



# City of Nashua

## Division of Public Health & Community Services

18 Mulberry Street, Nashua, NH 03060

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### BOARD OF HEALTH MEETING

April 11, 2018

12:30 PM

Minutes

**Call to Order** 12:35 pm – 1:35 pm

- Minutes from December & February meeting were approved.

#### 1. **Director's Report**

##### Operational:

- Restructuring how department reports are reported. Staff will include upcoming activities, events and public health issues each month along with brief summary of previous month's report.
- Budget Review with the Board of Alderman is next week – April 16<sup>th</sup>,
  - A PowerPoint presentation shows what changes are in departments' budgets.
- Restructuring the remaining administrative assistant position at the Division. The request for an administrative position for the Division under the Community Services FY 19 budget was not approved.
- Staffing is almost full with the exception of a new nurse – low wage offered makes it hard to fill the position with a qualified individual.
- Opioid crises: 1<sup>st</sup> lady of NY was here last week; Lisa & Bobbie went over to share the approach the Mayor's Opioid Task Force is taking to battle the opioid crises.
- Mayor's Student Internship
  - For 6 weeks over the Summer each Director will have 1-2 paid high school student(s) intern at the Division

#### 2. **Department Summaries**

##### Community Services

1. Epidemiologist:
  - Working on HPV campaign
  - Moving forward in April with collecting data on substance use in Nashua
2. Health Promotion Specialist
  - Updated on Public Health week and Employee walking challenge

- Health and Safety Fair at Nashua North High School had about 400 people, 35 vendors. Surveys to be send out
- Assisting in planning the 3<sup>rd</sup> DPHCS Community Health Department Annual Health Care Conference

### 3. Public Health Network Services

- CHIP : As only 12 out of 30 PHAC Executive Committee members were in attendance for the prioritization process, members agreed that a survey should be developed to allow those not at the meeting to participate in the prioritization process as well. The PHNS Coordinator created a survey via Survey Monkey and distributed it to the PHAC Executive Committee on March 22. The survey was closed on March 30<sup>th</sup> and was completed by 6 additional PHAC Executive Committee members, resulting in a total of 18 out of 29 members (62%) participating in the prioritization process. The results of the survey will be compiled and reported out at the May 1. Survey is not done yet & can add more questions
- PHAC Executive Committee meeting at which members will decide upon goals and objectives for each 2018 CHIP Health Priority.
- Create focus groups for substance abuse – hopefully our Epidemiologist can use the research/date collected from Dean started in 2016

### 4. Environmental Health

- Gearing up for busiest time of year with swimming pools inspections and temporary food inspection
- Banana Leaf, LLC/Biryani Pot – License suspended 3/26/18 – 4/5/18. Multiple critical violations, building violations, and life safety violations. Worked with Building Safety Department and Fire Marshall Office to ensure violations across all departments remediated before reinstatement of license.
- Nashua Crossings – Repeated failures. Education to staff given and multiple food service meetings. Currently working on corrective action plan with facility director. Contingency plan required – Patty to look into a COOP plan (CMS Rule)
- Lead bill – every water point source in schools will need to be tested. More information to follow.
- DES Public Hearing in Nashua to address update on Asbestos Clean Land Fill to address the changes and re-adoption of disposal ENV-SW2100 site rules.

### 5. Welfare

- March has seen a noted decrease in the amount of assistance granted to applicants.
- Staff help refer people to apply for assistance through programs to offset the need for Municipal Welfare assistance.
- Assessments have been revamped to help the process be more efficient when interviewing/assessing individuals asking for the assistance.
- Coming in under budget and proposed an increase in rental fees.

- Medicaid expansion plan – certain requirements will be added such as : Citizenship, work requirements minimum of 25 hours, everyone on managed care, & a 90 day retroactive period

**3. Public Comments**

Conference call is acceptable for members unable to attend session.

**4. Adjourn: 1:35 PM**

**Next Meeting:**

Things to consider for next BOH meeting agenda:

- BOH meeting place, time and accessibility
- Department PMQI Project Updates presentations