

Board of Public Works
Non Public Personnel Meeting Minutes (unsealed at the 5/25/22 BPW Meeting)

March 24, 2022

Members Present:

Mayor James Donchess, Chair
Commissioner Kevin S. Moriarty, Vice Chair
Commissioner Shannon Schoneman
Commissioner June Lemen
Commissioner Paul Shea

Also Present:

Lisa Fauteux, Director of Public Works

- A. Motion:** Commissioner Moriarty to approve the selection of Mr. Jeffrey DiSalvo of North Chelmsford, MA to the position of Recreation Program Manager at the Parks and Recreation Department. Salary will \$65,541.29 per year. Funding will be through Department: 177 Parks and Recreation; Fund: General; Account Classification: 51 Salary & Wages.

Last month when the Recreation reorganization was presented, the salary for this position was set to NTE the salary of the former Recreation Program Manager of \$63,607.44. We are requesting this step increase because it came to our attention that he wouldn't receive an increase in July since he was promoted after January 1st. This salary is still lower than that of other surrounding communities for this position.

MOTION CARRIED: Unanimously

- B. Motion:** Commissioner Shea to approve the change in the rate of pay for Lauren Byers, Communications and Recreation Administrator, from \$74,280.12 to \$77,254.42. Funding is through Departments: 160 Admin/Engineering (53%), Wastewater (17%), Parks & Recreation (17%), Solid Waste (5%); Funds: General, Solid Waste and Wastewater; Account Classification; 51-Salary & Wages.

This is the same exact scenario. We are requesting an increase to the pay that was approved last month because Ms. Byers won't get an increase in July since she was promoted after January 1st. The agreement for her to take the position was with the understanding that she would receive an increase in July. She is undertaking the work of two people in this position for not a whole lot more money and is one of the best employees in the division.

Motion: Commissioner Moriarty moved that the Board of Public Works come out of non-public session.

MOTION CARRIED: Unanimously