring out safety; I don't know if it's going to be Risk Management. But you know, that would be my concern.

Director Fauteux

So I agree with you Commissioner Pappas about plowing, that was a concern of mine, that's why as the Mayor mentioned, we will be picking up all of the barriers. So there won't be any barriers left on Main Street for the winter. So all of these igloos will be solely on the sidewalks, so we don't have to worry about having to plow and having people get – clearing snow and also having people able to get through. Another concern we had was the ADA Compliance and making sure that we maintain that because that's very important and we will make sure that that happens. Parking is responsible for clearing the sidewalks and I think they were actually looking at that today in terms of how we are going to do that. Because there are some obstacles; there are planting beds and there are poles and parking stations. All of those things will be taken into account so we maintain that ADA Compliance.

And I did have, interesting that you were talking about slipping Commissioner Pappas because I spoke with the Manager of Risk today, Jen Deshaies because that was something that we had thought of as well. And apparently the City does not have, we are immune from liability from folks slipping on sidewalks interestingly enough. So we would require restaurants to make sure that they are taking care of the sidewalk in front of their business, especially if they are going to have these igloos. So they will be responsible for salting and sanding the sidewalk and in clearing all of the snow to make sure that ADA is maintained.

Commissioner Pappas

Because I was just thinking in terms if we don't have the, well I guess if they right at the edge of the sidewalk, I'm just thinking in terms of cars slipping or sliding. I mean I don't know whoever is in charge of figuring out what snow has to be moved. But if you move the snowbanks from the edge of the sidewalk, I just really hope that there's a decent amount of space between the igloos and where cars park. Safety is my main concern.

Mayor Donchess

So I think the ADA requires five feet of passage for a clear path, with a five feet.

Commissioner Teas

Mr. Mayor?

Mayor Donchess

Commissioner Teas.

Commissioner Teas

I am very glad that this topic was brought up, it's been at the front of my mind for awhile as the cool weather is coming upon us. I am glad that you were forward thinking and looking to help these businesses downtown; I



am very pro-business and I have complete confidence in City Hall and the professionals there in instituting this properly so it is done right and safe. Thank you.

Mayor Donchess

Any other thoughts? (There were none). Alright, well thank you Director Fauteux. Now we have Commissioner's Comments. Do any of the Commissioners have comments?

Director Fauteux

Mayor, I'm sorry, excuse me, we may want to ask, if we are going to provide any extension we may need approval by the Board of Public Works to do so. So I don't know if we want to take that up or take that up at another time?

Commissioner Teas

I'd gladly make that motion proactively.

**MOTION BY COMMISSIONER TEAS TO AUTHORIZE THE EXTENSION AS LONG AS THE BUILDING DEPARTMENT, FIRE DEPARTMENT AND ALL APPROVALS ARE OBTAINED AND THE ADA 5-FOOT PASSAGE IS ALSO MAINTAINED**

Mayor Donchess

Alright the Motion by Commissioner Teas it to authorize the extension as long as I assume Building Department, Fire Department ....

Director Fauteux

All the approvals are met.

Mayor Donchess

... approvals are obtained and the ADA 5-foot passage is also maintained.

Commissioner Teas

Thank you.

Mayor Donchess

They can only be set up in a way that would make sure that that occurred.

Director Fauteux

I wanted to mention one other thing too. This is at no cost to the City, the restaurant owners would be buying their own igloo. So this wouldn't cost the City anything either, I didn't mention that.

Mayor Donchess

Alright, any discussion?

Commissioner Pappas

I guess my question would be an extension of – I guess I don't understand – if they don't need to have the barriers up why we are extending the barrier time.

Mayor Donchess

Well we wouldn't be extending the barrier time; that would not be extended. So just the encumbrance of the sidewalk is what you are ...

Commissioner Teas

For outdoor dining.

Mayor Donchess

The barriers are not going to be extended beyond mid-November.

Commission Pappas

I would feel more comfortable, I will tell you that I would feel more comfortable with more information, kind of getting it last minute, but that's me. So anyway, those are (audio cuts out) I would like a little bit more information, a little bit more time to think about it, because it was not even on our Agenda. So that would be the reason why I would hesitate.

Director Fauteux

The only concern is, Commissioner Pappas, is that our next meeting is not before November 15<sup>th</sup> so it would, there would be a lull in what restaurants, that would be the only concern about waiting. And you are right, this did come up very quickly, in fact, we just had a meeting this week about trying to figure out something. Because we have had businesses ask us for help because they are worried about the winter. So it's coming to you quickly, I understand and it did to us as well, correct me if I'm wrong Mayor.

Mayor Donchess

Yes, so we have been requested to take a look at this and I think we might have discussed this yesterday, it was either yesterday or the day before in terms of how this might be accomplished. Although the Building Department has been looking at what specifications they would require as far as snow load. But in terms of an actual discussion involving all the parties, it really wasn't 'til this week maybe yesterday or the day before. Well there is a motion, any other discussion? (There was none). Could the Clerk please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Schoneman	3
Nay: Commissioner Pappas	1

**MOTION CARRIED 3 – 0 – 1**

Commissioner's Comments

Mayor Donchess

I'm not even sure we did Commissioner's Comments, so Commissioner's Comments?

