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**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING  
THURSDAY, JUNE 22, 2023  
NHS NORTH BOARD ROOM**

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A meeting of the Joint Special Building Committee was held at NHS North on Thursday, June 22, 2023. Mr. Dowd called the meeting to order at 7:00 p.m.

**Present:** Mr. Dowd, Ms. Wilshire, Ms. Timmons, Mr. Sullivan, Ms. Raymond, Ms. Lamphier (7:04 pm), Ms. Bishop, Ms. Giglio, Mr. Claffey

**Also Present:** Mr. Shawn Smith, Mr. Jaime Ouellette, Mr. Ken Lemarier, Ms. Kathy Miskoe

**Also Present:** Members of the Public, Channel 99 Videographer

***PREVIOUS MEETING MINUTES APPROVAL – May 25, 2023***

*Mr. Dowd moved to waive the reading of the JSSBC meeting minutes of May 25, 2023, accept them and place them on file. **Approved***

***Chairman Report – Alderman Dowd***  
School is out and Harvey is moving in!!

***School Administration – Shawn Smith***

There's an addition to the agenda regarding security systems at Birch Hill and Main Dunstable Elementary. A memo has been handed out this evening.

***ARCHITECT'S REPORT – HARRIMAN – Mr. Jaime Ouellette***  
Brian S. McCarthy Middle School

- Harriman continues to review submittals and questions from Harvey (submittals slowing down).
  - Furniture design continues to progress.
    - Harriman and Nashua School District representatives met on June 8<sup>th</sup> to review the special education spaces in the school as well as review furniture needs for several of the spaces. We are scheduling a follow-up meeting for July. Furniture package should be completed in August.
  - Harriman and Nashua School representatives are coordinating final details of the trash compactor and recycling areas at the school. It will be issued to Harvey for pricing.

Pennichuck Middle School

- No new design matters to report.

Birch Hill and Main Dunstable Schools

- State Fire Marshal's office permitting for projects has been completed.
- Very active in the letters of recommendation receipt.
- Harriman is engaged in reviewing a very active phase of submittal review and is responding to questions from the field.

55 Franklin Street School

- Permit for kitchen received from the city.
- Harriman is coordinating with city planning department on some minor site adjustments being processed.

***CONSTRUCTION MANAGER'S REPORT – HARVEY – Mr. Ken Lemarier & Kathy Miskoe***  
Pennichuck Middle School

A couple of minor punch list items will be finished up. The track and field will be undergoing renovation/regrading. As a result, all fields at Pennichuck will be closed through the month of July-early August (weather pending). Signage will be posted as well as on the electronic board up front. The security bollards will also be installed next week (approved at an earlier JSSBC meeting.)

Brian S. McCarthy Middle School

The track has been paved. Other site work includes completion of the temporary irrigation and seeding of the soccer fields. It is going very well (grass is coming in and almost ready to cut). Also, just completed was the seeding of the baseball and softball fields – grass not in just yet. The new basketball court and playground area between C and D are going in.

Building framing and sheathing and roof/drainage is complete on all buildings; we are weather tight. Windows, curtainwall, brick veneer are complete. All of the AVB and has been completed for academic Buildings C and B and it's on ongoing and Building D and A (the last building to be completed).

Building C – interior finishes are ongoing, acoustical ceiling installation is in progress, and the above ceiling inspections are happening as needed. First floor nearly complete.

Building B – interior finishes on the lower level are in process, including the hanging and finishing of drywall on the upper levels. Miscellaneous finishes continue on the lower level.

Building D – the interior finishes on the lower level are also in process, including the M/E/P/FP rough in.

Area A (united arts, gymnasium, kitchen area, learning commons) - kitchen walk-in coolers are installed and complete. The rough-in is complete and all the framing is moving along nicely. Masonry walls have been completed in the Gymnasium. All of the mechanical, electrical, plumbing and fire protection is ongoing over the next month or two.

Alderman Sullivan asked about plans to widen Buckmeadow Road or install a left-turn into the driveway. There is a Facebook group that is concerned about the traffic the middle school will bring to Buckmeadow Road and its capacity and safety. Alderman Dowd advised to direct these questions to the Department of Public Works.

