

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, APRIL 5, 2023**

THE MEETING CAME TO ORDER AT 5:31 PM

MEMBERS PRESENT:

Kevin Burgess
Gary Lambert
Mary Ann Melizzi-Golja
John Steere

MEMBERS NOT PRESENT:

Paul Garant

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief William B. Atkinson

STAFF NOT PRESENT:

OTHERS PRESENT:

Deputy Fire Chief James Kirk
Deputy Fire Chief Mark Wholey
Local 789 President Tom Wholey
Local 789 Steward at Large Julian Reed
Inspector/Investigator Michael DuVarney
Dispatcher Jeffrey Labrie
Private Joseph Hebert
Private Brett Haynes
Other Members of Local 789

All stood as Commissioner Steere lead The Pledge of Allegiance.

A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA

Minutes:

- 23 34** **March 1, 2023** **Regular Meeting Minutes**
- 23 35** **March 21, 2023** **Special Meeting Minutes**

Report(s):

- 23 36** **Departmental Detail Expenditures Report**

Communication(s):

- 23 37** **From: Town of Milford Fire Department**
Re: Mutual Aid Thank you
- 23 38** **From: Pepperell Fire Department**
Re: Mutual Aid Thank you
- 23 39** **From: Salem Fire Department**
Re: Thank You – regarding Deputy Kirk
- 23 40** **From: City of Nashua Human Resources**
Re: Fire Inspector/Investigator Promotional Interview

23 34 – 23 40 Approval of Consent Agenda Items

Motion by Commissioner Lambert to accept and place on file, as presented, the Consent Agenda items as follows: 1.) The previous meeting minutes (03/01/2023) and special meeting minutes (03/21/2023) 2.) The Departmental Detail Expenditures Report and 3.) The

Communication(s)

Seconded by Commissioner Steere

Vote: 4-yes

Motion Carries

REGULAR AGENDA

Staff Reports

23 41 A Chief Buxton

Chief Buxton discussed the following:

-) Communications: Three Thank You's
-) FY23 Budget
 - o Tracking Tight
 - o Payroll: we may need to go for supplemental budget
-) Recruit School
 - o Started Monday 04/03/2023

04/06/2023 kmc

- Five Weeks
- Should be on the floor 05/07/2023
 - This should help reduce the overtime
-) FY24 Budget
 - When draft update was previously given, it was around 5%.
 - When the budget was built not much adjustment for overtime, which is underfunded.
 - Building data to show overtime has been underfunded for better part of 8-10 years
 - When overtime is filled to where it needs to be, drives it up to better than 9%
 - Mayor is aware.
 - Rose Evans and John Griffin have been working with us.
 - April 12th at 3pm Meeting with Mayor
 - May 31st Budget Review Meeting
-) Action Items
 - Interview
 - Two Policies
 - Article 4
 - Article 14
 - Authorization for Expenditure for Bonds for Ladder 1 and Engine 1.
 - Two resignations
-) Negotiations with Local 789
-) Interviews for Lieutenant and Deputy Fire Chief are on Saturday, 04/15/2023

Motion by Commissioner Lambert to accept Chief Buxton's March 2023 report, as presented, and place on file

Seconded by Commissioner Steere

Vote: 4-yes

Motion Carries

23 41 B Assistant Chief Atkinson

Assistant Chief Atkinson discussed the following:

-) MDTs on Apparatus
 - Direct 5G
-) Electronic Agenda
 - Still working on this
-) Purvis System
 - Prints being finalized.
 - Communication between members of committee on how it will look and sound in the stations.
 - Taken back to the engineers who are working on drawings for where parts and pieces will be installed at the stations
 - Once drawings are finalized there will be a Captains meeting so they are aware of what will happen at each of the stations

Motion by Commissioner Steere to accept Assistant Chief Atkinson's March 2023 report, as presented, and place on file

Seconded by Commissioner Lambert

Vote: 4-yes

Motion Carries

Discussions

23 42 Local 789

Local 789 President Tom Wholey discussed the following:

-) Started Negotiations
-) Truck Committee
-) Member Assistance Team
 - o Redid manual
 - o Advocating for things with resources
 - o Mike Melchionne is Team Coordinator
 - Troy Saunders passed this on.
-) Purvis System going well. Julian is on committee

Motion by Commissioner Lambert to accept Item 23 42 as presented, and place on file
Seconded by Commissioner Steere

Vote 4-yes

Motion Carries

OLD BUSINESS

23 30 A & B Rules & Regulations ~ Article 4 ~ Grooming ~ Tabled from March 1, 2023 Meeting

Motion by Commissioner Melizzi Golja to remove Item 23 30 A from the table.

