

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, JANUARY 12, 2022**

THE MEETING CAME TO ORDER AT 17:30 PM

MEMBERS PRESENT:

Kevin Burgess
Paul Garant
Gary Lambert
Mary Ann Melizzi-Golja
John Steere

MEMBERS NOT PRESENT:

STAFF PRESENT:

Chief Brian D. Rhodes
Assistant Chief Steve M. Buxton

STAFF NOT PRESENT:

OTHERS PRESENT:

Local 789 Vice President Benjamin Lefebvre
Lt. Michael DuVarney
Lt. Erik Kolden
Dispatcher Jeff Labrie
Lt. Matthew Perault
Pvt. William Shea
Pvt. Brett Haynes
Retired Assistant Chief George Walker
Numerous Station 2 Members

All stood as Commissioner Lambert lead The Pledge of Allegiance.

A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

ORGANIZATIONAL MEETING:

Elections

22 01

Motion by Commissioner Lambert to open the floor for nominations

22 01A

Seconded by Commissioner Steere

Vote: passed 5-yes

Motion by Commissioner Garant to nominate Commissioner Burgess as Chairman
for the next year

22 01 B

Seconded by Commissioner Lambert

Vote: passed 5-yes

Motion by Commissioner Garant to close the nominations for Chairman

Seconded by Commissioner Lambert

Vote: passed 5-yes

Motion by Commissioner Steere to nominate Commissioner Garant as Vice Chairman
for the next year

22 01 C

Seconded by Commissioner Lambert

Vote: passed 5-yes

Motion by Commissioner Lambert to close the nominations for Vice Chairman

Seconded by Commissioner Steere

Vote: passed 5-yes

Motion by Commissioner Lambert to nominate Commissioner Melizzi-Golja as
Clerk for the next year

22 01 D

Seconded by Commissioner Steere

Vote: passed 5-yes

Motion by Commissioner Lambert to close the nominations for Clerk

Seconded by Commissioner Steere

Vote: passed 5-yes

Mission Statement

22 02

) Chief Rhodes spoke in regards to the revision of the Mission Statement and read the Mission Statement.

Motion by Commissioner Garant to accept as presented the Mission Statement of Nashua Fire Rescue and place on file

Seconded by Commissioner Lambert

Vote: passed 5-yes

CONSENT AGENDA

Approval of Minutes

Wednesday, December 1, 2021 Regular Meeting

22 03

Motion by Commissioner Lambert to accept as presented the meeting minutes and place on file
Seconded by Commissioner Steere
Vote: passed 5-yes

Communication(s):

Thank You(s) (1)

22 04

Motion by Commissioner Lambert to accept as presented the Thank You(s) and place on file
Seconded by Commissioner Steere
Vote: passed 5-yes

Departmental Detail Expenditures Report

22 05

Motion by Commissioner Lambert to accept as presented the Departmental Detail Expenditures Report and place on file
Seconded by Commissioner Steere
Vote: passed 5-yes

REGULAR AGENDA

Staff Reports

A. Chief Rhodes

22 06 A

Motion by Commissioner Steere to accept Chief Rhodes' December report as presented and place on file
Seconded by Commissioner Lambert
Vote: passed 5-yes

B. Assistant Chief Buxton

22 06 B

Motion by Commissioner Lambert to accept Assistant Chief Buxton's December report as presented and place on file
Seconded by Commissioner Steere
Vote: passed 5-yes

Discussions

Local 789

22 07

-) Vice President Lefebvre discussed the following:
- o Two grievances
 - Process for hiring members for the Strategic Planning Day and the Orientation Run
 - Daylight Savings Time Pay

Motion by Commissioner Garant to accept and place on file discussion item 22 07

Seconded by Commissioner Lambert

Vote: passed 5-yes – by roll call

OLD BUSINESS

N/A

NEW BUSINESS

Informational Only - Strategic Plan Committee 2021 Event Listing of who attended **22 08**

Discussion Item - Non-Public Process Revised – Agenda item for monthly review of sealed minutes **22 09**

-) Schedule Attorney Nicole Clay, City of Nashua’s Right-to-Know Coordinator for a BOFC Meeting to discuss

Motion by Commissioner Garant to accept and place on file

Seconded by Commissioner Steere

Vote: passed 5-yes

Set date for BOFC interviews for promotional candidates DFC (2), Captains (6), Lieutenant (8) **22 10**

-) Assistant Chief Buxton spoke in regards to the need for promotional candidate interviews.
) Chief Rhodes spoke in regards to the timing of the interviews.

Motion by Commissioner Steere to set Saturday, January 29, 2022 starting at 8:00 am for promotional candidate interviews

Seconded by Commissioner Garant

Vote: passed 5-yes

Authorization for action: Personnel
Fire Marshal Administrative II Position

22 11

) Chief Rhodes spoke in regards to the Fire Marshal Administrative Assistant II position.

