

**Board of Public Works Meeting
Meeting Minutes
March 28, 2019**

A meeting of the Board of Public Works was held on Thursday, March 28, 2019, at 5:30 p.m. in the Auditorium at City Hall, 229 Main Street, Nashua, NH 03060.

Mayor Donchess, Chair, declared the meeting to order at 5:30 p.m. and called the roll.

Members Present:

Mayor James Donchess, Chair
Commissioner Joel Ackerman, Vice Chair
Commissioner Tracy Pappas
Commissioner Kevin S. Moriarty
Commissioner G. Frank Teas

Also Present:

Ms. Lisa Fauteux, Director, Division of Public Works
Mr. Dave Boucher, Superintendent of Wastewater
Ms. Amy Gill, Senior Staff Engineer
Mr. Andrew Patrician, Assistant Director, Division of Public Works
Attorney Steven A. Bolton, Corporation Counsel
Alderman Ernest Jette, Aldermanic Liaison

Mayor Donchess

Before we approve the agenda, we have a group of people here from the Sculpture Symposium who are going to present us with proposed locations for this years' sculptures. As they are at the end of the agenda, I would suggest that we move them up to directly after public comments.

MOTION: Commission Ackerman made a motion to approve the agenda as amended.
MOTION CARRIED: Unanimously

Approval of Meeting Minutes – February 28, 2019

MOTION: Commissioner Pappas to approve the minutes from the Board of Public Works Meeting of February 28, 2019.
MOTION CARRIED: Unanimously

Public Comment

There was none.

Administration

D. MOTION: Commissioner Teas to approve the proposed sculpture locations for the 2019 Sculpture Symposium.

Discussion:

Director Fauteux

Kathy sent a letter which showed all of the sites that have already been approved as well as the new sites.

Ms. Gail Moriarty

For those of you who don't know me, I am Gail Moriarty and I am a commissioned jeweler and own the Picker Artist at 3 Pine Street and I am also the president of our newly formed 501(c)(3) Sculpture Symposium. On February 8th I received my 501(c)(3) status from the IRS. It allows us to get more grant opportunities as we are kind of stand-alone now.

The three sites that we are talking about for this year are:

1. The Nashua River Rail Trail at the southwest quadrant.

The Nashua River Rail Trail is part of the extensive trail system through the southwest quadrant of Nashua over by Hollis. The rail trail itself extends 11.5 miles to the Ayer, MA area. The start of the Nashua River Rail Trail offers a number of sites around a pond adjacent to the parking lot and along the beginning of the highly used paved trail. We thought it would be a great location to have a sculpture because it is on the Nashua River Rail Trail and is accessible by foot from Dutton Lane, which is Depot Road. It is public space and the City of Nashua's Parks & Rec Department maintains it. The size of the sculpture would be a larger linear site with a paved path so we could put a nice sized sculpture there. It's not a toxic area and is not within the wetlands. It is in a rural neighborhood and does not visually distract from anything. Pedestrians can walk up and cyclists and bikers can walk up around the sculpture. It is not visible to cars but that's okay. It is handicapped accessible which is very nice. People can touch the sculptures, it's easy to move around the sculptures and the installation would be easy from where the location is.

We need the approval from the Board of Public Works Board to put the sculpture there. Any size, material and range would be okay there and I guess any bases would work there as well. It is supported by

Nick Caggiano, Superintendent of Parks & Recreation. The Nashua River Rail Trail is a beautifully paved trail through the wooded area along the Nashua River. The site requested is near an entrance but not so far away that it would impact walkers and bikers. There is also a view of the Nashua River from the site but it's not near any of the buffer areas.

2. Constitution Plaza

Constitution Plaza is a small city park in downtown Nashua that contains a stone monument of the United States Constitution on the corner. On the back by the stone are some trees and further east is an open, grassy area which would be suitable for a sculpture. It's on the corner of Main Street and Medical Center Drive and is across the street from the Southern New Hampshire Medical Center. It is public space and is a .1-mile distance from City Hall. The sculpture would be a smaller one placed there. It's not toxic and there are no wetlands. It does not have visible distractions and it is visible to pedestrians and cars. It is also handicapped accessible. You can touch the sculptures and transport to the site is easy. Installation would be easy.

