

**Environment & Energy Committee Meeting**  
**Thursday, February 21, 2019, 6:00pm**

**Attendees:**

1. Doria Brown- Worthen Industries Sustainability Coordinator, Chairwoman
2. Deb Chisholm- Waterways Manager
3. Jim Pyle- Resident Member
4. Gary Lambert- Resident Member
5. Shoshanna Kelly- Alderwoman-at-Large
6. Arden Cala- Resident Member
7. Sylvie Stewart-Resident Member
8. Justin Kates- Director of Emergency Management

Members of the public in attendance:

Dan McMullen, Nashua IT Department

Bob Hayden, Standard Power

Nashua North students: Colin and Brendan McMahan

Doria called the meeting to order at 6:00pm and the guests and committee members introduced themselves. Bob is interested in filling the remaining vacant business member seat.

**Items Discussed:**

1. Adoption of 1/17/19 meeting minutes

**Justin moved to accept the minutes as submitted. Gary seconded. All in favor**

2. Paper reduction at City Hall (Dan McMullen, Nashua IT Department)

Dan gave a presentation on reducing paper and costs within City Hall. He introduced a product called PaperCutMF.

Discussion occurred with the Nashua North students on how technology is used now in school rather than paper.

How can EEC help/ move forward?

- Educate
  - Reduce physical Paystubs
  - Utilize Employee Self-serve system
  - Reiterate Tools available to help employees reduce printing ie: google doc sharing

**Doria moved the EEC create a City printing policy. Justin seconded. All in favor.**

Reasons for a policy to reduce printing: Waste, Impact, Cost

3. Electrify Nashua Initiative - EV Charging Stations (Nashua North students)

About the initiative:

Goal is to reduce carbon emissions and save the environment.

Functions: Compile a research report on what other cities have done and what worked and what didn't.

Inform businesses of ways they can help support the initiative.

Create a structure that connects businesses, residents, utilities and government.

EV benefits were highlighted.

Next steps:

Research report draft by June 2019

Prepare presentation suitable for businesses

ElectrifyNashua.com

What do they need from the committee?

- The opportunity to come back to present
- Contact information to assist with networking for research

Doria would like to find out how to get two student seats on the committee. Some legislation would need to be changed.

**Gary moved and Shoshanna seconded to add two student seats to the committee. All in favor**

#### 4. Brainstorming REDUCE Campaign

Doria suggested to use social media to highlight people in the community who reduce.

The websites are difficult to navigate.

**Doria moved to have a social media presence**

Alderwoman Kelly suggested it's the maintenance that's difficult. It takes time to post and to keep a site current. Alden suggested an intern interested in the field for a certain duration of time.

KLA sends created info that gets posted on the Community Development FB page by Nina.

The motion did not move forward.

The EEC budget request was included in the Community Development budget. The budget will be voted on between now and June 30<sup>th</sup>.

What are the goals for REDUCE this year?

- Composting
- EV stations
- Paper reduction- City Hall
- Single-use plastic bags
- Emissions- renewables (solarize)/EV/weatherization- Arden

Doria would like to have subcommittees formulated for each of five REDUCE goals for 2019.

Next month come back with ideas on who wants to take charge of each topic and think of one project for each goal.

Brainstorming: trash clean up – Greeley Park- Geocaching

#### 5. Other business

Doria suggested Bob be on the committee.

He gave some background on himself.

Shoshanna:

- Legislation with our energy goals is going to the floor next week.
- She's having an Earth day discussion with Mayor tomorrow

Earth Day Brainstorming: Better for the celebration to be on the weekend, tree planting, education, include Arbor Day

6. Review of Next Steps

<i>No.</i>	<i>Next Step/Question</i>	<i>Who</i>	<i>By When</i>	<i>Comments</i>
	Write paragraph for new grant for rain barrels and compost bins	Doria	Feb meeting	DONE??
	trail dates at mines falls. Collaborate for an event		April 21 May 19 June 23 Aug 18 Sept 22 Oct 20 Nov 5	Post/ advertise
	Write paper reduction policy			Get suggestions from Dan
	Add 2 student seats to the committee			
	Decide on 5 focuses for REDUCE campaign and projects		Discuss @ March meeting	
	Plan Earth Day weekend events			
	Discuss budget for 2020 Solarize campaign			
	Write info about public renewable-sourced utilities Post to website	Doria Sarah		
	EEC should have a presence at Public Works Day		April 2019	
	Populate portfolio manager and enter greenhouse gas		monthly	
	Follow-up w/ Shawn re: ESCO experience		2019	

**Next Meeting Date and time:** March 21, 2019 6pm-8pm

**Doria moved to adjourn at 8:28pm. Justin seconded. All in favor**

Submitted by Jessica Marchant