

HUMAN AFFAIRS COMMITTEE

MARCH 9, 2020

A meeting of the Human Affairs Committee was held Monday, March 9, 2020, at 7:01 p.m. in Room 208, at City Hall.

Alderwoman-at-Large Shoshanna Kelly, Chairman, presided.

Members of the Committee present: Alderman Linda Harriott-Gathright, Vice Chair  
Alderman Patricia Klee  
Alderman June M. Caron  
Alderman-at-Large Lori Wilshire (arrived after roll call)

Also in Attendance: Carrie Schena, Urban Program Manager

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Chairwoman Kelly

Let the record show that Alderman Wilshire said that she will be running late but she will be here.

PUBLIC COMMENT - None

COMMUNICATIONS

From: Carrie Schena, Urban Programs Manager  
Re: HUD Allocations for Development of Annual Action Plan – CDBG & HOME

***There being no objection, Chairwoman Kelly accepted the communication and placed it on file.***

Chairwoman Kelly

Ms. Schena has already joined us here at the table. Did you want to speak to that motion or give us an update? Sorry communication, not motion.

Carrie Schena, Urban Programs Manager

Sure. Thankfully this year as we are developing the Action Plan which will be the First Year Action Plan of our Five Year Consolidated Plan. So we are doing a new consolidated plan which I spoke to at the last meeting and did a presentation at that point. We received our allocations from HUD so these are real numbers that we have. We don't have to work off of estimates, which has been the case in the last couple of years. So it makes the process work a lot more smoothly.

Also, since the last Human Affairs Committee Meeting we held a stakeholder session. We invited probably upwards of 40 or 45 different folks from sectors across the City; primarily non-profits who are dealing with low to moderate income populations. But we also had some City staff there, Bob Mack from Welfare, Bobbie Bagley, Director of Community and Public Health and Community Services. And then some private sector people that are also working on these initiatives. It was about 22 people who actually attended. I did a similar presentation as I had at Human Affairs to them, to show them the summary of the state-of-affairs sort to speak and some updated census data.

From there, they voted we had live polling with clickers and they got to vote and help rank some of the priorities within different sectors. The communication I sent out recently that is before us tonight had a summary of those polling results and the different categories that we went through. They are just high levels areas that we tend to group when we talk about the consolidated plan; so Community Development, focusing on youth, focusing on seniors, housing, homelessness. Those are kind of the big topics that the Consolidated Plan addresses. So they voted on those and within different categories ranked among four different groups.

So for example, under “youth” it was services for at-risk youth, housing for at-risk youth, programs, things like that. And then they broke off into focus groups of about 4 or 5 people each and discussed the topic a little bit more in-depth. So the summary that is attached to your communication has the outcome of those breakout sessions. They came up with some strategies or ideas to help address some of those needs, which you know are things to consider as we move forward over the Five Year Plan. Then in the end, everybody got to go around and basically do another set of voting, where they voted on the individual sort of goals or actions and that helped us rank the categories against each other.

So that is what has happened since then. We are compiling and doing some analysis on some resident surveys that took place over the summer and then we are finalizing some of the census data, going a little deeper for the actual Consolidated Plan. And the Draft Plan will be out toward the end of the month. It requires a 30-day comment period. So over that 30 days, we take comment directly. Also the Human Affairs Committee will hold a Public Hearing in April which is another opportunity for people to comment on the plan as well as the specific funding that is set for year one. And then from there it works its way through the process and eventually goes to HUD, for May 15<sup>th</sup> is the deadline. That’s a lot, I apologize.

Chairwoman Kelly

Today is International Napping Day so hopefully we are all up for this.

Ms. Schena

Maybe I helped with that.

Chairwoman Kelly

No. I actually had a question so I am looking at this, was this an order of how people ranked them? So you have housing, so that was in order.

Ms. Schena

It was; so overall the total number of votes stack ranked the categories against each other. And it’s not to say that over the 5-year period those will be the only needs or priorities. What is nice is each year we develop a new action plan and that gives us an opportunity to add things, and if the Community’s needs change, which sometimes can be the case over a 5-year period.

Chairwoman Kelly

Ok so we have that, we have the applications so everybody has got the book. I think we can go through each of the applications if that makes sense. Does that sound good to everybody? Carrie do you have anything else to add before we kind of go through each one as a Committee?

Ms. Schena

I think just you know overall there are some things that kind of go into the grant every year. I am happy to speak to the ones, pretty familiar with the City's requests and then Public Services is kind of a broad category as it is listed on the spreadsheet. There's not a specific application in the packet for that because those actually funnel through the Citizen's Advisory Commission, which is a separate group of resident volunteers. Alderman Caron is the liaison to that Committee and has been at all the meetings helping decide that funding. That funding actually blends general dollar funds. It is predominantly general dollar funds and then a little bit of the CDBG. The CDBG Grant allows up to 15% of our entitlement to go toward what they call "Human Service Activities" or "Public Services". So those applications follow a separate process and then one the budget gets passed and those amounts are set, we look at which are eligible in meeting those priority needs to see who will get CDBG and who gets General Fund. And some people get a mix of both.

Chairwoman Kelly

Ok. Thank you. So you are talking to that 15% cap which is looking in this budget it is like the \$99,000.00 range?

Ms. Schena

Right.

Alderwoman Kelly

So if we got to our book with the projects the first one is our book is the lighting at Ash Street, Futsal. I don't even know what that is.

Alderman Harriott-Gathright

What's the other sport where they kick the ball?

Chairwoman Kelly

Like soccer? OK. So this application is from Sarah for lighting. This project, from what I understand, I'm sure everybody read this, but was initially the Mayor asked what do you want to put in your neighborhood and this was the first, they put the court in. Now Sarah is looking for funding for lighting it. I think that's accurate?

Ms. Schena

That's right. It was through the "Your Voice, Your Choice" participatory budget.

Chairwoman Kelly

That's the name of it. Comments, motions, thoughts? Go ahead.

Alderman Klee

Before we get started, I don't know if you have to ....

Chairwoman Kelly

Did I miss something.

Alderman Klee

There's the "Being no objection communication".

Chairwoman Kelly

Oh yeah that's right. There being no objection I will accept the communication and place it on file. We did that now. There's no Resolution. Yeah mine didn't have the second page for some reason.

Alderman Klee

This is the one that they sent us. The question that I have ...

Alderman Caron

Before we start, you should be going down, because this is new business, so you should be going down your Agenda.

Chairwoman Kelly

Where does it go then? This is new business. There's a Resolution, even though it doesn't have a Resolution.

UNFINISHED BUSINESS – None

NEW BUSINESS – RESOLUTIONS

Chairwoman Kelly

It doesn't have a Resolution number yet but now we can open discussion on this?

Alderman Klee

I thought it did? No?

Chairwoman Kelly

No, not yet.

Alderman Caron

Not yet.

Alderman Klee

Why do I have 20-005?

Chairwoman Kelly

That's something we talked about the other night, that's not this. OK now that we went through the Agenda in the appropriate order, I apologize. Does anyone want to talk about the lighting on this new Futsal Court?

Alderman Klee

Thank you very much. I guess the first question I would have on this is if for some reason they didn't get this, does this create a safety issue? And I know that doesn't necessarily mean that we have to do that. But this lighting, is it – I have not been to this park so I'm not quite sure how it is set up and so on but is it key to lighting to keep bad activities from happening in the darker hours when people aren't using it and so on. Is there this kind of purpose do you know or is it just purposely so they can use it later when it's getting dark?

Ms. Schena

So I believe that there is minimal lighting there now. There was some existing light post. And then the additional lighting would allow full use throughout the summer season, spring and fall, you know when it starts to get darker earlier. I am sure, like any open park area, lighting is a safety issue in the evening. I don't know that that was the number one priority. I think it was so that they could have full use of the court after going through the effort of installing it.

Alderman Caron

You can't be in the parks or playgrounds after 10:00 anyway. But my next question is why is offering up to \$25,000.00 is that for the lighting as well? Because it just said – OK. So if the Y gives \$25 and let's say we can only fund it \$10,000.00 or \$15,000.00, they could still proceed with this project?

Chairwoman Kelly

Yeah, that's on the second line.

Ms. Schena

There would be fewer lights if that was the case.

Alderman Caron

They would put them closer to ...

Ms. Schena

I believe that they received estimates of about \$50,000.00 for what they wanted and the Y is doing half.

Chairwoman Kelly

I have a question actually. Could they potentially kind of phase in some lights. Could they start out with a certain amount and then obviously get to where they need?

Ms. Schena

I mean I suppose so, I don't see why not. I think any additional lighting would certainly help. You get economy of scale if you get it all done at once.