3. The Broad Street Parkway

The Broad Street Parkway is 1.8 miles, two-lane road from Broad Street to the Nashua Millyard. It offers several locations for enhancements with sculptures as a welcoming to our downtown. We were hoping to have three locations that we had identified earlier, all of them on the west side because that is the side that people can walk on the sidewalk and go up to the sculptures and touch them. It is a public space and we could put large sculptures there. It's not toxic and there are no wetlands and it is on the roadway. It does not have visible distractions and is visible to pedestrians and cars. It is handicapped accessible and it's easy to touch the sculptures and easy to have transportation to the site. We need the Board of Public Works approval for the third site as well.

Commissioner Moriarty

I see that Mr. Caggiano approved the Nashua River Rail Trail but he did not comment on the other two locations, is there a reason why?

Director Fauteux

Public Works is all set with all of the proposed locations.

MOTION CARRIED: Unanimously

Wastewater Department

A. MOTION: Commissioner Pappas to approve the User Warrants as presented.

MOTION CARRIED: Unanimously

B. MOTION: Commissioner Teas to approve the purchase of a Fairbanks brand vertical solids handling from Hayes Pump, Inc., of Concord, MA, for the amount of \$29,511. Funding will be through Department 169 Wastewater.; Fund: Wastewater; Account Category: 71 Equipment.

Discussion:

Mr. Dave Boucher, Superintendent of Wastewater

This is one of our thirteen pump stations. We have two pumps within this pump station. One is a back-up and currently, we had one go down and we had it sent out for service and found out that it is beyond rebuilding. This is a purchase to replace the back-up one. Currently, we are running on one pump in this pump station. It's crucial that we have a back-up. I know we are having our pump stations updated in two phases. This pump station is part of the second phase of upgrades and this pump is consistent with the pump that is going to be used in the upgrades. When the upgrade takes place, we will still be able to use this pump. It was the pump that was specked out to be part of the upgrade.

MOTION CARRIED: Unanimously

C. MOTION: Commissioner Pappas to approve the award of a three-year contract for the long-term management of wastewater biosolids to Resource Management, Inc. of Holderness, NH, in an amount not-to-exceed \$1,527,050. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 54 Property Services.

Discussion:

Mr. Boucher

This is a three-year contract. When we remove solids from wastewater, we process it and currently we have a contract with a company who takes it out for beneficial reuse and it gets applied to farms throughout New Hampshire and some places in Massachusetts. This is to continue that service because we are at the end of the original three-year contract. This would be another three-year contract. We opened it up to other company's but the company we are seeking approval for is unfortunately, the only company that bid this time around. The company we are using now submitted a non-bid because they felt moving forward, they did not have enough land to actually disburse our solids. There are not a lot of company's that do this service.

Commissioner Ackerman

When does the current contract expire?

Mr. Boucher

I believe it is July 30th.

Commissioner Ackerman

Does Casella have the ability to finish up their contract with us?

Mr. Boucher

Yes.

Commissioner Ackerman

Was the original contract approximately the same cost?

Mr. Boucher

Yes, it's about the same. The original contract was \$1.2 but we had to increase it by \$260,000 so it's about the same.

MOTION CARRIED: Unanimously

- D. MOTION:** Commissioner Pappas to approve the contract with Wright Pierce of Thompson, ME, in an amount not-to-exceed \$409,900 for construction administration services for the Pump Station Upgrades Phase I Project. Funding will be through: Department: 169 Wastewater; Fund: SRF Loan; Activity: Pump Station Upgrades Phase I.

Discussion:

Mr. Boucher

We have thirteen sewer pump stations that pump liquid from different areas in the city to the wastewater plant from a lower elevation to the gravity sewer. The first phase of the upgrades that went out covered six pump stations. This is for the engineering services to oversee the first phase of the project, the six pump stations. We picked the six most critical ones in need of upgrades for the first phase. The pump stations will be 20' deep and are in need of upgrades and bringing things above ground level so some will

have buildings on top. Two of the existing buildings will be rehabbed along with the generators that are there.

