

**The Public Minutes of the Board of Assessors  
Meeting of April 6, 2023**

A meeting of the Board of Assessors was held on Thursday, April 6, 2023 in the 3<sup>rd</sup> Floor Auditorium at Nashua City Hall, located at 229 Main Street, Nashua, NH 03060. The meeting was called to order at 9:00 AM by Chairman Robert Earley.

**Members Present:**

Robert Earley, Paul R Bergeron, Jay Minkarah

**Assessing Staff Present:**

Jessica Marchant, Jennifer Zins, Greg Turgiss, Kade Yankowski

**Other City of Nashua Staff Present:**

None

**Chairman Robert Earley**

I'll call the meeting of the Nashua Board of Assessors to order at 9 AM on Thursday, April 6, 2023.

Let the record show that present from the Board are Paul Bergeron, Jay Minkarah and myself, Robert Earley.

**MOTION BY** Paul Bergeron to waive the reading of the public minutes from the Board of Assessors meeting held on Thursday, March 2, 2023, accept them and place them on file.

**SECONDED BY** Robert Earley

**VOTE: All in favor; with Jay Minkarah abstaining**

**MOTION BY** Paul Bergeron to waive the reading of the public minutes from the Board of Assessors meeting held on Thursday, March 16, 2023, accept them and place them on file.

**SECONDED BY** Robert Earley

**VOTE: All in favor; with Jay Minkarah abstaining**

**MOTION BY** Paul Bergeron to waive the reading of the non-public minutes from the Board of Assessors meeting held on Thursday, March 2, 2023, accept them and place them on file.

**SECONDED BY** Robert Earley

**VOTE: All in favor; with Jay Minkarah abstaining**

**COMMUNICATIONS:**

Jennifer Zins presented communication items as follows:

- Department Update
  - Staff is wrapping up entering abatements into our CAMA system.
  - There is a large increase in the number foot traffic due to the Elderly Requalification which is about 1,000 people.
  - DRA has let us know that the USPAP has been sent to our evaluator. No date was given for release of final USPAP report.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- **Greg Turgiss presenting Abatement**

18 Bangor St. This is a manufactured home located in Rodgers Mobile Home Park on Thornton Rd. The home is in overall average condition for its age.

**MOTION BY** Paul Bergeron to approve the abatement for 18 Bangor St.

**SECONDED BY** Robert Earley

**VOTE: All in favor**

- **Greg Turgiss presenting Administrative Abatement**

5 Knightsbridge Dr. K106 LL: This condominium and land lease had been transferred; however, the transfer was not applied to the account for the land lease. This abatement is to rectify the incorrect taxpayer being billed.

**MOTION BY** Paul Bergeron to approve the administrative abatement for 5 Knightsbridge DR. K106LL.

**SECONDED BY** Robert Earley

**VOTE: All in favor**

**PUBLIC COMMENT:**

None

**COMMENTS BY BOARD MEMBERS:**

Robert Earley welcomed Jay to the Board.

**MOTION BY** Paul Bergeron to go into non-public session for two reasons, first to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, pursuant to RSA 91-A:3, II (C). Second, under 91-A:3, II (L), for the “consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.”

**SECONDED BY** Robert Earley

**VOTE:**

**Mr. Bergeron** - Yes

**Mr. Minkarah** - Yes

**Mr. Earley** - Yes

The Board entered non-public session at 9:07 AM

The Board resumed public session at 9:12 AM

**MOTION BY** Paul Bergeron to seal the minutes of the non-public session because divulgence of the information likely would 1) affect adversely the reputation of any person other than a member of this public body, and 2) render the proposed action ineffective.

**SECONDED BY** Robert Earley

**VOTE:**

**Mr. Bergeron** - Yes

**Mr. Minkarah** - Yes

**Mr. Earley** - Yes

**MOTION BY** Paul Bergeron to unseal the non-public minutes of February 2, 2023 as redacted.

**SECONDED BY** Robert Earley

**VOTE:** All in favor

**MOTION BY** Paul Bergeron to unseal the non-public minutes of March 2, 2023 as redacted.

**SECONDED BY** Robert Earley

**VOTE:** All in favor

**MOTION BY** Jay Minkarah to adjourn.

**SECONDED BY** Paul Bergeron

**VOTE:** All in favor

The board adjourned at 9:13 AM

Respectfully submitted,  
Kade Yankowski