



City of Nashua

Division of Public Health & Community Services
18 Mulberry Street, Nashua, NH 03060

BOARD OF HEALTH MEETING

Date

12:34 – 1:10 PM

Minutes

Call to Order

1. Last meeting minutes approved

Director's Report

1. Operational:

Major highlights on this report:

- Update regarding our building. An RFP has been solicited for work on the building including roof, windows, HVAC, and elevator.
- Questions on how the work is to be done while we are occupy the building. Total is \$2M and cannot exceed.
- We continue to operate under the rigors of the standards and measures set forth for accreditation.
- DPHCS staff completed review of our strategic plan and continue to work on the processes for our community health improvement plan.
- During this first quarter DPHCS will start looking at our PMQI responsibilities as well as other operational things that have to happen for each of the department with the grant requirements and other operational requirements.
- For the IDN we continue to move forward, there is work that will be done with the Division providing direct link prevention services and create an action plan with IDN there will be some support provided for our data collection system that we are purchasing as well. There will be some work for our Epidemiologist will do as part of the committee for gathering and analyzing data. The IDN has also set some money aside to support a community health worker for

mileage and travel as well as for this fiscal year funds for \$10,000 that will support some of the data management.

- All our grant budgets for fiscal year 2019 have been approved and the City budget funding has been approved. Both sources provide the resources that we will need to function without any difficulties.
- Update on Emerging Leaders for Public Health: DPHCS moved up from being in the running to being accepted. There was a press release that has gone out through the Kreski Foundation that announces City of Nashua Public Health Public Health Department has been approved to be leaders where Heidi and Bobbie will be lead and co-lead for the next 18 months going through that process as we create a transformative process for us to help transform our City around an initiative that we will focus on creating a culture of prevention.
- Submitted a proposal for a REACH which we are working on right with community partners; it will be a project that will involve us pairing with Manchester as a sister city partner initiative will focus on nutrition, walkable bus route, and planning development as well as partnering with our community health center to address issues of chronic disease management hypertension with diabetes. The YMCA is also included.
- Bobbie is to request parking passes for the Board of Health members.

Department Summaries

2. Community Health

- Overview of the past fiscal year achievements, including award received from the NHDHHS for Excellence in Immunization Education, NH DHHS survey we are at 99% for school required immunizations, Feb 10 event targeting the high risk population.
- CHD is planning the 3rd Annual Health Conference, at the Marriott, covering the Past, Present, & Future regarding infection control.
- CHD continues to do outreach via the Library, Adult Learning Center, and Community Center.
- CHD worked in collaboration with Dartmouth and ran a successful HPV campaign with increase on the vaccine.

- Projects in process: Lunch & Learns regarding Lead are being scheduled with medical providers to update.
- Finance is in the process of getting a brand new van.

3. Welfare

- No significant changes; assisted 13 families with emergency motels and housing placements. It's always a challenge getting into the shelters and moving on from the shelters with the very low vacancy rate which is 1.6% even with the newer housing units and developments the rents are higher.
- The expenditures for the year were around \$400k but there are some outstanding vouchers that need to be paid.
- Welfare continues working with our community partners to enhance the coordinated entry process in our community which allows clients to access homeless & prevention services. Open position for Senior Intake will be available soon.

Public Comments

N/A

Adjourn ended @ 1:10 pm

Next Meeting: August 8, 2018 @ 12:30 City Hall Room 208