MOTION CARRIED: Unanimously

- E. MOTION:** Commissioner Pappas to approve the contract with DeFelice Corporation of Dracut, MA, in an amount not-to-exceed \$3,469,550 for construction of the Pump Station Upgrades Phase I Project. Funding will be through: Department: 169 Wastewater; Fund: SRF Loan; Activity: Pump Station Upgrades Phase I.

Discussion:

Mr. Boucher

This is the project itself, the six pump stations that are being upgraded. This is the construction phase. Three bids came in and DeFelice was the low bid and it was in line with the engineer's estimate which was \$3.5 to \$3.8 million.

Commissioner Teas

Is the DeFelice Corporation related to Newport Construction?

Mr. Boucher

I am not sure.

Director Fauteux

I think the owners are cousins but the companies are not related.

MOTION CARRIED: Unanimously

Engineering Department

- A. MOTION:** Commissioner Pappas to approve the Residential and Commercial Wastewater Service Permits and Fees as submitted.

MOTION CARRIED: Unanimously

- B. MOTION:** Commissioner Pappas to approve Drainlayer's License for N.Granese & Sons, Inc., 59 Jefferson Avenue, Salem, MA, in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License.

MOTION CARRIED: Unanimously

- C. MOTION:** Commissioner Pappas to approve the following Pole License Petitions: PSNH #12-1343, PSNH #12-1338, PSNH #12-1339, PSNH #12-1332, PSNH #12-1328, PSNH #12-1329, PSNH #12-1330, PSNH #12-1333, PSNH #12-1335, PSNH #12-1315, PSNH #12-1310, PSNH #12-1284, PSNH #12-1287, PSNH #12-1304, PSNH #12-1298 and PSNH #12-1274.

MOTION CARRIED: Unanimously

Commissioner Pappas

I received a concern regarding a pole that is too close to the street on Manchester Street near White Oak. I noticed two of them.

Director Fauteux

We can make a request to have them moved.

D. MOTION: Commissioner Teas to approve the engineering contract with Stantec Consulting Services, Inc. of Burlington, MA, in an amount of \$28,900. Department: 160 Admin/Engineering; Fund: Bond; Activity: Paving.

Discussion:

Ms. Amy Gill, Senior Staff Engineer

Stantec Consulting Services has been the engineer on board and has helped us through the recent evaluation of all of the pavement for our large paving program. They look at the pavement and give it a score called a PCI (Pavement Condition Index) number which helps us rate the sewers as to which ones are the priority to be paved for the given year and then look at the future as well.

The purpose of Stantec now is that we have the information from previous years and it is necessary to base the roads practically every three years because sometimes the deterioration of a road isn't linear. It depends on the type of winter and this year there was a lot of moisture, freeze and thaw. The potholes have increased substantially on certain roads. The purpose of hiring Stantec is to do that annual evaluation. They will look at one-third of the city each year in order to update the PCI's for any given road. This will be the first year of contract so they can look at one-third of the roads for \$28,900.

Commissioner Pappas

I was very impressed with these folks; I think they did a great job evaluating our roads and I think it's a very good investment.

Commissioner Ackerman

I happened to be asked about our paving schedule so I went to our website and noticed there was still a paving schedule for 2018 and the 2019 schedule was about to be posted in the near future. Does this service need to happen prior to the 2019 schedule is posted?

Director Fauteux

The 2019 schedule is posted and the leftover from 2018 is posted as well.

Commissioner Ackerman

As of yesterday, it says 2018.

Director Fauteux

I'll look into that.

Commissioner Ackerman

Does this need to be done prior to the work scheduled for 2019?

Ms. Gill

No.

Alderman Jette

If people think their road has deteriorated to the extent that they need work, can they request that their road be looked at?

Ms. Gill

Yes, you can call the office.