Chairwoman Kelly

Any other questions on this application. We are going to go through each one of them and we can go back and make some decisions, yeah. So the next one here is Sandy Pond. Just some general improvements, it looks like a replacement fishing dock, are they going to get an elephant when they go fishing? Sorry? I heard that story recently and I was like “Oh my gosh”. And it says that they are, it looks like it is just the fishing dock? Did anybody see anything else?

Alderman Klee

Wasn't it also for the mini splash pad?

Alderman Caron

It doesn't say that.

Chairwoman Kelly

That's it, walkway repairs, the fishing dock.

Ms. Schena

I think it did include a little bit of playground sprucing up.

Alderman Klee

It says “playground structures, replacement of fishing dock, fencing repairs, signage and walkway repairs”. I am sorry, I saw the mini splash pad down toward the bottom when they talked about what the services they offered.

Chairwoman Kelly

Oh it's under what it currently has.

Alderman Klee

So I apologize. It says “they would be applied to materials for the construction”.

Chairwoman Kelly

Other questions on the Committee for that one?

Alderman Caron

Do you know where the fence – is that the fence between the property when you are facing it to the left of the playground.

Ms. Schena

If I am recalling from my conversation with Nick Caggiano the fencing was the fencing on the pier itself for safety so they have to reconstruct the wooden pier and then also have the fencing so people aren't falling in. I might be wrong.

Alderman Klee

But the funds are only applied to the materials for the fishing pier or will it be also for the fencing?

Ms. Schena

It would be both.

Alderman Klee

And I am going to ask the hard question, the parks, it is City property and so on. Do we normally just always fund our parks in the city or do we take outside grants and so on for our parks? Do you know?

Ms. Schena

It has been very common that we have used CDBG toward the parks that are in eligible areas?

Alderman Klee

Sort of low income areas?

Ms. Schena

Yeah if it serves the correct population. I think it's like anything, the City Budget only goes so far and this is an extra resource to get those done.

Alderman Klee

And this is a 60% low moderate income area, so much like the Ash Street.

Alderman Harriott-Gathright

Where is that located? Sandy Pond?

Alderman Caron

Off of Balcom Street. You come down Lake where the South Auto is and you take the right on Balcom and you go down and it's, or if you are on Pine Street looking at Around Manor, that's the pond and the playground is across the pond. There's an elephant in there.

Chairwoman Kelly

That was the joke I was making, I didn't think anyone knew.

Alderman Caron

That's not a joke.

Chairwoman Kelly

He has a name too.

Alderman Caron

Yes there was a name.

Alderman Klee

I never heard that.

Chairwoman Kelly

Does anyone have any other questions on the request for Sandy Pond? Ok we will move on. Oh, go ahead.

Alderman Caron

I think it is important to make sure the fishing pier is, you know, because that was quite the thing when we put that in a long time ago. But you know, I have some concerns with all of these playgrounds. I know that you know it hasn't been a long time because we never put playgrounds in before. So I want to make sure that we are very careful with how we do this, you know, because we do have a lot of non-profits that need upgrades and their needs. So I think we have to find a fine balance between you know what we can and cannot do. We have 24 parks and playgrounds that we have to maintain. So sometimes you have to do it a little bit more often because by the time you finish that 24<sup>th</sup> it is really time to start all over again. So I think we really have to think about that, you know and where it is. But I think the fishing pier is a big component because the kids in the neighborhood really like it, you know, used to run fishing derbies at that site.

Alderman Klee

I'd love to see that. I just have one question, I saw that the other funding was an "in kind". I assume that means whoever is going to be doing it is going to give of their time? Is that the in-kind or is it of supplies or is it \$35,000.00 to cover the supplies?

Ms. Schena

The "in-kind" would be anything related to, I believe, Nick said anything with the dock would be an outside contractor that they would put that out to bid to. But the playground structures, his crew is pretty adept at installing those so they typically just order the structure and then his crew can put it in.

Alderman Klee

Truthfully I think something like this is quite important just because I think it gives another outlet. And fishing derbies and things like that have always been something exciting. I remember as a kid and even my nephews, when they were younger, it was something they would look forward to. I wish they would do something like that, but we do so much.

Alderman Caron

Unfortunately when they put Sandy Pond in and we can the fishing – yeah we stocked it with trout for the event and they died. But they had fun, there's always a way around it right? Sorry to bring up past history.

Chairwoman Kelly

OK the next application in our packet was for Los Amigo's Park Improvements, I probably said that wrong too but I am trying. It also looks like it was potentially one of the priorities from the "Your Voice, Your Choice" although it wasn't number one. So it sounds like there's been some neighborhood input that this would be great to have. New play structures is what I see?

Alderman Klee

Thank you, this one was the third one of, I think Community Garden I think they said was the second one in that? We didn't have anything for the Community Gardens on this. Again I have to ask questions such as if this were partially funded is that an all or nothing kind of thing and they still do something like the lighting project? They wouldn't be able to put as many lights in but they could put some lights in. If we were to partially fund this, would this be acceptable? Because they just refer to the improvements of it, they didn't specifically say what it was that they were going to do?

Alderman Harriott-Gathright

Yeah if you keep going ...

Alderman Caron

Yeah I see pictures of what they want.

Alderman Klee

Of what they want and the different ... so they could perhaps not purchase all of these items but they could just purchase some?

Chairwoman Kelly

I mean to your point Alderman Klee, it would be interesting to see a little bit more of a breakdown as we make these discussions, like the previous one, I'd like to know what pier costs, versus there's a couple of other things that are grouped in there like walkways and everything else.

Alderman Caron

So maybe the suggestion would be that some of these questions we have, maybe we could get them answered? Either Carrie sending or Donna sending a list especially like to Nick saying what or how much does the fishing pier cost? What playground equipment are you looking for at this facility and what's the cost? You know, can you buy three instead of one because it costs so much. I love these though, when I was looking at them.

Alderman Harriott-Gathright

When he came and he gave announcements about the different parks in the City, I remember distinctly because I have been on his case about Ward 9 Park that is horrible and we are last on the list so I don't think that's happening for us this year. But he was talking that these parks hadn't been updated in years, and years and years. You know? And I think we need to do what we can to get these parks together. There are many children in this City and like the one I have, the mother called me and she said their hands can get injured when they are on the slide and things of that nature. It's right on Harris Road.

Alderman Klee

And Alderman Gathright, I absolutely agree with you. Being from Ward 3 and having the Salem Street Tot Lot and the one over on Summer Street and all these and they are in rough shape. Sometimes it is because of vandalism and sometimes it is because of whatever a situation is. I know that they do their very best to take care of all the parks. But when I am looking at this, I agree, I like what I see here, I look at these musical types of entertainment things and I think that would be exciting for the kids; no so much for the neighbors, but for the kids. Then I look at the Utility Slide Climber and if I knew that all of this was \$30,000.00 but we could get all these smaller ones for \$20,000.00 I would say maybe we could forgo getting the round table or getting this. That's the only reason why but I absolutely agree with you. I think we need to do as much as we can and the City needs to do what they can too and I think they are. Because I don't see Salem Street Tot Lot here and yet I know that they are doing work on that one.

Alderman Caron

They started working there. The other thing and Los Amigos is about 20 years, trust me, 20 years because I remember when the kids got together, it was the Mayor's Youth Council that came up with the concept and the idea of what they wanted over there. And I know the one at Harris Road, St. Andrews, it is, we have struggled with trying to work on that. But as I said earlier, when we have this many, every year you should be putting something, even if you are just replacing a small piece or cleaning or making slight changes. But I think it's important and through the Chair maybe is to get those questions answered. Because we don't need to do final decisions today, do we?

Ms. Schena

So typically whatever is decided tonight, if you can get through everything will be drawn up as a Resolution. It gets introduced to the Full Board of Aldermen and then comes back. So in April it will be back here as a Resolution, which is again an opportunity to provide some of the answers.

Alderman Caron

So we would have some of those questions answered and be able to do that.

Alderman Klee

So we could do more of a guesstimate at this point and move the funds around and if you find out that you can get more bang for a buck about this versus doing something else.

Chairwoman Kelly

Yes so to summarize the parks, I think that's the last of the park applications, am I right? There might be one more. OK what I have, so what I have for questions to Mr. Caggiano is can we get breakdowns as to the individual park and the cost. Like is there an economy of scale that we might be able to look at for buying multiple pieces of equipment. Then I also have if we could the age of the equipment at each park so we can look at that as well.

Alderman Klee

Excuse me, it would be nice not to just to get the age of what is there but to find out what is there? What has to be removed or what can still be in safety – there may be a piece of equipment there that's 20 years and it is fine and good. Or it can be something that's 10 years and it is a safety hazard because it is pinching children.