Commissioner Pappas

If someone else wants to go, go ahead.

Mayor Donchess

Anybody have comments? Commissioner Pappas, it looks like you're up.

Commission Pappas

If I may and Mr. Mayor I can send you a picture, this has been something that people have asked me about for almost two years. Technically it doesn't involve Public Works and I know I had gone through Nick Caggiano; I have him an intersection that had I thought was a bad sight issue. I had like maybe 3 complaints about, actually 4 complaints about it. You know, I drive through and see if I think it's a sight issue, I have my husband do it and he also thought it was a sight issue. So I just wasn't sure if you would be willing to drive there yourself, and I have a picture on my cell phone I can send you. On Chester Street, heading north at East Stark, there's a stop sign. And there's a big Evergreen bush and in order to – you can see clearly to the left but in order to look to the right, before you can see if there is oncoming traffic, you are essentially in the middle of the intersection. And I think Nick Caggiano had passed the concern on to Code Enforcement and I think I followed up like maybe 3 or 4 times. I just wanted to put that out there. And I'll send you the picture also so I appreciate you taking a look at that, thank you.

Mayor Donchess

So it's Chester and East Stark and it's the south is that correct?

Commission Pappas

Yes, if you're heading north. And I'll send you a picture, I've got a series of pictures that my husband took for me at that intersection so I'll text those to you if that's ok.

Mayor Donchess

Sure that'd be OK, of course. And the Director will also take a look.

Director Fauteux

I have many times Mayor. I am very familiar with this. There are Evergreen shrubs and Code Enforcement does require them to cut them back but they stopped short of requiring them to – these are very mature shrubs that would need to, I think, what is being requested is that they be removed because I think they have been cut back significantly but I have looked at it.

Mayor Donchess

Well I will definitely look at it.

Commissioner Pappas

Because, if I may Mr. Mayor, I think there might have been confusion with Code Enforcement, because they are kind of on the sidewalk and I think the objection to people isn't that they kind of extend to the sidewalk it's just more if you are in a car that you actually have to be out almost in, really in the middle of the intersection before you can see who is coming. But I am sorry to bother you on this Commissioner Comments issue but you know, I feel badly because the reason I first send the e-mails is that someone almost got hit on a bike so that was why that I was kind of concerned about it and that's why I am following up on it. Thank you.

Mayor Donchess

OK. Any other comments? (There were none). Ok onto Personnel.

**Personnel**

- A. **Motion by Commission Schoneman:** To accept the resignation of Ronald Couturier, Truck Driver, effective September 26, 2020.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman	4
Nay:	0

**MOTION CARRIED 4 – 0 – 0**

- B. **Motion Commissioner Teas:** To accept the resignation of Eric Christiansen, Groundsman I, effective October 12, 2020.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman	4
Nay:	0

**MOTION CARRIED 4 – 0 – 0**

- C. **Motion by Commissioner Schoneman:** To accept the resignation of Patrick Chamberlain, Truck Driver, effective October 30, 2020.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman	4
Nay:	0

**MOTION CARRIED 4 – 0 – 0**

**Possible Non-Public Session – None**

Director Fauteux

Mayor, I'm sorry Mayor, we do have one personnel.

Mayor Donchess

Oh we did, beyond those three?

Director Fauteux

Yes, there's a new hire.

Mayor Donchess

Does someone have a motion to go into non-public then or do you want to handle this in non-public or not?

Director Fauteux

If the Commissioners are OK with doing that, that's what I would suggest.

Mayor Donchess

In what, non-public or public?

Director Fauteux

Public, if that's OK. Unless one of the Commissioners object.

Mayor Donchess

Does anybody object to handling this hiring in open public session?

Commission Pappas

Not as long as the person whose applying or accepting the job, as long as they have no problem with it, I have no problem.

Mayor Donchess

Alright, Ms. Fauteux.

Director Fauteux

Would somebody like to read, maybe one of the Commissioners could read the motion?

**Motion by Commissioner Teas: Move to approve the selection, contingent upon the acceptable results of the criminal and driving records checks of Mr. Colin Sullivan of Lowell, Massachusetts for the position of Assistant Construction Engineer, in the Engineering Department. Starting salary is \$58,708.00 a year. Funding for this position will be through Department 169 Wastewater Fund Wastewater, Account Classification 51 "Salaries & Wages".**

**Discussion**

Mayor Donchess

Any Comments?

Director Fauteux

Dan, since you are still on, I'll let you speak to it.

Mr. Hudson

Sure, thank you. This is a vacant position that we are excited to have what we consider an excellent candidate to fill. Colin is a nice young man, we've interviewed, Lisa interviewed him and while he has only about 5 years experience, he has excellent experience in managing administrative construction efforts. So we feel he's a good candidate and look forward to adding to the team.

Mayor Donchess

Anybody have comments? (There were none). Could you please call the roll?

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman 4

Nay: 0

**MOTION CARRIED 4 – 0 – 0**

Adjournment:

**MOTION:** Motion by Commissioner Teas to adjourn.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Teas, Commissioner Pappas & Commissioner Schoneman 4

Nay: 0

**MOTION CARRIED 4 – 0 – 0**

Meeting Adjourned at 6:33 P.M.