Director Fauteux

We do get a lot of questions about “why are you doing this road instead of that road.” Unfortunately, we still have a number of streets in Nashua that need to be paved. We try to follow the plan that Stantec provides us. It may appear in some cases that we are paving a street that may be better than another and that may be true because we are trying to save it from getting to full depth reclamation. It’s less expensive to keep it from getting to that point. Sometimes we will see streets really deteriorate over the winter, Ridge Road is one of them so we will try to do something in those cases. We certainly will listen if residents have concerns but we do try to stick to the schedule. We are making a lot of progress.

Ms. Gill

The evaluation is based on traffic and volume.

Director Fauteux

There also might be utility work that can’t be completed on a particular street so we would put the paving off for that reason.

Commissioner Pappas

Reclamation when the road is so far gone that we have to strip down. I did get a question on one road that definitely needs to be reclaimed. If you have a road that needs to be reclaimed, if it’s not that busy of a road will it be at the bottom of the list?

Director Fauteux

Not necessarily but we do try to focus on those streets that have not gotten to that point because that treatment is far more expensive than getting to a street before it gets to that point. Stantec gives us a list and then we determine whether we can work with the utilities to see what they can get done and then we choose from there.

Commissioner Pappas

Even if a street is listed for reclamation it doesn’t mean you will be up higher on the list.

Director Fauteux

That's correct but that's not to say all of the streets that need to be reclaimed on are the bottom. What street are you referring to, Commissioner Pappas?

Commissioner Pappas

Barley Street. Do we have extra hard copies of Stantec's presentation with regard to how they come up with the index for the roads?

Director Fauteux

Sure.

Commissioner Pappas

I think that was money well spent.

Director Fauteux

Agreed.

MOTION CARRIED: Unanimously

E. MOTION: Commissioner Pappas to approve the following changes to Sewer Connection Fees:

1. Eliminate the Betterment Fee and Connection Fee
2. Increase the Entrance Fee to \$1,450 per single-family residential unit and for each 20 gpm increment in commercial peak flow.
3. Adjust the Entrance Fee annually using the 20-City Construction Cost Index.
4. Eliminate the requirement for the City to repair or replace sewer connections for 1 and 2 family homes.

Discussion:

Commissioner Pappas

Was that recorded at the last meeting?

Director Fauteux

Yes.

Commissioner Moriarty

I am in favor of the first three but I don't think we, as a Board, made a decision on #4. There were two options on the table and I don't think we actually made a decision on that. It looks like the Division of Public Works wants to get out of the repair work completely?

Director Fauteux

That was what the City Engineer wanted. Unfortunately, he is at a funeral this evening and can't speak to it.

Commissioner Moriarty

That would also mean there would need to be a change in the ordinance.

Director Fauteux

Yes, that's correct.

Ms. Gill

All four would require a change to the ordinance. Up to 1995, the city did all the repairs for all properties in the roadway and they deemed that too expensive. In 1995, they put in the ordinance that only one and two-family dwelling units would have the opportunity for the city to do the work for a cost of \$600. The purpose of the money was to pay the Street Department to perform that work. It was supposed to equal the city's cost incurred during construction. However, that fee has not been increased at all and it is estimated that the Street Department, on a dig that is about 8 feet deep, costs the department approximately \$3,500. By ordinance, the property owners own the pipe from the building to the sewer main and we feel, as a division, that we have no control over what goes into that sewer. We talked about items that may block a sewer like fat, grease, tree roots, etc. Right now we are looking to change the ordinance to make the property owners responsible for the pipe from the building to the sewer main.

Commissioner Pappas

They are responsible for that now anyway, correct?

Ms. Gill

Yes, but the exception is one and two-family unit properties. They can pay a fee and have the Division of Public Works do it. The fee is currently \$600 and it is estimated in-house that it costs \$3,500 and for those urbanized, older portions of the city where the sewer is deeper than 8 feet, the city has to contract out so it could cost the city up to \$25,000 to do a dig sometimes – to replace that portion of a pipe in the right-of-way.

Commissioner Pappas

When was the last time the fees were changed?

Ms. Gill

The entrance fee was in 1972 and the \$600 was imposed in 1982.

Commissioner Pappas

Are there qualified people who can do the work without damaging the city sewers?