So I don't think age – we need to know what's there, what is in good shape, what is not in good shape. I know that once we identify something that is not in good shape it is going to have to be removed.

Chairwoman Kelly

So I am adding all of the equipment at each park, are there any safety concerns that these are addressing. Alright. Before I move on I just wanted to comment on yours. I have two small children, I think the parks are really critical for everybody, getting outside and getting fresh air makes a lot of sense.

Alderman Harriott-Gathright

I just don't think that you should always pack your kids up and take them to Exit 1.

Chairwoman Kelly

Oh I agree with you, I 100% agree with you. So the next one in here is from Carrie. Do you want to speak to this one or do you want me to do a quick overview?

Ms. Schena

You go ahead.

Chairwoman Kelly

This was the program that you launched last year, correct?

Ms. Schena

There's two in there, owner occupied is first and then the rental rehab.

Chairwoman Kelly

Oh ok. OK, so this is financial and technical assistance to eligible low moderate income owner occupants for central repairs of one to four family properties. And these are minor repairs, yeah?

Ms. Schena

They can be major repairs. There was a change I think it was in last year's cycle where we added in at the request of some of the members of the public to include a minor emergency repair component to the program. If the owners were of a certain income level that that minor emergency repair would be a grant versus a loan. Generally these are 0% interest loans that are repaid when the house either sells or sometimes when they refinance and take cash out.

Chairwoman Kelly

I have a question for you. In the past, can you bring any success stories, like what was done last year. This is definitely in that realm of helping to rehab and also get affordable housing back on the market.

Ms. Schena

Yeah the owner-occupied program, I don't know how long it has been going on, it was well before me and I've been here 12 years. It is a very common program for CDBG across the country. We've done everything from, you know, we've gone into homes where and I don't know why they have gone so long before seeking help but sometimes didn't have working restrooms.

And you know the main sewer line had been unattached or broken and it was just discharging to the yard until things back up. And then seeking alternate ways of using the restroom, that's pretty extreme but it has happened a couple of times. We do a lot of roofs, we do a lot of emergency heats, electrical upgrades. And then the other component that's really critical is accessibility modifications. So sometimes people have aged to a point where they need that or if an event has happened and they find themselves with mobility issues, we are able to do bathroom and kitchen modifications, add a handicap ramp, things like that so they can still reside in their home.

And it runs the gamut from senior owners to families that are in that low-income range. And it's one to four units, because that's what HUD defines as "single family" which is always a little odd, but that's what they call their "Single Family Program" is up to four units.

Alderman Klee

Two things; I think even in the City once it hits five units it is considered commercial property so that might be. I can attest to, I was not an Alderman at the time but I did know of at least one gentleman and one family that has used the program. One was for a heating system and so on. They did try to use it again this time, however, were unable because they didn't meet the criteria as far as the economy. But it is nice to know that program is there. We have all kinds of agencies out there that helps but it is nice to know that the City is doing that and I think it is a really worthwhile program.

Chairwoman Kelly

I actually have a question. I'm not sure if you'll be able to answer it. I know that Welfare does some emergency repairs as well? Is that in addition to this or is this something, you know, or the same?

Ms. Schena

I'm not familiar with their program so if they did it, it would be – I know Habitat for Humanity has a program where they can do some home repairs, again accessibility. Getting on that list sometimes can take a little bit longer and it is volunteer labor. But that's another option. But those are the only two; Southern New Hampshire Services used to have a rehab program and they lost funding for that years ago.

Alderman Klee

Thank you. When I was going and helping the gentleman just recently, Habitat is not doing quite what they were doing before and I don't believe our Welfare Department is doing – they may do things to help people if they are out of the home. But I don't know of any modifications and so on that they are making. I say that because that was one of the calls that I made. Southern New Hampshire is out of it; Habitat for Humanity does what they can and they help and sometimes they can supply assistance, hands-on. So they can help provide plumbing or something of that nature but they are not quite into that rehab thing as they had in the past. So more and more things are drying up and the City is really where people are looking.

Chairwoman Kelly

OK. All set? So the next application is for what I originally thought we were talking about, which is this Rental Rehab Program. It sounds like last year was your inaugural year and it was well-used and you were looking for a bit more than the first year to expand the program. Please correct me if I'm wrong.

Ms. Schena

That is accurate Madam Chair. So the rental rehab it was a pilot program. There was some funds from a few years ago in the Housing Rehab Program that were not expended. So we came and asked if we could reprogram that for a rental rehab program. So it started with I think it was about \$62,000.00, it was an odd number for this past year. We have already committed all of that. It ended up being three properties for a total of 7 units. And only in one case we leveraged it with our lead paint program. The other two were stand-alone projects.

So again when they come in, we really do look to all the different resources that are available and this program especially; it does require the owners bring a 10% match. But in each case, I'm sorry, one case it only needed the 10% match; the other two properties, because the cost of repairs were even above what the loan could give, the owners brought cash to the table to complete those repairs. So it did draw in a good pool of landlords that were able to do that. And the one that started the conversation was a gentleman who was seeking funds for a roof repair on his rental property and that was the first one that we did.

Alderman Klee

I'm sorry to keep with the questions. Some of the things I know that you have done is like you said like roof repair or something of that nature. Has anybody anymore, less liked talked about the system of bed bugs and the exhaustion of that. That is a real issue for landlords, while whomever it is that brought them in is supposed to be responsible for it, the landlord still has X amount of days that they have to get this mitigated and so on. I've spoken to at least two landlords who are having economic difficulty. Whereas that isn't a leaking roof or bad electricity or bad window, you know, safety issues like that, would we give loans for that if they met the other criteria?

Ms. Schena

Not under these programs. It has got to be rehab so that would certainly be more of a maintenance cost. But something like that would impact their ability to maybe carry on repairs that they need to if the State Law is directing them to address the bed bugs in a certain manner; but it wouldn't be something that would fold into these projects.

Alderman Klee

So if they had another project they would be better off to use that money to take care of that issue and then contact to see if we could rehab with them for another issue?

Ms. Schena

What often becomes the issue is that these may not be subsidized or restricted properties, and actually under this program they would not be because we would kind of be duplicating in that. These are just privately owned who happen to be renting to low income tenants, either by nature of location or ...

Alderman Klee

These are in French Hill.

Ms. Schena

... or they may want to and because of that they are not generating the same cash flow that the higher rental units. So there's a lot of deferred maintenance and things do become critical. The housing rehab program, or I'm sorry, the rental rehab program, because of the limited funding, really we kind of set a policy to say that it needed to be critical repairs.

Alderman Klee

OK thank you.

Chairwoman Kelly

Any other questions? So I have a question, so it says that the rents charged must not exceed HUD published fair market rents. I am sort of interested in what a HUD published fair market rent is, does that make them even remotely affordable?

Ms. Schena

I think there's a lot of debate about that, they are certainly more affordable than market rate and especially right now they are far more affordable because market rate is through the roof. But that actually came up at the stakeholder session that so many of the projects are, you know, they go by the HUD Fair Market Rents, because that's how the mandate, they could always charge less but to make a project work you do have to collect a certain amount. And there was a lot of discussion around the fact that even at Fair Market Rent it is still incredibly difficult for a household to afford. And Fair Market Rents, there's a whole formula that goes into it. But the HUD standard – and it uses averages and estimates, but the household would not be paying more than 30%. But then again, it is a set rent so they do all these calculations up front, that doesn't mean when they roll it out, you know, family A, B or C is absolutely paying that 30% and in fact most households are not, they are paying much more. And that's even at Fair Market Rent.

Chairwoman Kelly

Alright, any other questions about the rental rehab program? We are going to move on. The next application is for the Boys & Girls Club. They are looking to do quite a bit of improvement at the indoor pool and the locker rooms. It looks like they have raised a portion of it already, \$160,000.00 does that sound about right.

Alderman Caron

What is the total they are asking for?

Chairwoman Kelly

It's \$68 something. Oh yeah they kind of buried it. And it looks like the pool hasn't been renovated in a about a decade.

Alderman Klee

And last year, I don't know what the number that they were given, but they came in for \$80,000.00 and I was just checking the spread sheet to see what they came in for and I don't know, I don't have it.

Alderman Harriott-Gathright

Was that the Boys & Girls Club? Last year I think it was what's his name, it was Norm that came I think, and presented before the Board. And I thought somebody else needed money more than him. Didn't he back down, was it him?

Ms. Schena

If I may, their request last year was for parking lot improvements, they were having that flooding issue and I think ultimately again because of limited funding, the committee decided that the physical structures where the people were, was more critical than addressing the parking lot.

Alderman Klee

Yeah I remember they had come in.

