

REPORT OF THE FINANCE COMMITTEE

JANUARY 2, 2019

A meeting of the Finance Committee was held on Wednesday, January 2, 2019, at 7:00 p.m. in the Aldermanic Chamber.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Alderman Michael B. O'Brien, Vice Chair
Alderwoman-at-Large Shoshanna Kelly
Alderman Patricia Klee
Alderman June M. Caron
Alderman Linda Harriott-Gathright

Members not in Attendance: Alderman-at-Large Brandon Michael Laws

Also in Attendance: Dan Kooken, Purchasing Manager
David G. Fredette, Treasurer/Tax Collector
Eric Nordengren, Captain NPD Professional Standards Bureau
Bobbie Bagley, Director of Div. of Public Health & Community Services
Nick Caggiano, Superintendent Parks & Recreation
David Boucher, Superintendent of Wastewater

Mayor Donchess

Alderman Laws contacted us to say that he's not feeling well tonight and therefore will not be attending.

PUBLIC COMMENT - None

COMMUNICATIONS

From: Mayor Jim Donchess
Re: Contract for Construction of the Heritage Rail Trail to Mine Falls Park Trail and Pedestrian Bridge – Change Order #2

There being no objection, Mayor Donchess accepted the communication and placed it on file

From: Dan Kooken, Purchasing Manager
Re: Contract for NPD Shooting Rand Decontamination Project

**MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO STRATEGIC ENVIRONMENTAL SERVICES IN THE AMOUNT OF \$25,613. FUNDS ARE AVAILABLE IN DEPARTMENT 150, NASHUA POLICE DEPARTMENT; BUILDING TRUST FUND
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Purchase of Nashua Police Department Bulletproof Vests

MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND APPROVE THE PURCHASE FROM ATLANTIC TACTICAL, INC., IN THE AMOUNT OF \$42,465. SOURCE OF FUNDING IS DEPARTMENT 150, POLICE; 2017 AND 2018 BULLETPROOF VEST PARTNERSHIP GRANT AND NPD PROTECTIVE CLOTHING

ON THE QUESTIONAlderman O'Brien

Yes, I do have one. I have more experience with the Fire Department and the gear and I know the gear lasts 10 years. I imagine there is a life expectancy with these bullet proof vests equally as well to make sure they are top of the line and they are going to do what they are designed to do.

Eric Nordengren, Captain NPD Professional Standards Bureau

Good evening Mr. Mayor, Committee Members, ballistic vests typically have a 5-year manufacturer's warranty and that is what we are going by and these vests do have the 5-year warranty. So that is typically for our officers that are in service, the vocational point and that is what we are projecting for the coming fiscal year as well as any new hires that we may bring on. That number encompasses both of those.

MOTION CARRIED

From: Dan Kooken, Purchasing Manager
Re: Contract for Emerging Leaders in Public Health Consultant Engagement

MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO SOUJOURN PARTNERS IN THE AMOUNT OF \$51,865. FUNDS ARE AVAILABLE IN DEPARTMENT 171, COMMUNITY SERVICES; EMERGING LEADERS IN PUBLIC HEALTH GRANT

ON THE QUESTIONMayor Donchess

Ms. Bagley is here, Director of Public Health & Community Services and these are grant funds and I think I will just ask Ms. Bagley to explain where the funds came from and what the grant is going to accomplish.

Bobbie Bagley, Director of Division of Public Health & Community Services

Good evening. The funding that we have for this is through the Kresge Foundation which is a grant award for a transformative project that has been awarded to the City of Nashua to our Division of Public Health & Community Services in the amount of \$119,100.00 and out of that amount the consultants that we would like to have work with us will be paid the \$51,865.00 for their services to work with our Division, Leadership Staff as well as some of our community partners in the community.