55 Franklin Street

Ms. Miskoe showed pictures of the before and after of hallways and classrooms highlighting the improvements to lighting, flooring, walls. In anticipation of the upcoming roof replacement, Harvey would like to remove some of abandoned pipes and roof penetrations to improve efficiency. Additional third floor work since the abatement in April includes installation of abuse-resistant sheetrock, installation of a new door, new flooring (which is why we've got floor protection down on top of it) and painting. Other upcoming work will include elevator upgrades, security door and hardware changes, new stair risers and flooring, abatement of last remaining areas (1/3 of the third floor, stairwell, server room), bathroom rough-in, hang and finish drywall, and kitchen equipment rough-in and installation (mechanical, electrical, and plumbing).

EEI will be starting the demolition and the replacement of windows (21-day schedule barring weather). Ms. Miskoe reviewed all of the exterior landscaping and playground placements. Alderman Dowd reviewed all of the street and sidewalk work that will be done by DPW following the completion of the exterior renovations.

Birch Hill and Main Dunstable Elementary Schools

We are able to get into the MD cafeteria over April vacation which allowed the abatement of the flooring. We have been preparing the foundation work for the portables at both schools. The transport will be the week of 26 June at Main Dunstable and the following week at Birch Hill. The below grade water and sewer lines still needs to be completed at Birch Hill (waited until school ended to tap under the drop off loop).

Next week, demolition and abatement start in classrooms. The gymnasium floors are being protected in preparation for the incoming temporary classrooms. After July 4<sup>th</sup>, it will be very busy. Both school sites are closed off to the public- only school administration is allowed in the buildings. The playgrounds are closed this summer due to the significant amount of construction.

Alderman Dowd has been working with Senator Shaheen's office regarding the extension of the ESSER funds.

**PCOs & PCCOs**Franklin Street School

- a. PCCO #010 – PCO#35 and #37 - \$66,631.46

***Alderwoman Wilshire moved to approve PCCO #010 (PCO #035 and PCO #037) for the Franklin Street School in the amount of \$66,631.46. So voted unanimously.***

**LOR's**

Birch Hill and Main Dunstable Elementary Schools

- a. *10A Specialties* –the scope for this includes marker boards, tack boards, toilet accessory installation, certain owner-furnished items that are standard throughout the district, i.e., soap dispensers, paper towel dispensers, etc. Other toilet accessories that will be furnished and installed by this contractor includes grab bars, mirrors, and fire protection specialties (fire extinguishers, cabinets and any associated signage).

***Ms. Raymond moved to approve the specialties scope of work at Birch Hill Elementary to New England Partition & Installation, LLC, of Manchester, NH for \$89,938.25. So voted unanimously.***

***Alderwoman Timmons moved to approve the specialties scope of work at Main Dunstable Elementary to New England Partition & Installation, LLC, of Manchester, NH for \$79,400.31. So voted unanimously.***

- b. *10B Signage* – This scope of work is to furnish and install all of the building signage, interior and exterior. Two bids for each school were received.

***Ms. Giglio moved to approve the signage scope of work at Birch Hill Elementary to Sousa Signs, LLC, of Manchester, NH for \$24,214.00. So voted unanimously.***

***Alderwoman Timmons moved to approve the signage scope of work at Main Dunstable Elementary to Welch Sign of Scarborough, ME for \$24,691.50. So voted unanimously.***

- c. *12A Window Treatments* – The final package is to furnish and install all of the window treatments for both schools for all of the exterior windows and interior classroom windows. Two bids were received.

***Ms. Giglio moved to approve the window treatment scope of work at Birch Hill Elementary to Contract Window Fashions of Manchester, NH for \$31,043.43. So voted unanimously.***

***Alderwoman Wilshire moved to approve the window treatment scope of work at Main Dunstable Elementary to Contract Window Fashions of Manchester, NH for \$32,955.64. So voted unanimously.***

- d. *Installation of Security Equipment*

In preparation for the renovations at Birch Hill and Main Dunstable, a Request for Proposals was issued for a contractor to supply and install security system components. The RFP was advertised on the City of Nashua's Web Site for a period of at least three weeks. Bids were due Thursday, June 15th and the following bids were received:

ENE	\$282,908.00
Allied	\$285,706.95

\$100,000 is currently budgeted for this work. The security improvements were originally in EEI's scope of work but were removed during value engineering efforts to reduce the overall construction budget from over \$40 million to its current \$33 million. In addition to the \$100,000, we have \$741,110 in contingency (with over two years remaining in the project, so that should not be tapped this early in the process).

