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**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING  
THURSDAY, MAY 25, 2023  
NHS NORTH BOARD ROOM**

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A meeting of the Joint Special Building Committee was held at NHS North on Thursday, May 25, 2023. Mr. Dowd called the meeting to order at 7:00 p.m.

**Present:** Mr. Dowd, Ms. Wilshire, Ms. Timmons, Ms. Raymond, Ms. Lamphier, Ms. Bishop, Ms. Giglio, Mr. Claffey (7:10 pm)

**Also Present:** Mr. Shawn Smith, Dr. Mario Andrade, Mr. Jaime Ouellette, Mr. Ken Lemarier, Ms. Kathy Miskoe

**Also Present:** Members of the Public, Channel 99 Videographer

***PREVIOUS MEETING MINUTES APPROVAL – April 20, 2023***

*Mr. Dowd moved to waive the reading of the JSSBC meeting minutes of April 20, 2023, accept them and place them on file. **Approved***

***Chairman Report – Alderman Dowd***

Tonight, we'll be going through some of the letters of recommendation for work for Birch Hill and Main Dunstable and Ken is going to explain that we're going to approve them once for both schools for the same work but the prices may be a little different.

***School Administration – Dr. Mario Andrade***

We had a tour almost two weeks ago of the new school construction with many members of the Board of Education and Board of Aldermen attending. It was wonderful to see the progress at McCarthy; the work that's going to be happening at Main Dunstable; and the progress at Franklin Street. It is really a credit to the commitment to the city, the JSSBC, the work of Harvey and Harriman. I am blown away by the progress over the last 10 months; truly, truly remarkable. I just want to thank you all for supporting the investment in our schools and the quality of education for our students in our community.

***ARCHITECT'S REPORT – HARRIMAN – Mr. Jaime Ouellette***

**Brian S. McCarthy Middle School**

- Harriman continues to review submittals and questions from Harvey.
- Design items:
  - Furniture design continues to progress.
  - Harriman, and Nashua School representatives met on May 11th to review furniture options for student and staff's desks and chairs, as well as classroom furniture tools, collaboration area furnishings, and cafeteria dining options.
    - Preferences are for durable, flexible, adaptable style furniture.
    - Harriman is currently populating the classroom setting with logical options and will confirm selections with parties in an upcoming meeting.
    - Harriman is meeting with Assistant Superintendent of MS Matt Poska and Special Ed Director Dan Alexander to review the furniture desires for the special education spaces in the first week of June.
    - Harriman will be following up with a request for the remaining unified arts spaces.
  - Technology- Harriman met with Facilities and the Technology folks on May 17th to review options and locations of teaching devices throughout the school. (Projector needs, teaching wall devices, other).

**Pennichuck Middle School**

- Harriman was pleased to attend the Re-Dedication Ceremony on May 17<sup>th</sup>, where we had the pleasure of “passing the key” and co-host a tour of the building with Principal Falzarano.

**Birch Hill and Main Dunstable Elementary Schools**

- Ongoing coordination with Harvey for construction initiation.

- Coordination of construction permitting ongoing.
- Harriman is engaged in reviewing submittals and questions from Harvey.

#### 55 Franklin Street

- Coordination of construction permitting for Kitchen area is ongoing.
- Harriman is preparing drawings for some additionally requested site revisions that were identified during a recent walk around the site.

#### ***CONSTRUCTION MANAGER'S REPORT – HARVEY – Mr. Ken Lemarier & Kathy Miskoe***

Brian S. McCarthy Middle School – We had a nice visit from the BOE, BOA, and other members of the district last week. It was very nice to show the progress and hear great feedback. The track base paving is complete and we'll be final paving this summer and then doing the final surfacing of that track in the fall. We're working our way on the outskirts of the site towards the school and then we'll wrap up with the final landscaping and fine-tuning next year before the school opens. After the holiday weekend, we will be seeding all of the athletic fields and will start the irrigation. The field will have two growth seasons before the school opens in the fall of 2024. We'll finalize all the guardrails and sidewalks.