Chairwoman Kelly

I was amazed at how many people use the pool, a lot. And then the high schools use their pool, a couple of ..

Alderman Harriott-Gathright

And they have swim teams.

Alderman Klee

I definitely think obviously they are all worthy.

Chairwoman Kelly

Alright I am moving on to the next page unless anyone else has a comment or question. OK, some detailed pictures in here. The next one is Front Door Agency, they are looking for a Norwell Heat Conversion Project. This was an interesting application. They are looking to convert the heating and hot water systems of their housing units from radiant heat to natural gas. It looks like they can house up to 13 homeless families. That was my quick, did I miss anything? They have secured \$33,000.00 to the total of \$80,000.00 that they said that they need to do the project.

Alderman Klee

Excuse me I am sorry, they are doing it in two different phases, part of it this year 2021 and 2022, correct, fiscal year that is?

Chairwoman Kelly

That's correct. Ok.

Alderman Klee

The question I would want to know from them if they were given all of the \$60,000.00 is this a make or break and in the past when people have come we have actually asked them that question. If you weren't able to get all of the funding, could you still do part of it?

Or is this one of those things, I hate to ask that question because I'm sure people want to say, "No we can't live without it". And the Front Door Agency again I've gone there and talked to them, they do such incredible work for women and families and obviously another project worth giving to. But I would just be curious is if we had to take money from this project does that mean it kills the project. I would think not, I would think not.

Chairwoman Kelly

Yeah and what I'll do too is I will reach out so when this comes back, if there's anyone we are feeling like we really wanted to hear from, I'll ask them if they can attend the next meeting so we can get some of those questions answered.

Alderman Klee

Thank you.

Chairwoman Kelly

Anything else on this one? A lot of pages. OK, the next project is?

Alderman Harriott-Gathright

Excuse me, they look like they have already raised \$173,000.00.

Chairwoman Kelly

Did I misquote that?

Alderman Harriott-Gathright

I don't know, you might have, I was reading, I might have missed it.

Chairwoman Kelly

Ok that's good to know. Any other comments on that one? OK I found the next application which is for Marguerite's Place, they are looking for window replacement. They need to replace 107 windows, that's a lot. That's in two buildings and three child care center areas.

Alderman Klee

Again I am going to ask the same question and the reason for it is I remember when the Adult Learning Center needed windows replaced. They came in with this amount and we said, "what would be the cost of the windows in the area where children were, versus where the adults were". And those were the ones we wanted to key in on, so we wanted to make sure we gave enough money for that. Where this is multiple areas, there's children's locations, but is it practical if there are multiple buildings just to do one building where children ....

Alderman Harriott-Gathright

Children will be in both.

Alderman Klee

Yeah but I thought there was one where there was a small children area, did I misread that?

Chairwoman Kelly

Yeah they said there are three childcare center areas, so I would be interested to know if we could prioritize those.

Alderman Klee

So if it is something they would be able to ...

Chairwoman Kelly

Or phase it.

Alderman Klee

Exactly and again I understand that there's always the cost savings if you can do it all at once. For instance, if I had just done the first floor of my house it would have cost me more money than just biting the bullet and doing the whole thing.

Alderman Caron

OK so I guess the only question is, I see they only have one estimate. So you know I would think that they would try to get more than one, usually most people try to get three; two is good. But that's not a requirement is it to get more than one estimate?

Ms. Schena

So we started asking people years ago to at least seek an estimate, because what was happening sometimes the agencies were running it themselves, figuring out how much to ask for and then it would get awarded and then when we went out to actually bid the project, the funding was way off. Most often either they didn't ask for enough money and now were kind of at a standstill, but on the flip side we also don't want to overfund something. So we did start asking people to at least get a quote for a purpose of putting the proposal together. Most of these come through our office afterwards and we do the entire bidding process and we absolutely do at least three, we seek more than three bids. We have a list of prequalified contractors that these projects all go out to, which a plug for anyone watching, that list is always open. If you are a contractor, we always need more workers. So for the Federal Funding we do do it that way.

Alderman Caron

So at least you have one, but that doesn't necessarily mean you're going get to that.

Alderman Klee

Yes just a quick question, now that you've been asking for the estimates of some sort, are you finding that they are closer to that, or do we still fall short, we don't want to overfund these, we just don't want to be short and then at the last minute not be able to do the project.

Ms. Schena

We are finding for the most part that it has helped. The estimates that they get have been pretty much in line with the project cost. There certainly have been times where projects come in under the funding and then that money gets rolled back in and reprogrammed. I don't think there was a substantial amount this year.

Alderman Klee

May I ask a follow up?

Chairwoman Kelly

You sure can.

Alderman Klee

Do you ask them to get the quotes from the people that are on your list or do they just go out and get quotes?

Ms. Schena

We don't, we don't restrict it to the contractors on our list. Again because it is an open list and we take contractors, we do prequalify them to make sure they have insurance and references. But if they have received a quote, we always make sure to also invite those people once it does go out to bid.

Alderman Klee

OK. That was my next question. Thank you.

Chairwoman Kelly

Any other questions from the Committee? I had a question about what happens when we fall short? Do you just reprogram it, or do you pause it and try to get the deficit the next year?

Ms. Schena

If it were a substantial deficit they might wait until the next year. Often what happens, I mean if it's close, if they have a little bit of money that they can come up with through their Board and through their operating they will do that. And there's been a couple of times where things came in way over and we do an in-house estimate as well before it goes out to bid to make sure everything is where it should be and sometimes we re-bid it and try to find more contractors or different – and it depends on the type of work. If it is like General Contracting versus some type of an HVAC or electrical specialty, then again, we will try to go directly to those sources. We have had that a couple of times where we have received bids that weren't valid. And either we go back and say "Ok were we not clear, was there a misunderstanding" or we just find a different pool of contractors to get prices from.

Chairwoman Kelly

And so in that bidding process, I know when the City bids things, you know, we have to take the lowest bidder. In this scenario is that the same case or do they get preference like if they brought us someone saying "We really like this window contractor, this is the bid we have". Are we able to go with that or do we have to bid it and go with the lowest.

Ms. Schena

Because it is Federal Funds it is lowest qualified bidder. Even in the case of housing rehab or in these with the non-profits, if they want a different contractor, they have to come up with the difference. And actually Adult Learning Center did do that with their window project because of the person who had supplied the quote up front, they just felt more comfortable with. You know they wanted to go with that. It wasn't a huge cost difference but they were able to get that authorized through their Board and pay the difference.

Chairwoman Kelly

Thank you. Alright any other questions on windows at Margarite's Place? The next application is for Nashua Children's Home. They pulled that one? My packet still has it.

Alderman Klee

I think the habit is just on the sheet ....

Chairwoman Kelly

They ended up having to do it, right?

Alderman Klee

Yeah they had an emergency, they had to do it.

Chairwoman Kelly

The next application is for Organization Opportunity Networks. They are on Perimeter Road and they are looking for an ADA Bathroom, is that true?

Alderman Klee

Yes.

Chairwoman Kelly

All these are structured a little bit differently. Does anyone have any thoughts or questions.

Alderman Klee

They've been doing work and this is the one thing that they want funded, am I correct. They've been doing some renovations? This is the last piece that they needed.

Ms. Schena

So I know somebody from Opportunity Networks is here.

Chairwoman Kelly

You need to come to the microphone and then state your name and address please, thank you.

Stephanie Ouellette My name is Stephanie Ouellette and I am the Community Development Specialist for Opportunity Networks. I wrote the application, sorry about the small print. So we have been a tenant at this building for almost 20 years and we have been doing a lot of work. We have been replacing doors, windows, we are trying to get the bathrooms more ADA accessible. We have quite a large number of adults that we serve in this building with disabilities who need assistance in the bathroom. Almost every, one of our clients, there's a total of about 70 clients, now 48 of them are from Nashua who attend programing there. The large majority of them need assistance in those bathrooms.

So we are constantly in the bathroom with people. The bathrooms we have do not work very well for us right now, especially where we have more clients who need to be lifted and manipulated around the bathroom because they are wheelchair bound. So the biggest piece of us is, last year we got some funding, we have an automatic door going in and one of the other bathrooms renovated, so we wanted to complete the bathrooms. Have all three, so that both clients and staff can have more accessible, safe environment while they are assisting in the bathroom. And I can answer any other questions you have.

Chairwoman Kelly

Any other questions?

Alderman Caron

So you rent this facility?

Ms. Ouellette Yes.

Alderman Caron

Does your landlord provide any funding for this even though you've been a long time tenant, you would think that they would be willing to help with that because you are a non-profit.