Contractor is needed this summer to provide security systems and connections for the portable classrooms being installed at each site; also, for modifications to the building associated with the summer construction phase. It is recommended the JSSBC award the contract to ENE in the amount of \$100,000 for security improvements. We will work with the contractor to determine which aspects of the project can be done for this amount.

***Ms. Raymond moved to approve the installation of Security Equipment scope of work for Birch Hill and Main Dunstable Elementary Schools to ENE in an amount not to exceed \$100,000.00. So voted unanimously.***

**INVOICE APPROVAL DONE**

- a. Amazon
  - i. Invoice, \$183.96
    - Birch Hill - \$91.98
    - Main Dunstable - \$91.98
- b. Energy Efficient Invoices, Total \$664,626.23
  - i. Application #3, \$366,210.31 – Birch Hill
  - ii. Application #3, \$298,415.92 – Main Dunstable
- c. Harriman Invoices, Total \$58,459.35
  - i. #2305027, \$36,454.63 – Brian S. McCarthy Middle School
  - ii. #2305028, \$6,746.60 – Pennichuck Middle School
  - iii. #2305029, \$4,447.08 – Franklin Street
  - iv. #2305031, \$5,405.52 – Birch Hill
  - v. #2305032, \$5,405.52 – Main Dunstable
- d. Harvey Invoices, Total \$5,819,450.50
  - i. 2021-001, Invoice #27, \$236,832.00 – PMS
  - ii. 2019-006, Invoice #18, \$4,985,435.64 – Brian S. McCarthy Middle School
  - iii. 2022-008, Invoice #15, \$168,036.59 – Franklin Street
  - iv. 2022-021, Invoice #2, \$190,379.84 – Birch Hill
  - v. 2022-020, Invoice #2, \$238,766.43 – Main Dunstable
- e. Hayner/Swanson, Inc.,
  - i. #20459 \$862.50 – Brian S. McCarthy Middle School
- f. Home Depot
  - i. Invoice \$1,025.00
    - \$512.50 – Birch Hill
    - \$512.50 – Main Dunstable
- g. John Turner Consulting,
  - i. #2207050-13, \$5,965.00 – Brian S. McCarthy Middle School
- h. Page Street Storage
  - i. Inv. 284581, \$105.00 – Birch Hill
- i. Pasek
  - i. #ACR/265-29953, \$29,897.43 – Brian S. McCarthy Middle School
- j. RPF Environmental, Total \$5,820.00
  - i. Inv. 2214362, \$1,762.50 – Birch Hill
  - ii. Inv. 2214602, \$1,737.50 – Main Dunstable
  - iii. Inv. 2214603, \$2,320.00 – Main Dunstable
- k. School Furnishings-Hertz,
  - i. Inv 2718583, \$427,869.79 - PMS

Franklin Street Invoices: \$172,483.67  
Middle School Project Invoices: \$5,730,063.59  
Birch Hill/Main Dunstable Invoices: \$1,111,717.50  
Security Vestibule: \$0.00  
**Total Invoices: \$7,014,264.76**

***Ms. Lamphier moved to approve the invoices in the following order Franklin Street Invoices: \$172,483.67; Middle School Project Invoices: \$5,730,063.59; Birch Hill/Main Dunstable Invoices: \$1,111,717.50; Security Vestibule Invoices: \$0.00, for total invoices to be paid: \$7,014,264.76. So voted unanimously.***

**COMMENTS BY COMMITTEE MEMBERS**

*Aldерwoman Timmons: Wished all the kids/student a safe and fun summer.*

*Alderman Dowd: I was at the McCarthy school today. I think, if I'm not mistaken, that George told me they have between 150 and 200 people there every single day. That's a lot of people in a building and there's a lot of work going on in the cafeteria, in the gymnasium right now and all the flooring is just arrived so the flooring will be going in. The elevators are all in but well-guarded as they're not being used until they have to be. All those workers can walk up the stairs.*

***Aldерwoman Wilshire moved to adjourn. So voted unanimously at 8:02 pm.***

*Submitted by Tara C. Kinsella*