Focusing on the buildings C, B, and D (academic wings). We are wrapping up and finishing all of the exterior features of the buildings. Building C is the furthest along. Both elevators are installed in buildings C and B. Those will be fine-tuned and the punch list will be completed next year as we approach occupancy. Buildings B and D are behind Area C, but everything is running on schedule and going well on site.

A big milestone for us was our last slab placement in Area A which was probably four weeks ago now but still a big milestone in our book. Area A will be completed in summer of 2024. It'll be the last building that we turn over to the school. Areas C, B, and D will be turned over at the end of this year.

Pennichuck Middle School - Over April vacation, there was a new dumpster area added and kitchen cooler revisions that were added to the scope of the project. It was more of like a safety concern due to congestion out back. We were able to clean up all of the remaining site work and landscaping that didn't get done prior to winter. We finished up all the added whiteboards, the additional projectors, and various security and access upgrades to door hardware. The roofing was completed this week before the holiday weekend. We're wrapping up the HVAC for the commissioning process over the next week and doing the final owner training to ensure the building automation is working properly and that the staff has been trained. The track regrading and resurfacing was approved at the last JSSBC. Scheduling of that will occur late June early July.

55 Franklin Street School – We have a lot of work to do between now and August 15. Our recent completions include the first-floor space, which includes the nurse's area, bathrooms on the first floor, as well as classrooms. Currently, we're working on the third floor. We still have more abatement in the bathroom groups and in the western most classrooms to do the week of June 26 when school gets out. Right now, we are finishing framing and sheetrock, removing some abandoned vent lines, and cleaning up the facility for it to be easier be cared for. MEP and wall rough-ins are ongoing. Painting and flooring will be coming up next. There'll be a lot of work to upgrade the bathrooms. The kitchen will be the important areas for us to get the materials that have been ordered in on time. We're also working on the elevator upgrade, some security upgrades that we'll talk about when we get to PCOs, the exterior improvement work that Harriman has mentioned, and the new roof. It's a sensitive neighborhood to work in due to very tight space. EEI will also be on site replacing the windows so we have to coordinate with them to make sure cranes and lifts have space. We will try to be very cautious of the surroundings and try to complete as efficiently as possible. Also on the list are some fence changes, installing some donated plantings, installing some trees, hopefully the basketball court and the playground will get expanded around the front of the building, and clean up some of the landscaping. We want to get all of that done this summer. As soon as the windows are in, the roof and the cranes are gone, DPW is going to repave Winter Street and part of Locusts Street. They will go back before school starts and put in the final street markings.

Birch Hill and Main Dunstable Schools - Much of the work that we've been doing at both sites is gearing up for the relocation of the portable classrooms from Elm Street. I believe we're wrapping up at Main Dunstable over the next week or so and then move over to Birch Hill with the eventual relocation of those trailers in June. We were able to get into the cafeteria at Main Dunstable over April vacation and perform the abatement of the floor to remove the asbestos containing materials there. The floor is just concrete now. Jamie mentioned earlier that Harriman and Harvey are working with the State Fire Marshal and the local building and planning departments to wrap up the

permits. I don't think there will be any issues. Getting ready for the summer with a lot of work to get done in seven or eight weeks.

### PCOs & PCCOs

#### Pennichuck Middle School

- a. PCCO #0014 – \$452,768.71 (safety bollards and track resurfacing)

***Ms. Raymond moved to approve PCCO #014 in the amount of \$452,768.71. So voted unanimously.***

#### Brian S. McCarthy Middle School

- b. PCO #016 – Fairgrounds Middle School Track Resurfacing - \$177,000.00

***Alderwoman Timmons moved to approve PCO #016 in the amount of \$177,000.00. So voted unanimously.***

#### Franklin Street School

- c. PCO #035 – Third Floor Kitchen - \$40,212.41

***Ms. Giglio moved to approve PCO #035 for the Franklin Street kitchen construction in the amount of \$40,212.41. So voted unanimously.***