MOTION CARRIED

From: Dan Kooken, Purchasing Manager
Re: Contract for Crown Hill Pool Rehabilitation

MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO GUNITE FINISH SUPPLY IN THE AMOUNT OF \$125,000. SOURCE OF FUNDING IS DEPARTMENT 177, PARKS & RECREATION; FY18 CDBG FUNDS AND GENERAL OPERATING ACCOUNT

ON THE QUESTION

Mayor Donchess

Questions? Discussion? Mr. Caggiano is here on this and on a later resolution so if you have any questions or comments?

Alderman Caron

Thank you. Can you tell me when you are looking to get this started? Will it be done before pool season?

Nick Caggiano, Superintendent Parks & Recreation

Yes in the agreement he has to be finished the first week of June but with the weather the way it has been it wouldn't surprise if this keeps up hopefully, that he will get in there and start doing some of the demolition work early.

Alderman Caron

Thank you.

MOTION CARRIED

From: Dan Kookan, Purchasing Manager
Re: Contract for Primary Tank Upgrade Project – Construction Phase Engineering Services

MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO WRIGHT-PIERCE FOR AN AMOUNT NOT-TO-EXCEED \$375,300. FUNDS ARE AVAILABLE IN DEPARTMENT: 169 WASTEWATER; FUND: STATE REVOLVING LOAN FUND

ON THE QUESTION

Mayor Donchess

Mr. Boucher is here from the Wastewater Sewage Treatment Plant, he is the superintendent. Any questions or discussion on this item, proposed contract.

MOTION CARRIED

From: Dan Kookan, Purchasing Manager
Re: Contract for Primary Tank Upgrade Project – Construction Services

MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND, CONTINGENT UPON BOARD OF ALDERMEN APPROVAL, AWARD THE CONTRACT TO METHUEN CONSTRUCTION, INC. IN THE AMOUNT OF \$3,629,340. SOURCE OF FUNDING IS WERF AND THE STATE REVOLVING LOAN FUND

ON THE QUESTION

Mayor Donchess

Mr. Boucher this is rather a big contract so why don't you explain to the Committee members what is going to be accomplished here?

Dave Boucher, Wastewater Superintendent

Thank you. This is for upgrades to 5 settling tanks, rather large settling tanks at the Wastewater Plant. This project consists of replacing all the internal parts which consist of gears, chain drives. It also entails reconstruction of some of the concrete inside the tanks. It also includes the construction of a small building which will house the power for the drives and also the computer programming for the tanks.

Currently, all that stuff is in a below ground pipe gallery. It also consists of gate repairs and piping replacement which are below ground in a pipe gallery. It is to improve the settling of these tanks also because the original design was insufficient. It is reconstruction there is upgrades to it to make it run more efficient so there is going to be concrete fill-its they call them, it is just slopes inside the tank that have to be reconfigured to help the raker arms inside the tanks collect the sludge.

Mayor Donchess

What is the age of the existing tank?

Mr. Boucher

I'm not sure how far it goes back.

Mayor Donchess

It may go back to the 80s?

Mr. Boucher

Probably the 90's sometime in the 90's, I think when the primary, because the facility was done in phases, but you may be right in the 80's. Before me.

Mayor Donchess

That's way before you.

Alderman O'Brien

Yes you did say something these are below ground facilities right now, so the new construction will bring it above grade?

Mr. Boucher

Just the computer portion of it, the PLC's and the computer program, we have a program which allows everything to be monitored from inside our main administration building. Currently all that stuff is below ground and not a weather controlled or climate-controlled environment.

Alderman O'Brien

Follow up just with a comment I was hoping that maybe we could get or eliminate some of the confined space hazards that exist, but it sounds like it is better to be below grade with this gas correct?

Mr. Boucher

Well this is just the pipe gallery which is some pumps down there and some equipment that controls the gates, they go up and down, will be below ground and some of the air, we also have air tanks below ground that provide air to another part of the facility. Just all the computer stuff will be above ground.

Alderwoman Kelly

So it sounds like the last system lasted us about 30 years, what do you think the life expectancy of this upgrade will be?

