

**ETHICS REVIEW COMMITTEE
MEETING MINUTES
May 24, 2023**

A meeting of the Ethics Review Committee was held on Wednesday, May 24, 2023 at 6:00 p.m. in the City Hall Auditorium.

The meeting was called to order at 6:00 pm.

Committee Members present: Timothy E. Bush
Roger Wiseman
Michael J. Tabacsko
David Tencza

Committee Members absent: Lyndsay N. Robinson

Other City Staff present: Deputy Corporation Counsel Dorothy Clarke
Gary Perrin

Review of meeting minutes for May 1, 2023 meeting. Mr. Tabacsko and Mr. Wiseman noted no corrections. Mr. Bush and Mr. Tencza requested additional time to review minutes and table approval.

Records Administrator Gary Perrin noted that a copy of “Robert’s Rules of Order Newly Revised, In Brief, Fully Updated 3rd Edition” has been provided to the Committee members.

Records Administrator Gary Perrin noted a memo was offered as a consideration of procedural guidance.

Motion by Mr. Tencza for the committee go into non-public session for the purpose of consideration of a matter which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself; consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III; and consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, pursuant to RSA 91-A:3, II (c), (m), and (e). Seconded by Mr. Tabacsko.

A roll call vote was taken on the motion:

Mr. Bush - yes
Mr. Wiseman – yes
Mr. Tabacsko – yes
Mr. Tencza - yes

Motion carried.

The committee entered non-public session at 6:10 pm.

The committee came back into public session at 6:50 pm.

Motion by Mr. Tencza to seal the minutes of the non-public session because divulgence of the information would likely affect adversely the reputation of any person other than a member of the committee and would render the proposed action ineffective. Seconded by Mr. Tabacsko.

A roll call vote was taken on the motion:

Mr. Bush - yes
Mr. Wiseman – yes
Mr. Tabacsko – yes
Mr. Tencza - yes

Motion carried.

Motion by Mr. Tencza to disclose those portions of the May 1, 2023 Ethics Review Committee nonpublic session meeting minutes where “public comment” was discussed, including related portions of unreviewed draft transcription. Seconded by Mr. Tabacsko.

A roll call vote was taken on the motion:

Mr. Bush – yes
Mr. Tencza - yes
Mr. Wiseman – yes
Mr. Tabacsko – yes

Motion carried.

Motion by Mr. Tabacsko to adjourn the meeting. Seconded by Mr. Bush.

The motion passed by unanimous voice vote.

Meeting adjourned at 6:55 pm.