

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on February 5, 2019, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Linda Laflamme (Chair)
Pauline Desautels
Manuel Espitia
Paul Bergeron
Scott Jaquith
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes, Alderman Tom Lopez and two members of the public.

Chairman Laflamme called the meeting to order at 7:00 pm.

The Board examined the bills and, upon a motion duly made by Mr. Bergeron, seconded by Mr. Jaquith, unanimously:

RESOLVED that bills in the amount of **\$28,776.83** be approved for payment from the **Regular** budget and bills in the amount of **\$33,112.62** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Espitia, seconded by Mr. Bergeron, the Board unanimously **approved the minutes of the January 8, 2019 meeting.**

Upon a motion duly made by Mr. Bergeron, seconded by Mr. Espitia, the Board unanimously approved the following trust fund requests:

- **\$3,000 Bloomfield Trust to fund the library's FY20 concert series**
- **\$2,000 Zylonis Trust to fund up to two Lithuanian performers during the Bach's Lunch concert series**

- **\$2,120 Miscellaneous Donations for partnership with Grow Nashua and coordinated programs as well as Penguin Random House grant ELL reading program expenditures**

Director McCormack presented a FY20 budget proposal that met the City's requested cap of a 1.75% increase. Due to small changes in some operations lines, this proposal will allow for the library to be open Sundays throughout the summer months. This budget also supports a shift in collection development to incorporate additional digital collections to meet customer demand. Upon a motion duly made by Mr. Jaquith, seconded by Mr. Espitia, the Board unanimously **voted to submit this FY20 budget to the Mayor.**

Ms. Desautels announced she will not seek another term on the Board when her term concludes on March 31, 2019. Chairman Laflamme thanked Ms. Desautels for her 8 years of service as a library trustee. The Board will seek to fill this position in the coming months.

Chairman Laflamme asked for Board members to volunteer to work on reviewing and revisiting the Board's bylaws and procedures. Mr. Jaquith and Mr. Bergeron volunteered to work on this and report back to the full Board in March.

The Board discussed the library's social media policy, written in 2012, and whether it addresses the needs of the library as an organization. Director McCormack will research other library social media policies as well as professional guidelines from the American Library Association and report back to the Board in March so an informed decision can be made.

Upon a motion duly made by Mr. Bergeron, seconded by Ms. Kunapareddy, the Board unanimously **approved travel expenses in the amount of \$1,775 for Assistant Director Hosking to attend the Computers in Libraries 2019 Conference.**

There being no further business to come before the Board, upon a motion duly made by Mr. Espitia, seconded by Ms. Desautels, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:50 pm.

Attest _____

David K. Pinsonneault, Secretary