Mr. Boucher

I'd say probably more than 30 years the newer stuff is made of different materials, especially the stuff that is going to be below grade, there is less metal, more fiberglass, reinforced fiberglass and plastic. The chain mechanisms are all plastic, some of the sprockets that are going to be below grade are also like a fiberglass plastic compound, so it can withstand the corrosive environment. The stuff above ground will obviously be on a maintenance schedule, so we will get as much life out of it. But 30 years is a good – things do go bad, also with the technology these days they keep changing and become more efficient and some things after 30 years, they don't make parts for anymore. So it'll last but whether there is going to be parts available for it that's the thing we face in this field is making parts for stuff, forever.

Alderwoman Kelly

Thank you.

Mr. Boucher

You are welcome.

MOTION CARRIED

From: Dan Kooken, Purchasing Manager
Re: Purchase of a Raw Sewage Pump Suction Cover Assembly

**MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND APPROVE THE PURCHASE FROM XYLEM WATER SOLUTIONS, U.S.A., INC., IN THE AMOUNT OF \$20,890. FUNDS ARE AVAILABLE IN DEPARTMENT 169, WASTEWATER
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Contract for Replacement Heating Units in Control Room and Cafeteria

**MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND APPROVE THE PURCHASE FROM ARMAND E. LEMIRE CO., INC., IN THE AMOUNT OF \$15,574. FUNDS ARE AVAILABLE IN DEPARTMENT 169, WASTEWATER
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Contract for Wet Weather Gate Repair

**MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO NEW HAMPSHIRE HYDRAULICS IN THE AMOUNT OF \$19,956. SOURCE OF FUNDING IS DEPARTMENT 169, WASTEWATER; WASTEWATER-COLLECTION
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Purchase of Replacement Grinder for Primary Digester Recirculation Feed Line

MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND APPROVE THE PURCHASE FROM JWC ENVIRONMENTAL IN THE AMOUNT OF \$13,282. FUNDS ARE AVAILABLE IN DEPARTMENT 169, WASTEWATER WERF

ON THE QUESTION

Alderman Caron

Thank you I have a question, some of these change orders because of the fact that you are asking for replacements of broken-down equipment. Has any of this equipment been maintained over the years or is this just normal wear and tear that would cause these things to break?

Mr. Boucher

Yes these do get maintained, there is very little maintenance on these particular grinders and normally they can be sent out and rebuilt. Unfortunately, the way this one broke the drive broke and it broke to the point of it can't be rebuilt anymore. You could rebuild it but on some of these things it becomes the same cost to get a new one, so it is more beneficial to get a new one. It is all new parts versus rebuilding it.

Alderman Caron

Just a comment so that people understand that the money that we are spending over here at Wastewater is to benefit the City as a whole. This is a facility that is run 24/7 and without it we'd have some real problems. But we also want to make sure that we are maintaining this equipment to its standards so that we are not spending a lot of money sooner rather than later. I'd like to see a 30-year hold on most of the upgrades.

Mr. Boucher

On these unfortunately not.

Alderman Caron

Ok thank you, thank you Mayor.

Mayor Donchess

You are right, if this plant shut down, we'd be in, the City would be.

Alderman Caron

Especially in my neighborhood, absolutely, literally.

MOTION CARRIED

From: Dan Kooken, Purchasing Manager
Re: Contract for Gas Tank Evaluation

**MOTION BY ALDERWOMAN KELLY TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO MCDERMOTT-CBI SERVICES IN THE AMOUNT OF \$18,820. SOURCE OF FUNDING IS DEPARTMENT 169, WASTEWATER; WASTEWATER-COLLECTION
MOTION CARRIED**

UNFINISHED BUSINESS – None

NEW BUSINESS – RESOLUTIONS

R-18-099

Endorsers: Alderman June M. Caron
Alderman-at-Large David C. Tencza
Alderdwoman Mary Ann Melizzi-Golja
Alderman Jan Schmidt
Alderdwoman-at-Large Shoshanna Kelly
Alderman Tom Lopez
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman Linda Harriott-Gathright