Ms. Ouellette So I believe I included part of our lease. We signed a lease that said we are responsible for all of the internal stuff. The only thing that he handles is like the HVAC or major plumbing issues. So we signed that lease many years ago and they give us a discount on the rent if we are responsible for all of those things. So we are putting in flooring at our own cost. So we are doing these things to sort of upgrade the building so that is a lot more accessible, easier for our clients and staff to get around and carry out their day-to-day programming.

Alderman Klee

One thing when I looked at these, when I looked at some of them, you have files and so on.

Ms. Ouellette They are not files. We, again, do a lot of care in the bathroom so there's adult diapers in there and other things, clothing, spare sets of clothing for people because sometimes people have accidents.

Alderman Klee

May I ask a follow up please?

Chairwoman Kelly

Sure.

Alderman Klee

Do you know what the dimensions are especially of the smaller bathroom, the one you are really looking to ...

Ms. Ouellette I forgot to write them down, I apologize. I don't have them on me but I am happy to e-mail them to you.

Alderman Klee

So when you are talking about that \$60,000.00 I saw was \$54,000.00 rough estimate?

Ms. Ouellette And then \$6,000.00 for the lift.

Alderman Klee

So are you talking about moving walls here or are you just actually just talking about physically moving this stuff within this space?

Ms. Ouellette So complete gutting of the bathrooms and rearranging the bathroom so that there's more room to move around. So when you are moving somebody in a wheelchair or you have the lift that's moving across the room, you have to go to the sink, the toilet the changing table, all of these things. It's very tight the way it is set up now, so we are looking to reconfigure some things for ease of accessibility.

Alderman Klee

So just to clarify, you are going to maintain the same physical space just move everything in a more convenient manner.

Ms. Ouellette Yes Ma'am, on both bathrooms, especially the one with the lift so it can go clearly to each place.

Alderman Klee

Is that the larger one.

Ms. Ouellette That is the larger bathroom, yes Ma'am.

Alderman Klee

And I apologize and thank you. This smaller one in the picture that we are seeing here, this piece of equipment is to help currently?

Ms. Ouellette Yes it is and it still requires staff to lift and manipulate people to an extent where they could, like say they tweak their back, they might drop somebody. Of if they hurt themselves, they don't to hurt their clients. They lift we are looking for is more automatic., more user friendly, it is safer for both our clients and our staff.

Chairwoman Kelly

Other questions from the Committee. I just want to make a comment. Thank you for your very thorough, your pictures are really helpful and it is also great that you are here so we can ask those questions directly. So I appreciate your coming.

Ms. Ouellette Any time.

Chairwoman Kelly

Alright we will move on to the next one, thank you.

Ms. Ouellette Thank you.

Chairwoman Kelly

This is also an ADA compliant project for the PLUS Company.

Alderman Harriott-Gathright

I have one question because we were asking if this would make or break so you are here.

Chairwoman Kelly

Can you come back to the table, I'm sorry they can't hear you.

Ms. Ouellette So it's not make or break, I mean we are trying to seek additional funding but most people want to know if we are going to get funded through this first. And then they come and say to us, "Well you got this much, we will give you this much". If need be, we can do just the bigger bathroom with the lift and then come back another time and do the smaller bathroom. But again, we do have a lot of people that we assist in the bathroom and it is a lot of staff and clients in a tiny space. But again, yes, if we need to do just one we can do the larger bathroom with the lift.

Chairwoman Kelly

So my question was going to be the cost breakdown.

Ms. Ouellette So we figured based on what we got last year and what is going to cost to renovate the one bathroom that's getting renovated right now, it was \$27,000.00. The square footage for the bathrooms that we are looking for in this application is very similar to the square footage of the bathroom for last year's application. So we just took a guess that it is about \$27,000.00, our contractor that we used was not able to make it out. We got a verbal quote for the lift, for it to be about \$6,000.00 but that's dependent on the track, the type of swing and the seat that we require and how much we want it to be automatic. If we want everything to push and move on its own it is more expensive. If we want to be able to physically move people on the track, then it is a little bit less. So it's really – the \$6,000.00 just covered the best option for us which is the least manipulation of the person that we are assisting in the bathroom.

Chairwoman Kelly

So the \$27,000.00 was the general and if you add that \$6,000.00 you are looking at \$33,000.00 to do the one bathroom?

Ms. Ouellette Yes Ma'am.

Alderman Klee

I just wanted to add into the minutes when you were here the last time you spoke about a safe work environment and the people that are doing this manipulation and so on are low wage staff....

Ms. Ouellette Yes they are. They make ...

Alderman Klee

Who this is what they are doing and they do it more out of love probably than the income they are getting from it. So it is important for us to keep them safe.

Ms. Ouellette Thank you, yes, for recognizing that. Most of them make about \$12.00 an hour and they care for our loved ones.

Chairwoman Kelly

Thank you. So the next application is for the PLUS Company, they are also looking at an ADA Bathroom. This one does not have a handicap accessible stall currently. So it would increase their ability to serve handicapped populations. They are looking to replace the flooring. I will make sure they get the same question; make or break. Is there any other comment or question from the Committee?

Alderman Caron

On this you might want to ask what the funding is for them replacing the flooring in the front and back entrance, because that's part of that factor as we say.

Chairwoman Kelly

So where is the funding come from for the entryway.

Alderman Harriott-Gathright

It looks like the funding is for that as well, right? The funding is for the flooring and the bathroom.

Alderman Caron

Right if you wanted to only fund the bathroom....

Alderman Harriott-Gathright

What the cost is?

Alderman Caron

Yes what the cost is.

Chairwoman Kelly

The cost breakdown, right.

Alderman Caron

And I think I just found it; it's about \$6,000.00.

Chairwoman Kelly

Where did you find that?

Alderman Caron

Nashua Wallpaper gave them a quote on flooring but that might include the bathroom as well because it doesn't say.

Chairwoman Kelly

Yeah I also wonder if it doesn't serve them to put in a handicap accessible bathroom without proper flooring to get there, right? If there's carpet or something like that to get you to the bathroom and you don't do the ...

Alderman Caron

Right but they are looking at the entrance of their building that has nothing to do with the bathroom and re-doing the flooring in the bathroom.

Chairwoman Kelly

I would argue if someone can't get in the front door they can't get into the bathroom but yeah I see what you're saying.

Alderman Caron

Right I think because they are talking about re-doing their handicap bathroom, opening it up to make it bigger, that's all one cost. But then they are looking for money for their, as you come in to your building, I mean somebody coming into the building. So how much is that cost, because one I think is a little bit more important for me than the other at this point, especially when you are dealing with special needs. The handicap bathroom I think is more important; this is just to replace what they have their I think.

Alderman Klee

And may I? Thank you and I absolutely agree with Alderman Caron is that if we have to decide who can get how much and we have to pick and choose, if we can say, "we are going to give you enough funding to do the bathroom" and then they were able to do the bathroom possibly delay or put off, just like we've talked about some of the other things, other delayed or deferred projects that they can do for next year or something. And while yes, you would want them to have a smooth transition, can we necessarily afford to give it all. We are kind of slightly shy.

Chairwoman Kelly

And that's actually a perfect Segway, so that's the end of the applications. Do we want to start entertaining some motions?

Alderman Klee

I admit that it's, excuse me for talking out of turn, but it is difficult to make recommendations on how much to give to each one without that money, but I don't want to delay the process. So what would the recommendation do if we gave everybody 80% of what they asked? Does that, to keep it in the budget, the money or ...

Chairwoman Kelly

I guess my question to Ms. Schena would be have we been in this position in the past where nobody has come to speak and we are feeling like we'd like to hear a little bit more information and how have we handled that in the past?

Ms. Schena

Yeah for sure and Alderman Caron has been on the Committee for a while. I think there's typically questions on this evening, this is kind of like a tentative plan and again it's in order just to keep the timing going and the flow going. I think a lot of people don't necessarily come tonight because it's not labeled as the Public Hearing. In previous years there's been more dialogue back and forth if members from the public came versus not. So certainly I would encourage them all to attend the next meeting, which is the Public Hearing and if not, answer your questions ahead of time. But I think that's pretty common that's there some questions and typically it is just a best estimate moving forward right now, just to get a Resolution going.

Alderman Klee

Again like I had said, if we just did 80% and say we gave 80% of Opportunity here and then they came back and said we could get away with the \$33,000.00 and we only brought it down? How does that look because we have to amend the Resolution to reflect the numbers, but when someone kind of sees this Resolution and this is what we are saying we are going to do and then we pull money away from them. I guess that's my concern.

Alderman Caron

So this is the typical project just like you get a piece of Legislation, it goes to Committee but then you table it and or you have so many amendments, you can bring it back. This is the same thing, you are just looking at numbers and you are trying to get some answers so that you can move forward. But this not a done deal it's like anything else, it's, "OK this is what we have for money this is how we are looking to present it, it can be changed at the next Committee meeting". So the 50% for CAC, does that have to be separate from or is part of each individual motion, as we do each individual motion.