Motion by Commissioner Lambert to approve the hiring Karen Dukeshire for the Fire Marshal Administrative Assistant II position

Seconded by Commissioner Steere

Vote: passed 5-yes

Authorization for action: Personnel
Lt. Mobley promotion to Captain 01/30/2022

22 12

Motion by Commissioner Garant to authorize the promotion of Lt. Mobley to Captain effective Sunday, 01/30/2022

Seconded by Commissioner Lambert

Vote: passed 5-yes

Authorization for action: Personnel
K-4 Interview/Promotion – To be discussed in Non-Public

22 13

Motion by Commissioner Steere to promote Lt. Michael DuVarney to K4-Fire Marshal Inspector Investigator

Seconded by Commissioner Lambert

Vote: passed 5-yes

REMARKS

N/A

REMARKS BY FIRE COMMISSION

Commissioner Garant

) Expressed his thanks to Ken Marquis and Anthony Patti for their service to the board.

) Congratulations to Anthony Patti & his wife on the birth of their daughter

) Thanked Lt. Haynes & Local 789 President Wholey for providing the Sick Bank Status Report.

o Gives the commission information to make a decision in regards to sick bank issues

) Thanks to the members for their donations for the gift card donations

) Congratulations to Karen Dukeshire

) Congratulations to Lt. Mobley

PUBLIC COMMENT (RE: NFR NON-AGENDA ITEMS)

N/A

01/19/2022 kmc

PERSONNEL ITEMS

Personnel Item **22 14 A**

Motion by Commissioner Garant to accept and place on file
Seconded by Commissioner Lambert
Vote: passed 5-yes

Personnel Item **22 14 B**

Motion by Commissioner Garant to accept and place on file
Seconded by Commissioner Lambert
Vote: passed 5-yes

Personnel Item **22 14 C**

Motion by Commissioner Lambert to accept the retirement of Dispatch Supervisor
Sharyn Hill-Filteau, with regret, and place on file
Seconded by Commissioner Steere
Vote: passed 5-yes

Personnel Item **22 14 D**

Motion by Commissioner Steere to honor the retirement of Deputy Fire Chief Glen
MacDonald, with regret, and place on file
Seconded by Commissioner Lambert
Vote: passed 5-yes

Personnel Item **22 14 E**

Motion by Commissioner Garant to accept, with regret, and place on file the letter of
retirement notice from Chief Brian Rhodes
Commissioner Garant thanked him for all his service to the City of Nashua.
Seconded by Commissioner Steere
Vote: passed 5-yes

Personnel Item **22 14 F**

Motion by Commissioner Garant to, affective February 18, 2022 at 18:00pm, appoint
Assistant Chief Steve Buxton as Acting Chief of the Department and then on
March 1, 2022 he assume the position of Chief of Department
Seconded by Commissioner Melizzi-Golja

) Commissioner Garant shared when he became commissioner another Buxton was chief and that
chief welcomed a candidate to come in to his office and spend as much time as he needed
to become familiar with the department. Today, knowing that this is his last term, to be
able to make this motion for the promotion of Steve Buxton, to him, is very important. He
knows that Assistant Chief Buxton will be a lot like his father.

Vote: passed 5-yes

NON-PUBLIC SESSION

22 15 A

Motion by Commissioner Melizzi-Golja at 18:15 PM to enter into Non-Public session in accordance with N.H. RSA 91-A:3, subsection 2C, by roll call, which is required, to discuss matters which, if discussed in public, could adversely affect the reputation of any person other than a member of this public body itself, unless such person requests an open meeting.

Seconded by Commissioner Lambert

ROLL CALL

Vote: passed 5-yes – by roll call

Motion by Commissioner Melizzi-Golja that the Board comes out of non-public session by roll call at 19:25 PM **22 15 B**

Vote: passed 5-yes

Motion by Commissioner Melizzi-Golja at 19:25 PM to seal the minutes of the Non-Public session of the Wednesday, 01/12/2021, BOFC Meeting until such time as the Board of Fire Commissioners vote that the minutes may be unsealed. The reason for sealing the minutes is that divulgence of this information could adversely affect the reputation of a person other than a member of the board. **22 16**

Seconded by Commissioner Steere

Vote: passed 5-yes

MOTION TO ADJOURN

Motion by Commissioner Garant to adjourn the meeting at 19:30 PM

22 17

Vote: passed 5-yes

TIME AND LOCATION OF NEXT MEETING:

Special Board of Fire Commission Meeting
Saturday, January 29, 2022, 8:00 am
at 177 Lake Street, Classroom

Regular Scheduled Board of Fire Commission Meeting
Wednesday, February 2, 2022, 17:30 pm
at 177 Lake Street, Classroom

Date and Location of other Events