Ms. Gill

Yes, by ordinance, anyone working in a roadway laying a pipe is required to have a drainlayer's license. They have to go through the Board of Public Works to obtain their drainlayer's license.

Commissioner Moriarty

When the Street Department does a repair, who goes out and gives the final inspection?

Ms. Gill

Let me take a step back. If a single-family property or a two-family unit property would like this work done by the Division of Public Works, there is a whole approval process that has to go on. They have to provide us with proof that there was a problem with that pipe in the right-of-way. That usually requires video inspection, we review the tape and sometimes the opinion can be subjective. The property owners hear some statements that the contractor they should hire to inspect their pipe that sometimes may be misleading. Sometimes we review them and feel that the pipe is not in need of a replacement or a repair. Sometimes the contractor will try to clear the line and they push the problem somewhere else in the pipe that is in the right-of-way. There are a lot of issues because it's so subjective as to whether or not the pipe needs to be replaced.

Commissioner Moriarty

Who does the final inspection of that connection?

Ms. Gill

The city's Engineering Department has sewer inspectors that do it.

Commissioner Moriarty

When it's done privately does the city have an inspector who will approve it?

Ms. Gill

That's correct.

Commissioner Teas

With respect to the elimination of the requirement of the city repairing or replacing sewer connections for one and two-family homes, is that consistent with other towns and cities?

Ms. Gill

Yes, during this process we reviewed communities of similar size.

Commissioner Ackerman

If this moves forward the way it is being presented, who would have the responsibility of looking at the video evidence.

Ms. Gill

It would be the homeowner's responsibility and whatever contractor they hired. The wouldn't have to take the step of getting a video, it would be up to them to decide.

Commissioner Ackerman

One of my concerns is that I think the expertise is there on the city side, regardless of where the pipe is exactly located it is all part of the city's infrastructure. I believe Mr. Dookran said there were only about fifteen instances in the past 12 months that the city had to something like this. Is that accurate?

Ms. Gill

Yes, it's approximately fifteen.

Commissioner Ackerman

I am concerned about relying on third-party organizations to be responsible. Aren't we exposing the residents of Nashua to be exposed to unscrupulous business dealings where it would cost them more money?

Ms. Gill

It would be up to them to find a qualified contractor to do the work and again, it would have to be someone with a drainlayer's license. They would be able to pick a contractor off a list which would be provided by the city.

Commissioner Ackerman

Would it be possible for the city to still be responsible but to increase the dollar amount to an average cost that you have seen over the last fifteen instances as opposed to what we are being presented with tonight?

Ms. Gill

I think the hardest part is that it is subjective because the way it is worded in the ordinance, people come to us and feel that they are entitled to get their pipe replaced. It does frequently become a difference of opinion as to what the problem is with that portion of the pipe. For instance, some people may feel tree roots are blocking the pipe and that is a good reason to remove that section of the pipe but that is, in fact, an operator maintenance issue. Sewer connections are underground and people don't think about it or maintain and over the years, things can progress.

Mayor Donchess

In the tree root case, you can auger them out.

Commissioner Ackerman

In my experience, that is only a temporary fix.

Mayor Donchess

It takes about five years to grow back.

Commissioner Ackerman

I have been involved with a resident who is having a bad experience. They have gone out at least six times to clean out their tree roots and they are still having a problem. That situation is now moving forward with the city taking responsibility.

As a resident, I would be a little concerned about this because it is very subjective. I would have a lot of anxiety if I had to do this all on my own without having an entity of the City of Nashua involved in the process. I don't particularly care for #4.

Commissioner Pappas

I really appreciate the questions asked by Commissioner Moriarty and the Vice Chair. I had concerns about this but then felt at ease when I found out that the drainlayer's were vetted by the city. However, now I am not comfortable with moving forward with #4.

Commissioner Ackerman

My recollection is similar to Commissioner Moriarty in that they were going to go back and have internal dialogue and make a suggestion to us.

Commissioner Pappas

I can't support #4 because it is very subjective. If we charge what it costs, so be it. We give out a lot of drainlayer's licenses.

Commissioner Ackerman

Most likely, outside of the one and two-family residential.

