

REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on January 8, 2019, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Linda Laflamme (Chair)  
Dave Pinsonneault  
Pauline Desautels  
Manuel Espitia  
Paul Bergeron  
Scott Jaquith  
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes, and twenty members of the public.

Chairman Laflamme called the meeting to order at 7:00 pm.

Upon a motion duly made by Mr. Bergeron, seconded by Mr. Espitia, the Board unanimously voted to take up the agenda item "Other Business" out of order and that Director McCormack share the process of selecting program topics and the planning process for programs at the library. Director McCormack provided the requested information.

Upon a motion duly made by Mr. Bergeron, seconded by Ms. Desautels, the Board unanimously voted to return to the regular order of business according to the agenda.

The Board examined the bills and, upon a motion duly made by Ms. Desautels, seconded by Mr. Espitia, unanimously:

RESOLVED that bills in the amount of **\$36,603.46** be approved for payment from the **Regular** budget and bills in the amount of **\$976.73** be approved for payment from the **Fines** budget.

Upon a motion duly made by Ms. Desautels, seconded by Mr. Bergeron, the Board unanimously **approved the minutes of the December 4, 2018 meeting.**

Judy Blachek, President of the Friends of the Nashua Public Library, presented their accomplishments for 2018. This included 2 author visits, funding movie licenses, museum passes and musical performances, as well as purchasing English and Spanish board books for the Books for Babies program at the local hospitals to name a few. The Board thanked Judy and her team for all the time and energy they dedicate to the library and congratulated them on the successful outcomes produced.

Director McCormack requested the Board consider a 10% wage increase for Pages who are not covered by the collective bargaining agreement or merit employee rules. The last increase for pages was approved in 2015. Upon a motion duly made by Mr. Espitia, seconded by Mr. Pinsonneault, the Board unanimously **approved a 10% wage increase for Pages effective January 1, 2019.**

Director McCormack requested a part-time library assistant position of 28 hours be increased to a full-time position of 40 hours effective February 1, 2019. The additional 12 hours will be used to help cover service desks. This increase will cost approximately \$5,000 for the remainder of FY19 and can be absorbed by the current salary budget. Upon a motion duly made by Mr. Bergeron, seconded by Mr. Jaquith, the Board unanimously **approved a part-time 28 hour per week library assistant position be increased to a full-time 40 hour per week position.**

Director McCormack reported Mayor Donchess's budget guidelines for FY20. He has requested the library submit a budget proposal not to exceed 1.75%. Director McCormack will

provide a budget proposal for the Board to review at the February meeting which will meet these guidelines.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Espitia, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:53 pm.

Attest \_\_\_\_\_

David K. Pinsonneault, Secretary