Ms. Schena

I think has typically been an individual motion.

Alderman Caron

Yeah I thought so.

Chairwoman Kelly

So we do an individual motion for each line item?

Alderman Caron

Each one yes.

Chairwoman Kelly

Ok. Does anyone want to make a motion.

Alderman Klee

I am just trying to figure out some numbers here.

Chairwoman Kelly

I mean I think the first motion would be that Public Services gets the \$97,5 – right?

Alderman Caron

Yes so I'd make a motion that we give the 15% for CAC as we have done in the past which benefits the non-profit agencies throughout the City.

**MOTION BY ALDERMAN CARON TO ALLOCATE 15% FOR CAC  
MOTION CARRIED**

Chairwoman Kelly

Alright the next line item is Project Delivery. Does someone want to make a motion

**MOTION BY ALDERMAN KLEE TO FUND THE UPD PROJECT DELIVERY TO \$122,111.00  
MOTION CARRIED**

Chairwoman Kelly

OK next is UPD Administration.

**MOTION BY ALDERMAN CARON THAT UPD ADMINISTRATION BE PROVIDED \$141,903.00 AS  
PROPOSED  
MOTION CARRIED**

Chairwoman Kelly

Now we get to the Ash Street Lighting. I don't know what to call it because I can't say futsal, sounds right? Any motion on that?

Alderman Caron

Id' like to make a motion that we provide \$15,000.00 for the lighting at the Ash Street Futsal Court and maybe look at it again you know at the end, because we will need some numbers. We will need some numbers.

Chairwoman Kelly

Yeah I agree.

Alderman Caron

But at least it will get the ball rolling.

**MOTION BY ALDERMAN CARON TO AWARD \$15,000.00 FOR THE LIGHTING AT THE ASH STREET FUTSOL COURT  
MOTION CARRIED**

Chairwoman Kelly

Next is the Front Door Agency.

Alderman Harriott-Gathright

It's the Boys & Girls Club.

Alderman Caron

No Boys & Girls Club.

Chairwoman Kelly

Oh I'm sorry I missed it. The Boys & Girls Club is next.

Alderman Harriott-Gathright

I would make a motion that we give them half of what they are asking for.

Chairwoman Kelly

OK I can do the math.

Alderman Klee

We could just do \$34,000.00, it makes it easier.

Chairwoman Kelly

You want to do \$34,000.00?

Alderman Harriott-Gathright

Yes,

Chairwoman Kelly

I agree with that. If you are ok with it, you are the original maker of the motion are you ok with it being \$34,000.00?

Alderman Harriott-Gathright

Yes. Yes.

Chairwoman Kelly

Let the record show that Alderman Wilshire has joined us at 8:11.

Alderman Wilshire

I'm sorry the Mayor was very talkative.

Alderman Kelly

What time is it, I'm sorry.

Chairwoman Kelly

It's 8:11.

**MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO AWARD \$34,000.00 TO THE BOYS & GIRLS CLUB TOWARDS THEIR POOL PROJECT  
MOTION CARRIED**

Chairwoman Kelly

Next is Front Door, I was jumping ahead to that. So this is the heat conversion at 12 Concord Street for \$60,000.00. Do I have a motion?

Alderman Klee

Again I think in keeping in what we've done, I'd like to do a 50%, may I ask, this is also one of the ones we are going to get the additional information from correct?

Chairwoman Kelly

So I think just to clarify to everybody, I will you know send out our questions and encourage them to come to the next meeting to speak to some of the questions we had. We have just been asking kind of the basics of would it make or break it? Could you do it phased? What is the breakdown? Some of these are a little bit nebulous.

Alderman Klee

Such as the next one.

Chairwoman Kelly

Such as the next one.

**MOTION BY ALDERMAN KLEE TO AWARD \$30,000.00 TO FRONT DOOR AGENCY  
MOTION CARRIED**

Chairwoman Kelly

Next is Los Amigos Park Improvements for \$35,000.00. Do I have a motion?

Alderman Wilshire

Can I ask a question first? Do you know what the improvements are, I didn't bring my book.

Chairwoman Kelly

Actually this was one that we had some of the bigger questions. There's pictures of the instruments and that kind of thing but there was also some walkway improvements thrown in there. So we were wondering, there's a couple of parts in here, is there any economy of scale in the way they buy the equipment.

Alderman Klee

So like this is some of the stuff, pardon me, you know how much would this cost, or how much would this cost?

Chairwoman Kelly

The Committee has also asked if we could get an audit of the current equipment that's there and any information on potential safety issues that would obviously take precedent.

Alderman Wilshire

Thank you.

Alderman Caron

I'll make a motion that we give \$20,000.00 for Los Amigos Park Improvements.

**MOTION BY ALDERMAN CARON TO AWARD \$20,000.00 FOR LOS AMIGOS PARK IMPROVEMENTS  
MOTION CARRIED**

Chairwoman Kelly

Next is Marguerite's Place window replacement. Do I have a motion?

Alderman Klee

I'll make a motion for \$30,000.00 to fund Margarite's Place Window Replacement

**MOTION BY ALDERMAN KLEE TO AWARD \$30,000.00 MARGARITES PLACE FOR WINDOW  
REPLACEMENT**

ON THE QUESTION

Alderman Harriott-Gathright

I was going to say \$35,000.00.

Alderman Wilshire

I think that's one of those projects that can be one in phases like you do one floor or one apartment or two apartments or whatever. But I think \$30,000.00 is reasonable. I think they can, they are good raising money and I think they could do this over two years.

**MOTION CARRIED**

Chairwoman Kelly

I am trying like do math as we are going. I am going to keep going through the motions and then we will see where we are at the end of this. Do you have it up?

Ms. Schena

I do, do you want what's available still? The remaining balance?

Chairwoman Kelly

Yes.

Ms. Schena

\$258,351.69.

Alderman Caron

So we can go back and change.

Alderman Klee

And some of this can also be in contingency.

Chairwoman Kelly

Ok so we have about \$258,000.00 left and it looks like we have \$300 or so. I am going to send that to myself so I have it for the next meeting. So the next one was withdrawn Nashua ...

Alderman Wilshire

Can I interrupt?

Chairwoman Kelly

Please.

Alderman Wilshire

So we had put in a request for a sewer drain in the middle of our driveway. It had started to collapse and I think it was connected to a set of steps that we had going into our basement. And you know, that house is 200 years old. So it ended up caving in so we couldn't wait for CDBG that is why we withdrew the application, we had to do it. You could have fit three kids in that hole.

Alderman Klee

That's never a good thing.

Alderman Wilshire

No, no we don't want to lose people's kids.

Alderman Caron

No, absolutely.

Chairwoman Kelly

Yeah I'd prefer not to do that. OK I think I have that open now. Ok, we are in business. So next is the Opportunity Networks Bathroom in Unit A for \$60,000.00. I wanted to let you know Alderman Wilshire that there is somebody here from Opportunity Networks and she is available if you have additional questions. Do I have a motion?

Alderman Harriott-Gathright

I'd make a motion that we give the \$33?

Alderman Klee

That would be for the bigger bathroom correct?

Chairwoman Kelly

That's right so the discussion, just to catch you up.

Alderman Harriott-Gathright

The \$33 was with the lift.

Alderman Klee

The 2 bathrooms, the small one was this.

Chairwoman Kelly

And it was \$27,000.00 around with the \$6,000.00 for the lift, so the motion is for \$33,000.00 to prioritize that larger bathroom.

Alderman Klee

Can I ask a question?

Chairwoman Kelly

Yes you can.

Alderman Klee

The \$33,000.00 was with the \$6,000.00 lift? I just wanted to make sure for the record, that's what I thought I had written but I never trust myself. I can't be trusted with these things.

Alderman Caron

Before we continue, in contingency, how much money do we normally put aside? Is it a percent?

Ms. Schena

It has varied; no it's never been a percentage, depending on the year it's been as low as \$3,000.00 and other years it has been \$7,000.00 to \$10,000.00. I think we really haven't used it in the last several years thankfully. It's really if there's an unforeseen cost with any of the projects that we fund or if an unforeseen need in the community arises, which would still have to come through this Committee for approval but the funds would be there.

Alderman Caron

I think it is important that we put something there so you know, even if we don't use it, you have it for emergencies. Because if you don't put it in that's when you need it.

Chairwoman Kelly

So there's nothing in there currently?

Alderman Caron

No we have to decide that.

Alderman Klee

May I ask a follow up on that?

Chairwoman Kelly

You sure can.

