

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE NASHUA PUBLIC LIBRARY

A regular meeting of the Board of Library Trustees was held at 7:00 pm on April 5, 2022, in the large meeting room at the Nashua Public Library, 2 Court Street, Nashua, New Hampshire.

Trustees present were:

Linda Laflamme (Chair)
Padmaja Kunapareddy
David Pinsonneault
Kristin Kane
Scott Jaquith
Manuel Espitia

Also present was Library Director Jen McCormack and Assistant Library Director Jenn Hosking, who took the minutes. Two members of the public were present.

Chairman Laflamme called the meeting to order at 7:03 pm.

Public comment period: Beth Scaer shared her concerns about two picture books in the library's collection.

James Gaul of Boston Advisors presented a portfolio review of library trust investments including a market review, long term outlook, and an overview of holdings.

The Board examined the bills and, upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Jaquith, unanimously:

RESOLVED that bills in the amount of **\$36,436.29** be approved for payment from the **Regular** budget and bills in the amount of **\$28.99** be approved for payment from the **Fines** budget.

Upon a motion duly made by Mr. Espitia, seconded by Mr. Pinsonneault, the Board unanimously **approved \$652.08 be expended from Miscellaneous Donations to purchase supplies to develop a Story Walk at the Pheasant Lane Mall.**

Upon a motion duly made by Mr. Espitia, seconded by Mr. Pinsonneault, the Board unanimously **approved \$44,830 be expended from the Bloomfield Trust towards the cost of a contract with designLab to complete a facility assessment.**

Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Espitia, the Board unanimously **approved the minutes with amendment of the March 1, 2022.**

Upon a motion duly made by Ms. Kane, seconded by Ms. Kunapareddy, the Board unanimously **approved updates to the library's Meeting Room policy as presented by Director McCormack.**

Upon a motion duly made by Mr. Espitia, seconded by Mr. Pinsonneault, the Board unanimously **approved updates to the library's Code of Conduct as presented by Director McCormack.**

Assistant Director Hosking presented a teen internship program outline for summer 2022. The Board expressed support for this program. Upon a motion duly made by Mr. Pinsonneault, seconded by Mr. Espitia, the Board unanimously moved to provide contingent funds to cover financial costs of the internship from an unrestricted library trust.

In other business, Director McCormack shared her plans beginning in May to resume opening the library at 9:00am Monday thru Thursday and Saturdays. Director McCormack also notified the Board of a change to the scheduled budget meeting with the Mayor. An in person meeting is no longer required, she will submit a written narrative along with the proposed budget

to the Mayor's office for review. Director McCormack is going to work on developing a trustee handbook that will be available to the Board on the library's website.

There being no further business to come before the Board, upon a motion duly made by Mr. Espitia, seconded by Mr. Pinsonneault, the Trustees unanimously:

RESOLVED: That the meeting be adjourned at 8:15 pm.

Attest _____

David K. Pinsonneault, Secretary