- d. PCO #037 – Security Modifications - \$26,419.05

***Ms. Raymond moved to approve PCO #037 for the Franklin Street security modifications in the amount of \$26,419.05. So voted unanimously.***

### LOR's

#### Birch Hill Elementary and Main Dunstable Elementary Schools

- e. 06A Architectural Millwork –

- i. BHES - W.S. Dennison Cabinets, Inc., LLC (Pembroke, NH) = \$408,205.00  
ii. MDES - Aubin Woodworking, Inc. (Bow, NH) = \$373,976.00

***Ms. Raymond moved to approve the architectural millwork for Birch Hill Elementary to W.S. Dennison Cabinets, Inc., LLC of Pembroke, NH for \$408,205.00 and for Main Dunstable to Aubin Woodworking, Inc. of Bow, NH for \$373,976.00. So voted unanimously.***

- f. 07B Firestopping –

- i. BHES - Amherst Insulation & Firestop Service, Inc., LLC (Manchester, NH) = \$99,946.00  
ii. MDES - Amherst Insulation & Firestop Service, Inc., LLC (Manchester, NH) = \$100,530.56

***Ms. Giglio moved to approve the firestopping work to Amherst Insulation & Firestop Service, Inc., LLC of Manchester, NH for Birch Hill Elementary for \$99,946.00 and for Main Dunstable for \$100,530.56. So voted unanimously.***

- g. 07C Air & Vapor Barrier (AVB) & Joint Sealants –

- i. BHES - Reliable Waterproofing Services (Canterbury, NH) = \$41,200.00  
ii. MDES - Reliable Waterproofing Services (Canterbury, NH) = \$41,000.00

***Alderwoman Wilshire moved to approve air and vapor barrier to Reliable Waterproofing Services of Canterbury, NH, for Birch Hill Elementary for \$41,200.00 and for Main Dunstable for \$41,000. So voted unanimously.***

- h. 07D Composite Wall Panels –

- i. BHES - Optimum Building Systems, LCC (Litchfield, NH) = \$42,250.00

- ii. MDES - Optimum Building Systems, LCC (Litchfield, NH) = \$74,000.00

***Ms. Timmons moved to approve the composite wall panels to Optimum Building Systems, LLC, of Litchfield, NH, for Birch Hill Elementary for \$42,250.00 and for Main Dunstable for \$74,000.00. So voted unanimously.***

- i. 07E Spray Foam Insulation –
  - i. BHES - Chey Insulation (Canaan, NH) = \$1,600.00
  - ii. MDES - Chey Insulation (Canaan, NH) = \$1,600.00

***Alderwoman Wilshire moved to approve the spray foam insulation to Chey Insulation of Canaan, NH, for Birch Hill Elementary for \$1,600.00 and for Main Dunstable for \$1,600.00. So voted unanimously.***

- j. 09A Acoustical Ceilings & Wall Panels –
  - i. BHES - Granite State Acoustics, Inc. (Bedford, NH) = \$190,900.00
  - ii. MDES - Metro Walls (Manchester, NH) = \$248,293.00

***Ms. Giglio moved to approve the acoustic ceiling and wall panel work for Birch Hill to Granite State Acoustics, Inc., of Bedford, NH, for \$190,900.00 and for Main Dunstable to Metro Walls of Manchester, NH, for \$248,293.00. So voted unanimously.***

- k. 09C Flooring –
  - i. BHES – JDS Flooring Associates, LLC (Londonderry, NH) = \$188,500.00
  - ii. MDES - Gorman Thomas, Inc. (Manchester, NH) = \$196,500.00

***Alderwoman Wilshire moved to approve the flooring work for Birch Hill to JDS Flooring Associates, LLC, of Londonderry, NH, for \$188,500.00 and for Main Dunstable to Gorman Thomas, Inc., of Manchester, NH, for \$196,500.00. So voted unanimously.***

- l. 09D Tiling –
  - i. BHES – Capital Tile & Marble Co. Inc. (Bow, NH) = \$58,880.00
  - ii. MDES – Capital Tile & Marble Co. Inc. (Bow, NH) = \$68,400.00