Director Fauteux

I want to be clear on one thing. The discussion almost sounds like the Street Department is doing all of these repairs and they are not. The Street Department actually does very few because they really don't have the time and many of them are too deep for us to handle. A lot of them are being done by contractors. It is a significant cost to the city and the wastewater fund.

Commissioner Pappas

I really feel uncomfortable with #4 now. There might be fifteen per year and I think there are people, through the wastewater fund, help subsidize others that have been in the same situation.

I am very hesitant with #4. I thought we had a great meeting and we had enough members to vote on the whole thing right then and there but I feel very differently about #4 today.

Director Fauteux

I would like to table this motion until Engineer Dookran comes back. He feels very strongly about this.

Commissioner Teas

MOTION: Commissioner Teas made a motion to table.

MOTION CARRIED: Unanimously

Administration

A. MOTION: Commissioner Pappas to approve the agreement with Louis Fish and Allison Hurd of 1 Hutchinson Street regarding the moving of their fence.

Discussion:

Commissioner Pappas

I really appreciate all the work staff has done to get this agreement through. I am glad we were able to come to an amicable solution.

Commissioner Moriarty

There were two letters sent to the Board members from neighbors who opposed what we are about to do. I wish we had those ahead of time.

Director Fauteux

Andy, I think both of the folks that you spoke with are in favor of the 3', is that correct?

Mr. Andrew Patrician, Assistant Director, Division of Public Works

We personally met with those residents to talk about their concerns and they were very open about their concerns and that is why the letters were written.

Director Fauteux

But they were both okay with moving the fence by 3'.

Mr. Patrician

Yes, they were fine with the 3' option. They didn't feel just cutting off the corner was going to be the way to go because it still would have been too close to the road. It will give you another 9' off the road which will be fine.

Director Fauteux

We gave Mr. Fish and Ms. Hurd two options; one was the corner and one was moving the fence back by 3'. Once we received the feedback from the neighbors, we took the other option off the table and the only option would be to either move it back 3' or the 8' out of the city's right-of-way. That is how we came up with this agreement and those residents were okay with that.

Commissioner Moriarty

Just to be clear, one of the neighbor's wrote that he was looking for 6'.

Mr. Patrician

They were both fine with the entire fence being moved by 3'. The reason that had all come about was because they had watched the public meeting when they were told there were two options and at that point, they felt they needed to come forward because they had a problem with just cutting the corner.

Director Fauteux

I would like to see it moved back the entire 8' and so would Engineer Dookran but we are trying to compromise with the residents and come up with a solution that wouldn't be as big of a hardship.

Commissioner Pappas

I asked the Director of Public Works what the setback was and she said it's different in different parts of the city. I would hope that we could tell people where to find that information.

Director Fauteux

It can be 8' and it can be different in other places. The city right-of-way is different.

Commissioner Pappas

Where can people find that information?

Director Fauteux

They can certainly call us. A lot of that information is available on the GIS on the city's website.

Attorney Steven A. Bolton, Corporation Counsel

If you are going to put up a fence which abuts the city's right-of-way, the current ordinance requires that you seek approval from the City Engineer and he will tell you exactly where it has to go. It's the law and the City Engineer has to provide that information.

Commissioner Pappas

Is it posted in a good spot on the city's website?

Director Fauteux

We just approved the fence permit so we will have that information and hopefully, that will offer some additional assistance to residents in the future.

Attorney Bolton

The entire code of ordinances is searchable by keyword and it's on the website. If you go to the ordinances and you type in the word fence, this comes up.

Mayor Donchess

The fence company should also tell people.

Commissioner Ackerman

The application that we approved about a month ago, is that now implemented in terms of the ordinance.

Director Fauteux

Right now they are working on incorporating that into the current ordinance.

Commissioner Ackerman

With regard to the letters mentioned earlier, did the City of Nashua respond in writing or was it simply a verbal conversation?

Mr. Patrician

It was just a verbal conversation. Lauren Byers and I met with residents to discuss the issue. The residents told Lauren and me that they were happy with the resolution.

Director Fauteux

I think both residents would prefer to have it pushed back by 8' but they were both amicable with 3' as a compromise.