**AUTHORIZING THE MAYOR TO ENTER INTO A SUCCESSOR “CONCESSION AGREEMENT”
WITH NASHUA COLLEGIATE BASEBALL, INC.**

MOTION BY ALDERWOMAN KELLY TO RECOMMEND FINAL PASSAGE

ON THE QUESTION

Mayor Donchess

Now again Mr. Caggiano is here for any discussion about this. Maybe it would be best to brief us on the new contract, its provisions versus the existing contract and begin that way?

Mr. Caggiano

Nick Caggiano, Superintendent Parks & Recreation. The contract with the Silver Knights basically has remained unchanged from the previous contract other than one little item which we negotiated. They pay a fee of \$1,000.00 per home game to us and that goes into an events fund for the stadium that is used to produce events and pay for some upgrades. One of the things that has happened and at first it took me awhile to understand it, but we negotiated it down, but when they get a rainout, they normally schedule a double-header.

But when you have a double-header, it is not like Fenway Park where you go to see the Red Sox where the first game is over, everybody leaves, an hour or two goes by and then the next game starts. They are basically there for the duration so when they get a rain out they really are playing double for one event. So we negotiated that at the end of the year if there were any double headers that were caused by rainout, we would give them a credit back of half for \$500.00 for that one game which is very fair. We have kind of been on the good side of this thing for the past 5 years. Other than that it has remained the same. They pre-pay for the season so I invoice them in February and they are required to make their payment, I believe it is by March 1st. And we have had no issues with this ball club over the past 5 years with any financial problems at all. They have been great tenants.

Alderman Caron

Thank you. I think they have been good tenants, we have dealt with other people. Do you see any problems since they seem to be having a problem getting their schedule together because of their issues within the particular league they are in?

Mr. Caggiano

I am not completely in the loop on that because it is a private business, but there is some inner struggles with a competitive league and they are fighting for a team. That team is out on Martha's Vineyard as it said in the

paper and it is a difficult place to play anyway so I think if they make some kind of agreement which I'm sure they will it will probably be beneficial for both the team and the league.

Alderman Caron

I just hate to see them not participate.

Mr. Caggiano

When they go down they have to schedule the ferry and it is a hard place to play an away game.

Alderman Caron

Thank you.

MOTION CARRIED

NEW BUSINESS – ORDINANCES – None

RECORD OF EXPENDITURES

MOTION BY ALDERWOMAN KELLY THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD DECEMBER 1, 2018 TO DECEMBER 13, 2018, AND FOR THE PERIOD DECEMBER 14, 2018 TO DECEMBER 27, 2018

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Alderman O'Brien

Thank you, Mr. Mayor, I would just like to remind my fellow Aldermen and the Mayor there is pending legislation that is coming up that is going to affect this particular committee and that is the \$25,000.00 limit to which and I think this Agenda really kind of highlights of what we sat and heard tonight. I think there were 6 items that were under the \$25,000.00 and the amount of the man hours that goes into prepare that type of documents and Mr. Kooker could probably relate to that.

But it would be more I think expedient and put the hands into where it needs, the decisions where it needs to be by our wonderful Division Directors to come up with this thing. So as we follow it through the process that would have left us with us 5, I'm not trying to lighten our load. What I am trying to say I think this would make our committee more efficient to get down with that \$25,000.00 limit. So hopefully it passes through Committee, and we will see where we go from there. Thank you, Mr. Mayor.

Alderman Caron

That piece of legislation comes before Personnel next Monday at 7:00 just so you know.

Alderman O'Brien

Thank you.

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT

**MOTION BY ALDERMAN O'BRIEN TO ADJOURN
MOTION CARRIED**

The Finance Committee meeting was adjourned at 7:23 p.m.

Alderswoman-at-Large Shoshanna Kelly
Committee Clerk