***Ms. Giglio moved to approve the tiling work to Capital Tile & Marble Co. Inc. of Bow, NH, for Birch Hill Elementary for \$58,880.00 and for Main Dunstable for \$68,400.00. So voted unanimously.***

- m. 09E Painting –
  - i. BHES – King Painting, Inc. (North Andover, MA) = \$169,900.00
  - ii. MDES – King Painting, Inc. (North Andover, MA) = \$169,900.00

***Alderwoman Timmons moved to approve the painting work to King Painting, Inc., of North Andover, MA, for Birch Hill Elementary for \$169,900.00 and for Main Dunstable for \$169,900.00. So voted unanimously.***

- n. 11A Wall Pads –
  - i. BHES – Robert H. Lord Company, Inc. (Manchester, CT) = \$14,250.00
  - ii. MDES – Robert H. Lord Company, Inc. (Manchester, CT) = \$14,250.00

***Alderwoman Wilshire moved to approve the wall pads to Robert H. Lord Co., Inc., of Manchester, CT, for Birch Hill Elementary for \$14,250.00 and for Main Dunstable for \$14,250.00. So voted unanimously.***

#### **INVOICE APPROVAL DONE**

- a. Clean-O-Rama
  - i. Invoice #434493, \$13,342.28 – Brian S. McCarthy Middle School
- b. Energy Efficient Invoices, Total \$1,106,745.66

- i. Application #2, \$548,947.35 – Birch Hill
  - ii. Application #2, \$557,798.31 – Main Dunstable
- c. Harriman Invoices, Total \$36,302.18
  - i. #2304034, \$26,901.45 – Brian S. McCarthy Middle School
  - ii. #2304035, \$5,642.29 – Franklin Street
  - iii. #2304036, \$1,879.22 – Birch Hill
  - iv. #2304037, \$1,879.22 – Main Dunstable
- d. Harvey Invoices, Total \$6,828,297.81
  - i. 2021-001, Invoice #26, \$268,146.36 – PMS
  - ii. 2019-006, Invoice #17, \$6,159,551.34 – Brian S. McCarthy Middle School
  - iii. 2022-008, Invoice #14, \$189,999.07 – Franklin Street
  - iv. 2022-021, Invoice #1, \$70,346.08 – Birch Hill
  - v. 2022-020, Invoice #1, \$140,254.96 – Main Dunstable
- e. Hayner/Swanson, Inc.,
  - i. #20377 \$2,116.32 – Brian S. McCarthy Middle School
- f. John Turner Consulting,
  - i. #2207050-12, \$2,995.00 – Brian S. McCarthy Middle School
- g. Turner Group – H.L. Turner Group, Total \$44,625.00
  - i. Inv. 27414, \$36,285.00 – Security Upgrades
  - ii. Inv. 27471, \$8,340.00 – Security Upgrades
- h. Turner Group – Turner Building Science and Design, Total \$16,378.47
  - i. #7198, \$16,378.47
    - \$8,957.71 – PMS
    - \$7,420.76 – Brian S. McCarthy Middle School

Franklin Street Invoices: \$195,641.36

Middle School Project Invoices: \$6,489,431.22

Birch Hill/Main Dunstable Invoices: \$1,321,105.14

Security Vestibule: \$44,625.00

**Total Invoices: \$8,050,802.72**

***Alderwoman Wilshire moved to approve the invoices in the following order Franklin Street Invoices: \$195,641.36; Middle School Project Invoices: \$6,489,431.22; Birch Hill/Main Dunstable Invoices: \$1,321,105.14; Security Vestibule Invoices: \$44,625.00, for total invoices to be paid: \$8,050,802.72. So voted unanimously.***

**COMMENTS BY COMMITTEE MEMBERS**

*Ms. Giglio: The visits/tour were amazing and the rededication of Pennichuck were highlights of the month.*

***Alderwoman Wilshire moved to adjourn. So voted unanimously at 8:07 pm.***