Seconded by Commissioner Lambert

Vote: 4-yes

Motion Carries

Motion by Commissioner Melizzi Golja to approve Item 23 30 B - Article 4 - Grooming as presented, and place on file

Seconded by Commissioner Lambert

Vote: 4-yes

Motion Carries

NEW BUSINESS

23 43 Rules & Regulations ~ Article 14 ~ Hiring Policy

Motion by Commissioner Lambert to approve Article 14 – Hiring as presented, and place on file

Seconded by Commissioner Steere

Vote: 4-yes

Motion Carries

**23 44 Authorization for action: Expenditure
Ladder 1 Apparatus Purchase – CERF – Resolution R-23-103**

Motion by Commissioner Melizzi Golja to recommend to the Board of Aldermen final passage of R23—103 authorizing the Mayor and City Treasurer to issue bonds not to exceed \$1,700,000 to purchase a 2026 Pierce Ariel Apparatus and associated equipment.
Seconded by Commissioner Lambert

Vote: 4-yes
Motion Carries

**23 45 Authorization for action: Expenditure
Engine 1 Apparatus Purchase – CERF – Resolution R-23-104**

Motion by Commissioner Melizzi Golja to recommend to the Board of Aldermen final passage of R23—104 authorizing the Mayor and City Treasurer to issue bonds not to exceed \$900,000 to purchase a 2026 Pierce Pumper Truck with associated equipment.
Seconded by Commissioner Steere

Vote: 4-yes
Motion Carries

**23 46 Authorization for action: Personnel
Approval of Promotion for Position of Inspector/Investigator –
Individual to be determined – effective date to be determined**

Motion by Commissioner Melizzi Golja to approve Jeffrey C. Labrie for the position of Inspector/Investigator in the Fire Marshal’s Office, with the starting date to be determined.
Seconded by Commissioner Steere

Vote: 4-yes
Motion Carries

23 47 Resignation Notification: Personnel

Motion by Commissioner Lambert to accept, with regret, the notice of resignation from Dispatcher Nicolas Leuci dated March 20, 2023, Item 23 47 as presented and place on file
Seconded by Commissioner Steere

Vote: 4-yes
Motion Carries

23 48 Resignation Notification: Personnel

Motion by Commissioner Lambert to accept the resignation, regrettably, from Private Braden Kirk dated March 30, 2023, Item 23 48 as presented and place on file
Seconded by Commissioner Steere

Vote: 4-yes
Motion Carries

REMARKS BY FIRE COMMISSION

N/A

PUBLIC COMMENT

N/A

DATE, TIME AND LOCATION OF NEXT MEETING:

Regular Scheduled Board of Fire Commission Meeting
Wednesday, May 3, 2023, 5:30 pm
at 177 Lake Street, Classroom

Date, Time and Location of other Events

Lieutenant and Deputy Fire Chief Interviews, 177 Lake Street Training Classroom
Saturday, April 15, 2023, at 8:00 am

Dispatch Supervisor Interviews, 177 Lake Street Training Classroom
Wednesday, May 3, 2023, Prior to Board of Fire Commission Meeting

2023 Recruit School Graduation, 70 East Hollis Street
Friday, May 5, 2023 at 2:30 PM

Nashua VFW Loyalty Day Ceremony, Nashua Senior Center
Saturday, May 6, 2023 at 10:00 AM

MOTION TO ADJOURN

Adjourn Meeting

Motion by Commissioner Lambert to adjourn the meeting at 5:48 PM
Seconded by Commissioner Steere
Vote: 4-yes
Motion Carries