Alderman Klee

On the contingency does this roll over or if it's left over do we use it to fund next year or do we actually have a fund, like a general fund that we keep adding this money to, I assume not.

Ms. Schena

No if it's not used once the fiscal year closes, that balance would roll into the amount to reprogram.

Alderman Klee

Ok thank you.

Ms. Schena

It doesn't automatically go anywhere, we do it through this process.

Chairwoman Kelly

Ok thank you. We just finished Opportunity Works, we are on Owner Occupied Housing Project that is through our City for \$75,000.00. Do I have a motion?

Alderman Wilshire

Can I ask a question. Carrie what did we spend on that this year?

Ms. Schena

In Fiscal Year 20?

Alderman Wilshire

Yeah well we are still in it.

Ms. Schena

Yeah we are halfway in it, well we are more than halfway at this point. I don't have the balance off-hand. I want to say for some reason that there's \$34,000.00 area sounds right to me, the balance in that program. It's been odd the last couple of years, typically we try to hold a little bit for the winter for those emergency heats. And we have not really received emergency heat requests the last couple of years.

Alderman Wilshire

We haven't needed much heat.

Ms. Schena

This winter, but last winter was brutally cold and we didn't have any, we actually are doing one right now, but here we are heading toward the spring. So we do see it used up quite a bit more toward the end of the Fiscal year because we want to make sure we have money for those heat jobs if we need them.

Alderman Klee

Madam Chair?

Chairwoman Kelly

Alderman Klee?

Alderman Klee

Did we fund it for \$89,000.00 last year or was it also \$75,000.00.

Ms. Schena

It was increased.

Alderman Klee

So when you say there's like \$34 that's from the original \$89,000.00 so we still used 2/3rds of it or so?  
Thank you.

Chairwoman Kelly

So I have a question Carrie, my question is this program and the next program I particularly feel aligned with. Some of the concerns of the community, if we were to give more in one area would you prefer it in this one or would you prefer in the rental rehab program?

Ms. Schena

I think based on the feedback and you know again everything we are doing for the consolidated plan I think the Rental Rehab Program has the higher need. That's something that was actually very high in the Consolidated Plan that we just wrapped up but was never what we did from the pilot, just this last year, that 5-year plan. And you know we hear that time and time again about the rental properties and that they are pretty distressed and for what people can afford, it's not in good condition.

And again, for some reason, and we try to market it, you know, we talk to our partners, we put it on Facebook we do different things on the owner's side and we haven't seen as high a demand in that program. So yeah I would say the Rental Rehab Program would be out of the two where I think it would be better utilized.

Chairwoman Kelly

And if you had your druthers, what would you like that number to be?

Ms. Schena

You mean in general or between ?

Chairwoman Kelly

Give me both answers, if you could put an infinite amount in there, if you had your pie in the sky, what would your dream for that look like to allow the City to continue investing in rental properties and affordable rental properties?

Ms. Schena

I think in a Fiscal Year given our capacity, because we have to take that into consideration too, how many projects our staff can put out during the year; for the Rental Rehab Program I think \$150,000.00 would be a healthy number. When I first started and again some of the members that have been here longer than I have, the Owner Occupied Rehab Program was funded at \$150,000.00. Then as the CDBG Grant went down from HUD, that program went down. So over time, with the cost of materials, it has really squeezed that program. So that would really just restore it to what it was 12 years ago. And I definitely think the need is there.

And another thing that we've talked about internally because we didn't, you know with it being the first year, we hadn't really thought about this piece of it as, on the Owner Occupied Program, again those are loans that get repaid which generate program income, a portion of program income is estimated and its into the overall funding. The amount that comes in above that dollar value, so I think, you know, this year I am estimated \$45,000.00.

So anything over that amount typically rolls back into, it had always been the Owner Occupied Program because that was the only one generating loan repayments. But we realized this year that because the Rental Rehab Program hasn't been in existence for very long, it's not going to generate program income for a while. You know eventually people will pay those loans back but it will probably be several years out.

So one thing we wanted to request and it was in the application and I did want to highlight it, as that excess programming comes in if we could split it between the programs throughout the Fiscal year that that would also be helpful to meet some of those needs, rather than having it all direct toward the owner occupied program.

Chairwoman Kelly

Is that a motion that the Committee would have to make to allow you to do?

Ms. Schena

Um it's within the application I just didn't want to gloss over it I wanted to make sure it was discussed so that again, so maybe it would need to be a motion. Because as that comes in, Finance needs to know that they are authorized to move that money into certain places?

Alderman Caron

That wouldn't be now though.

Chairwoman Kelly

No we can do it at the next meeting, it was a question for my own information.

Alderman Klee

Seeing that we are looking at the housing and the rental at the same time, I have a number here of \$61,784.89, that was a very specific number that was granted to them last year. And you are looking for \$110,000.00, you said \$150,000.00 would be more likely to be able to keep that rental healthy. I know you said it hasn't been well advertised so far, but what are the amounts that you've used so far?

Ms. Schena

So the amount that hasn't had high demand is the Owner Program.

Alderman Klee

Oh the Owner Program.

Ms. Schena

The Rental Program we have already expended all that money, well we have one project we just committed but it will be paid out in the coming month.

Chairwoman Kelly

I feel like we are putting you on the hot seat here but do you happen....

Alderman Klee

I would like to see the rental go up.

Chairwoman Kelly

I would like to see the rental go up as well and that's what I am getting at here so I want to know if you know historically what the Owner Occupied has done maybe the last three years and maybe you can bring that to the next one. But I would be interested to know, if we know they are only doing \$30 then we can adjust accordingly.

Ms. Schena

I can get that.

Chairwoman Kelly

Motion, do we have a motion? Alderman Caron?

Alderman Caron

So for the Owner Housing Improvement than I would recommend we fund that at \$50,000.00.

Chairwoman Kelly

That's what I had.

Alderman Caron

And I'd like to speak on it.

**MOTION BY ALDERMAN CARON TO AWARD \$50,000.00 TO OWNER HOUSING IMPROVEMENT**

ON THE QUESTION

Alderman Caron

My feeling would be that we put it into the Rental, the other \$25 in the rental and then see where our numbers are at the end of this.

Chairwoman Kelly

So the Motion is to fund the Owner Occupied at \$50,000.00. That's the same number I had.

Alderman Harriott-Gathright

I had \$60.

Chairwoman Kelly

So the motion is for \$50,000.00 to the Owner Occupied Program.

**MOTION CARRIED**

Chairwoman Kelly

Next is the PLUS Company ADA bathroom and entry.

**MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO AWARD \$15,000.00 TO THE PLUS COMPANY FOR THE ADA COMPLIANT BATHROOM  
MOTION CARRIED**

Ms. Schena

Madam Chairman? I don't know if you were able to get the Excel but the current amount available, do you have that number?

Chairwoman Kelly

Yeah I have it. Right now what we have left is \$160,351.44. No? What?

Ms. Schena

\$10,351.00.

Chairwoman Kelly

Well we haven't done the Rental Program. We were on the one previous.

Ms. Schena

Right, OK. I put that in, I forgot it wasn't an actual ....

Chairwoman Kelly

Yeah it hasn't actually been a motion. But then yes.

Ms. Schena

So yes \$160,351.00.

Chairwoman Kelly

Ok so Rental Improvement Program is the next one, we were just discussing it with the request for \$110,000.00.

**MOTION BY ALDERMAN CARON TO AWARD \$135,000.00 TO THE RENTAL IMPROVEMENT PROGRAM  
ON THE QUESTION**

Alderman Harriott-Gathright

I had it at \$140,000.00.

Chairwoman Kelly

So I had it at \$150,000.00 and then I did Sandy Pond at \$10,000.00.

Alderman Harriott-Gathright

I did Sandy Pond at \$15,000.00.

Alderman Caron

Yeah I did \$15.

Alderman Klee

\$15 yeah.

Alderman Wilshire

Honestly I mean the Park Department, I mean Park & Rec right they come to us every year which is fine but some of this should be in their Operating Budget. I don't mind helping. But it shouldn't all come from here.

Alderman Harriott-Gathright

I agree, but we want to be consistent because the difference between the two are the same, like \$10,000.00 off of both or was it \$15,000.00?

Chairwoman Kelly

We gave \$15,000.00 to the futsal court, I don't know if that's still Park & Rec; Los Amigos was \$20,000.00.

Alderman Klee

Yeah we did \$20 after that one, so we took \$15 off of that one.

Alderman Harriott-Gathright

Right so that's why I did \$15,000.00.

Chairwoman Kelly

I mean I hear the consistency thing but I also hear Alderman Wilshire here that I think ...

Alderman Caron

I agree.