MOTION CARRIED: 4-1-0 (NAY – Moriarty)

B. MOTION: Commissioner Teas to approve EPA's consent for property access for Hughey Street in lieu of an encumbrance.

MOTION CARRIED: Unanimously

C. MOTION: Commissioner Teas to approve the revisions to NRO Chapter 45 Article IV – Board of Public Works Retirement System.

Discussion:

Commissioner Ackerman

Can we have some commentary regarding this?

Commissioner Teas

At a high level, there are some administrative changes. We are increasing the number of trustees to have representation from AFSCME, UAW and one from Merit.

Director Fauteux

Prior to that, there were only two representatives which tended to not always be fair because the Street Department is the largest department so it would always be two people from the Street Department. I think this way there will be better representation amongst all of the groups within the division.

Also, prior to this, the language used to be that the Board of Public Works was supposed to appoint two people and I guess that just never happened for whatever reason and the two people were always elected by the employees of the division.

Commissioner Teas

There is a page at the end that summarizes it. Some of the changes include that retirees were receiving checks weekly by mail and now it will be paid in advance and it is largely electronic. There is a firm, Hooker & Holcombe that does a lot of the math and actuaries. There is now a portal where employees can go on and see what their estimated pensions will be. I will commend Derek Danielson in Treasurer Fredette's office who worked very hard on putting this together.

Commissioner Ackerman

So the five trustees that are on the NRO Board presently are all in support of this, is that correct?

Commissioner Teas

There are four voting members and it passed unanimously.

Alderman Jette

When I became an Alderman, one of my assignments was to be the aldermanic liaison to the Board of Trustees. Alderman O'Brien is a regular member appointed by the Board and could not attend a lot of the meetings because he serves as a State Legislator. A question about a quorum came up and I looked up the law and the ordinance states that "the trustee representing the Board of Aldermen shall be nominated by the President of the Board." There is no provision for a liaison in the ordinance and at the time I talked to Attorney Bolton about that and he said the purpose of the position of the liaison was informational only. Should the ordinance have some sort of provision in there that the alternate is able to vote and make up a quorum if the regular member can't be there?

Commissioner Moriarty

I think that's a great suggestion.

Mayor Donchess

That could certainly be included.

Commissioner Teas

The only danger with that is if they voted differently. In my mind, an alternate is someone who gathers information and goes back and reports it as opposed to a substitute voting member. I happen to agree with what Alderman Jette is saying.

Director Fauteux

Also, if the appointed Alderman goes to all of the meetings and then misses one then would the liaison be up to speed and have enough information to be able to vote.

Commissioner Moriarty

It would be important if you needed to have a quorum.

Commissioner Teas

The Treasurer, up until this potentially passing, was never a voting member and now the Treasurer is at almost every meeting so we resolved that. It's nice that Alderman Jette attends the meetings but the question is should we make his vote count.

Alderman Jette

Now you are going to have seven and before it was five. With seven you would need four to have a quorum. I am not really looking for the extra work. Once I found out I was not essential I was comfortable if I had to miss a meeting.

Mayor Donchess

This still has to be acted on by the Board of Aldermen. This is only a recommendation to the Board of Aldermen as to what changes should be made.

MOTION CARRIED: Unanimously

(Recorder's Note: Item D was discussed at the beginning of the meeting.)

