

REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on April 2, 2019, in the Chandler Memorial Wing at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Linda Laflamme (Chair)  
Dave Pinsonneault  
Manuel Espitia  
Scott Jaquith  
Paul Bergeron  
Padmaja Kunapareddy

Also present were Library Director Jennifer McCormack, Assistant Director Jenn Hosking, who took the minutes, and one member of the public.

Chairman Laflamme called the meeting to order at 7:04 pm.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Jaquith, unanimously:

RESOLVED that bills in the amount of **\$27,795.40** be approved for payment from the **Regular** budget and bills in the amount of **\$850.14** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board unanimously approved the following trust fund requests:

- **\$2,000 Miscellaneous Donations to purchase an additional stage riser from StageRight for the portable stage**
- **\$1,100 Stearns Trust to purchase children's books in Portuguese and Spanish for the world languages collection**
- **\$10,000 (not to exceed) Zylonis Trust to sponsor a Lithuanian Heritage concert on June 27, 2019 organized by LABAS**

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board unanimously **approved the minutes of the March 5, 2019 meeting.**

Upon a motion duly made by Mr. Espitia, seconded by Mr. Jaquith, the Board unanimously **approved the FY20 Holiday Calendar.**

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board unanimously **approved the appointment of Steve Wilson to full time Janitor at a pay rate of \$13.80 per hour with a start date of April 8, 2019.** The Board also requested Director McCormack investigate the best process for conducting a salary study of library staff positions.

The Board reviewed the final draft of the Board procedures as presented by Mr. Bergeron. Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Espitia, the Board unanimously **accepted the revised bylaws and procedures as submitted with changes requested by Chairman Laflamme.**

Director McCormack presented a final draft of the library's social media policy. Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Bergeron, the Board unanimously **accepted the revised social media policy as submitted.**

Assistant Director Hosking reminded the Board of the ceremony the following day certifying the Nashua Public Library as a Family Place Library. Family Place Libraries staff will be onsite at 2pm for an official naming ceremony at which the library will receive a banner for display. The children's department staff, supported by all library staff has worked hard for this designation and to help address the larger community goal focused on the importance of early childhood literacy for all residents.

In other business, Director McCormack reminded the Board CRJA – IBI Group will host the first public input session on Wednesday, April 3, 2019 as part of the planning process to develop a design concept for the library plaza.

There being no further business to come before the Board, upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Espitia, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 7:56 pm.

Attest \_\_\_\_\_

David K. Pinsonneault, Secretary