Chairwoman Kelly

Especially where our Consolidated Plan is telling us affordable housing is really critical, I'd rather give \$150,000.00 to Rental Improvement.

Alderman Caron

So can we at least put the motion in at \$15,000.00 and see where our numbers are then look because we still have time to adjust some of this before we ....

Chairwoman Kelly

You want to put what in ...

Alderman Harriott-Gathright

Sandy Pond.

Alderman Caron

Yeah Sandy Pond so we have it at \$15,000.00 and then our contingency and see what we have left over or how we want to, we might want to switch that.

Chairwoman Kelly

So I have it in real time in front of me, if we \$15, I am doing it an Excel Document, if we do you are saying \$135 still?

Alderman Caron

\$135.

Chairwoman Kelly

\$135 and \$15 we still have \$10,000.00 left over. If we do \$150 then we are out.

Alderman Caron

OK so I think that for me, I think we should have at least \$5,000.00 in contingency. I think that's important.

Chairwoman Kelly

Ok.

Alderman Caron

And then if there's \$5,000.00 put it back into the Rental so that would be \$140.

Chairwoman Kelly

I am playing around, I am listening and I am not going to make any motions until we are there. So if we did \$140 for Rental, \$15,000.00 for Sandy Pond and \$5,000.00 in contingency, we'd still have \$351.00 left. So if people are comfortable with that, we can talk about it when we get more, I'd like to see that get to \$150.

Alderman Klee

I would too and I would like to see the Parks work hard to give us breakdowns exactly what they need and to Alderman Gathright's point, we have a lot of parks that need a lot of work on it. If we are going to start funding all of our Parks through CDBG we are going to be in a whole lot of hurt.

Alderman Wilshire

Well we can't fund them all because they don't all fall into that category; however they do come to us every year and ask for a lot of money for Parks, which I think most of that should be in their budget. I don't mind helping with some of the improvements, but you have 3 parks on here that are going to eat up a good portion.

Alderman Harriott-Gathright

I didn't even consider the other park.

Alderman Caron

So my suggestion is that you take out \$5,000.00 for Ash Street; \$5,000.00 for Los Amigos; and \$5,000.00 from Sandy Pond and that would bring your Rental to \$150,000.00.

Alderman Harriott-Gathright

So you already took from them, so I would go back to Ash Street where we gave them \$15....

Alderman Klee

Make it \$10....

Alderman Caron

Well that's what I just said.

Alderman Klee

That's what she just said.

Alderman Harriott-Gathright

I'm sorry,

Chairwoman Kelly

Hold on, hold on. Let's just get through these, because we still haven't passed the motion for the Rental Improvement. I mean we can...

Alderman Klee

Why don't we just say \$150 for the Rental?

Alderman Caron

You can't do that because you are going to be over.

Chairwoman Kelly

Can we go back?

Alderman Wilshire

You shouldn't put in a Resolution.

Chairwoman Kelly

No, no I mean tonight. We've already made a motion per line item, we can go back. So why don't I do this, if we want it at \$150 I'll put it at \$150 and then I'll go back through it for everybody.

Alderman Caron

So I'll amend my motion to bring it to \$150.

**MOTION BY ALDERMAN CARON TO AMEND THE AMOUNT TO \$150,000.00 FOR RENTAL IMPROVEMENTS  
MOTION CARRIED**

**MOTION BY ALDERMAN CARON TO AWARD \$10,000.00 FOR SANDY POND IMPROVEMENTS  
MOTION CARRIED**

Chairwoman Kelly

So what we have left now if we do it as we've done to this point we are actually in the negative, well we have \$351.44. We had said we wanted to put \$5,000.00 in contingency. So if we want to move some things around, we were talking about looking at the parks.

Alderman Harriott-Gathright

So Los Amigos, \$15,000.00.

Chairwoman Kelly

Instead of \$20?

Alderman Caron

Right.

Chairwoman Kelly

So the Motion is to reduce the amount to Los Amigos to \$15,000.00 instead of \$20,000.00 and that gets us ...

Alderman Harriott-Gathright

And the Futsal Park?

Chairwoman Kelly

I think we need to vote.

**MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO AMEND AMOUNT AWARDED TO LOST AMIGOS FROM \$20,000.00 to \$15,000.00 FOR PARK IMPROVEMENTS  
MOTION CARRIED**

Chairwoman Kelly

So we are net zero now.

Alderman Harriott-Gathright

So do you want the futsal park? Can we do that?

Chairwoman Kelly

The futsal, you want to go to \$10?

**MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO AMEND AMOUNT AWARDED TO ASH STREET FUTSOL LIGHTING TO \$10,000.00.  
MOTION CARRIED**

Chairwoman Kelly

So now we have \$5,000.00 additional dollars?

Alderman Harriott-Gathright

Contingency.

Chairwoman Kelly

Do you want to do in contingency?

Alderman Harriott-Gathright

Is it the \$5,341.00?

Chairwoman Kelly

Did we go through contingency?

Alderman Caron

Yeah I said \$5,.....

Chairwoman Kelly

351.44. Yes. So that's what is in there right now, \$5,351.44.

Alderman Klee

And do we want to drop another \$5,000.00 into it?

Alderman Caron

No.

Alderman Harriott-Gathright

No.

Chairwoman Kelly

Well we have \$5,.....

Alderman Klee

Well we have \$5,000.00 sitting there.

Alderman Caron

How do you have \$5,000.00?

Alderman Wilshire

Yeah how do you have \$5,000.00?

Alderman Caron

You came up negative before we put the \$5,000.00.

Alderman Klee

That's because she had the \$5,000.00 in the spread sheet, because you had voted for \$5,431.00.

Chairwoman Kelly

It's already in there.

Alderman Klee

So now we have \$5,000.00 because we took two \$5,000.00.

Chairwoman Kelly

Why don't I....

Alderman Caron

Wait a minute, is that what you have \$5,000.00 extra?

Chairwoman Kelly

Yes.

Ms. Schena

The last motion taking an additional \$5,000.00.

Alderman Harriott-Gathright

So that means we have \$10,000.00 in contingency?

Chairwoman Kelly

We could put \$10,000.00 in contingency or we could put that \$5,000.00 somewhere else.

Alderman Caron

I think putting \$10,000.00 is too much if you haven't been using it, I think \$5,000.00.

Alderman Klee

What if we put into the Boys & Girls Club?

Chairwoman Kelly

They asked for \$68, we gave them \$34.

Alderman Klee

So we could put it in there, that would give them ....

Chairwoman Kelly

Is that a motion.

Alderman Klee

I am making a motion.

**MOTION BY ALDERMAN KLEE TO AMEND THE \$34,000.00 TO \$39,000.00 TO THE BOYS & GIRLS CLUB  
MOTION CARRIED**

Ms. Schena

Thank you, I just wanted to ask on the Public Services amount, the 15% in the spread sheet it's a formula so it calculates and it had \$.25 if you do the math. Is there any way that could be rounded off and remove the 25 cents because again that goes into Citizens Advisory Commission?

Chairwoman Kelly

And then you have to deal with the 25 cents.

Ms. Schena

Yes so if that could be taken off and put into contingency. I know it is pennies.

Chairwoman Kelly

Alright so the motion is to remove 25 cents from Public Services estimated so it would be \$99,677.00.

**MOTION BY ALDERWOMAN KELLY TO AMEND THE AMOUNT FOR PUBLIC SERVICES TO REMOVE 25 CENTS AND ALLOCATE \$99,677.00.  
MOTION CARRIED**

**MOTION BY ALDERWOMAN KELLY TO PUT 25 CENTS INTO CONTINGENCY**

ON THE QUESTION

Alderman Klee

What will that give us for a total of contingency?

Chairwoman Kelly

It's getting really mad at me trying to take out that 25 cents.

Ms. Schena

69 cents it changes it.

**MOTION CARRIED**

Chairwoman Kelly

It changes it to \$5,351.69. OK do you want me to review the allocations or is everybody happy that we are at zero? We are good? Carrie has the same numbers that I have. Let's look at our Agenda items.

NEW BUSINESS – ORDINANCES – None

GENERAL DISCUSSION

Alderman Klee

I really think it was very thoughtful and considering that we didn't have a lot of people and Madam Chair I really would like to thank you for being willing to take those questions to people and get them answered for us. I really appreciate that so thank you very much.

Alderman Harriott-Gathright

We are a team.

Chairwoman Kelly

We are a team.

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN - None

POSSIBLE NON-PUBLIC SESSION - None

ADJOURNMENT

**MOTION BY ALDERMAN CARON TO ADJOURN  
MOTION CARRIED**

The meeting was declared adjourned at 8:40 p.m.

Alderman-at-Large Lori Wilshire  
Committee Clerk