E. Informational: February Budget Transfers

F. Director's Report

- The first slide is a sewer replacement at 101 Walnut Street
- The sewer repair and lining continues to be done on Kinsley Street. We just found out that more utility work needs to be done. We were hoping to pave it in early spring.
- Brush cutting along the fence at Lincoln Park.
- Pruning trees at Greeley Park.
- Winter equipment maintenance.
- Bidy Basketball has come to an end. For the girls, the Spurs were the champions and for the boys, the Satellites and for the Juniors, the boys, the Sonics and the girls, the Lakers.
- We had our Celtics trip on February 28th and 60 people attended and everyone had a great time.
- Verizon Wireless has asked to extend the light stanchion in the center field at Holman Stadium by 30' to improve cellular reception and Bill Mansfield from the police department is handling it. There will be a meeting on April 18th at 7:00 p.m. at the Amherst Street Elementary School for residents to come and provide input.
- An emergency sewer repair on C Street.
- Potholes and sinkholes are abundant right now. We've had three to four crews out every day. We fixed a sinkhole at the intersection of Main and Allds Street. There was a connection that failed to one of the pipes and we repaired it.
- Snow removal at the Arlington Street Community Center and the High Street Municipal lot.
- The Boy Scouts toured the Wastewater Treatment Facility on February 27th.
- We have been working on the gas expansion tank. The gas needed to be removed so the tank could be entered and inspected.
- Staff have been doing valve replacements at the facility. These are our wastewater mechanics, Doug and Greg.
- We received our new vacuum truck and we are very excited.
- Our SCADA replacement project is almost done.
- Preventative maintenance at the primary clarifiers to make chain adjustments.

- We had a certification class. Hazen and Sawyer were training our collection crews, engineers and foremen on how to coat underground infrastructure in manholes as they take video for our CMOM Program.
- Soft yard waste collection begins the week of April 15th as well as oversized items and metal collection. Residents can call the week of April 15th to schedule a pick-up for the following week for oversized items and metal. Residents are allowed five items for pick-up per year.

Commissioner Pappas

Just to clarify, we don't pick up sticks or T.V.'s, computers or electronics.

Director Fauteux

If you have sticks and you bundle them, we will pick them up as part of an oversized item.

Mayor Donchess

Are there any questions or comments?

Director Fauteux

The Board has an invitation to Arbor Day. This year we are going to the Broad Street Elementary School on Friday, April 19th at 9:30 a.m. so if you can make it that would be great.

Commissioner's Comments

Commissioner Teas

If Lauren Byers were here, I would tell her publicly that I think she does an excellent job with social media. Every time I open up Facebook there is a clear, concise communication that is really relevant and I wanted the record to reflect that.

Alderman Jette

I am sorry that Superintendent Lafleur isn't here. We just passed a bond issue of \$6 million to build Phase III of the landfill and I received some calls expressing dismay over the amount of money. I asked the Director some questions and Superintendent Lafleur provided some valuable information. I asked what would happen if we didn't do Phase III and we asked someone else to haul the trash away, what it would cost. He said Manchester shipped out their stuff and they paid \$68 per ton plus the equivalent of what works out to be \$10 more per ton for the trucking. Last year we put 77,000 tons of trash into our landfill.

Director Fauteux

That would be both trash and C&D.

Alderman Jette

At today's current rate, that 77,000 tons would cost us \$6,006,000 per year. We are spending \$6 million for Phase III which is going to extend the landfill for another 10 years or more. I think its good information to provide people when they ask about Phase III.

(Recorder's Note: Commissioner Teas and Alderman Jette were excused from the meeting at

6:48 p.m.)

Personnel

A. MOTION: Commissioner Ackerman to unseal the non-public minutes for Personnel from the Board of Public Works Meeting of February 28, 2019.

MOTION CARRIED: Unanimously

B. Non-Public Session

MOTION: Commissioner Ackerman moved by roll call that the Board of Public Works go into non-public session pursuant to RSA:91-A (3) §IIB, the hiring of any person as a public employee.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Ackerman, Commissioner Pappas & Commissioner Moriarty 4

Nay: 0

MOTION CARRIED: Unanimously

MOTION: Commissioner Ackerman to come out of non-public session.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Ackerman, Commissioner Pappas & Commissioner Moriarty 4

Nay: 0

MOTION CARRIED: Unanimously

MOTION: Commissioner Ackerman moved by roll call to seal the minutes of the Board of Public Works non-public session of March 28, 2019, until such time as the majority of the Board votes that the purpose of the confidentiality would no longer be served.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Ackerman, Commissioner Pappas & Commissioner Moriarty 4

Nay: 0

MOTION CARRIED: Unanimously

Adjournment

Commissioner Ackerman made a motion to adjourn.

MOTION CARRIED: Unanimously

Meeting adjourned at 6:57 p.m.