
**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING
THURSDAY, JULY 27, 2023
NHS NORTH BOARD ROOM**

A meeting of the Joint Special Building Committee was held at NHS North on Thursday, July 27, 2023. Mr. Dowd called the meeting to order at 7:00 p.m.

Present: Mr. Dowd, Ms. Wilshire, Ms. Klee, Mr. Sullivan, Ms. Raymond, Ms. Lamphier, Ms. Bishop, Ms. Giglio, Mr. Claffey

Also Present: Mr. Shawn Smith, Mr. Jaime Ouellette, Mr. Ken Lemarier, Ms. Kathy Miskoe, Mr. Matt Smith

Also Present: Members of the Public, Channel 99 Videographer

PREVIOUS MEETING MINUTES APPROVAL – June 22, 2023

*Mr. Dowd moved to waive the reading of the JSSBC meeting minutes of June 22, 2023, accept them and place them on file. **Approved***

Chairman Report – Alderman Dowd

No items

School Administration – Shawn Smith

No items

ARCHITECT'S REPORT – HARRIMAN – Mr. Jaime Ouellette

Brian S. McCarthy Middle School

- Harriman continues to review submittals and questions from Harvey (submittals slowing down).
- Design items:
 - Furniture design continues to progress.
 - On July 20, Harriman led a tour with Dr. Andrade at the McCarthy School with the principal Esparza and other members of the school team to familiarize them with the school for purposes of school furniture and other school planning discussions.
 - Harriman and the Nashua School representatives met on July 25th to review additional areas and furniture selections. Successful meeting. We will be doing some color renderings to help understand a couple of areas.
 - Harriman is finalizing the details of the receiving and trash/recycling collection areas on the site of the building. We will be issuing some drawings to coordinate necessary work.

Pennichuck Middle School

- Harriman was asked to participate in a meeting for a potential bus loop/parent loop direction swap. The meeting included school administrators, city personnel, traffic engineers and Harriman. Ongoing efforts are underway to review the viability to allow for additional parent queuing and to review potential positive impacts to the Manchester Street intersection.
 - Alderman Dowd updated the committee on the collaboration between city engineers, department of public works, fire and police departments, city traffic manager, and Matt Sullivan.

Birch Hill and Main Dunstable Elementary Schools

Harriman is continuing to engage in reviewing a very active phase of submittals and questions from the field as work is really heavy in both schools. We've also been on site numerous occasions for inspections and reviewing the ongoing work. Summers are always tight for contractors, so they're scrambling as much as they can to get in there.

Franklin Street School

We're going to continue reviewing any submittals that come in and questions from Harvey as well as ongoing site visits.

CONSTRUCTION MANAGER'S REPORT – HARVEY – Mr. Ken Lemarier & Kathy MiskoePennichuck Middle School

Fairgrounds and Pennichuck Middle Schools are nearly wrapped up. Some outdoor work continues at Pennichuck (bollards, track resurfacing, trim painting, brick washing, etc.). We have been working with Turner Building Sciences to commission the building. Things are running smoothly and should be done soon. Fairgrounds also is getting their track resurfaced.

Brian S. McCarthy Middle School

There were some concerns about the steep grade and a sharp turn on DiAntonnio Drive. We did review that with Alderman Dowd and DPW and we decided to add in some additional guardrail which was installed last week. All of the seeding and the infield mix and temporary irrigation at the baseball and softball fields has been installed and is in place. Fencing is also in progress - should be wrapping up over the next week or two. Building A's envelope, which is kind of everything on the outside of the buildings, is near completion. The air vapor barrier (main entrance portion of the building) is ongoing. We should be weather tight before the cold weather comes. Areas C, B, and D are complete.

Building C, Building B, and Building D: All of the buildings are in stages of finish work progression. The tour last week showed everyone, including the new principal, the progression. We should have plenty of time to move everyone in next year.

Area A - all the boilers were delivered last week including all the air handlers. Those are all on site and in the mechanical rooms. Framing and masonry is ongoing inside Building A and the kitchen, Learning Commons plumbing rough-in is currently in progress. Right now, we probably have about 25 plumbers and mechanical workers in the back-boiler room and a getting that ready for the heating season this year.

One item of note here, the new fire emergency access gate is being installed this week and next week and we'll be finalizing and wrapping up the new cobblestones and roundabout in Cherrywood Court over the next three weeks.

Birch Hill and Main Dunstable Elementary Schools

Both of the schools are in roughly the same state of the project. We're focusing on the portable classrooms at the exterior. Those moves were completed at the end of June and the first week of July so those have been set and are in place. Hooking the utilities up to the portable classrooms is nearing completion. We started the wood ramps, stairs and skirting over at Birch Hill and next week, we'll jump over to Main Dunstable and wrap those up. Some curbing that will be installed to help with water runoff at Birch Hill and temporary paving at each school will be done before school begins. We're looking to have a temporary certificate of occupancy the second week of August which should give the school staff at both of both sites time to get those classrooms ready for the end of August.

Five temporary classrooms will be going in each gym. Thick plywood has been laid to preserve the gym floor which will get refinished in 2025 after project completion. In-wall rough-in and inspections are fairly complete and insulation with drywall will be added to help with the sound. Next week, we're going to be priming and painting and putting all the finishes kind of getting those ready for early August and then again, the temporary certificate of occupancy second week of August.

As with the other phases, we will turn over the cafeteria in the fall and three new toilet rooms, office, and teachers' lounge on the first floor. The EEI crew had to rework an existing 10-inch roof drain that had to be relocated. All of the steel reinforcement is in progress at both schools which should be complete next week. EEI has the roof curbs coming the end of this week, early next week. Once those come, our roofer will come on board and get those tied in and then when the units arrive, we'll get the final hookup completed.

There are a lot of major milestones that are going to take place over the next two weeks: backfill all the trenches, placing the concrete, wrapping up our framing, in-wall rough for the EEI crew performing all the inspections, drywall, the miscellaneous finishes. One major milestone for Harvey's crew is getting all the new storefront glass entrances for the cafeteria and the teachers' lounge.

EEI – Matt Smith

The big push has been all the utilities for the temp classrooms. As you can see, we've been working hard to get a lot of the underground plumbing in. We've also have quite a bit of rough-in with new ductwork, new plumbing pipes,

new electrical, all the MEPs are going to be we demoed out and we're installing all new. EEI and Harvey are working in the same space and in the same phasing - the temporary classroom's outside and the 10 classrooms in the gym, and the cafeteria area trying to get those ready for school to be opened. Some of the curbs have gone on the roof, some showed up today and then we have another shipment coming Monday afternoon. We'll get the last of the curbs up on the roof for that first area for both Birch Hill and Main D so Harvey can have the roofers come in and flash those in and then we can set the units on top and get some get some air flown for the kids when they get back.

Heather Raymond asked about contractors being in the same areas as students. Ken Lamarier assured the committee that they have their own entrances and that they sectioned off the building well enough so the only way contractors would be allowed over is if they are escorted by school or Harvey staff.

55 Franklin Street

EEI – Matt Smith

Our primary focus this year was getting all the windows replaced. As of today, they were installing the last three windows. The sills are just about done on the first floor and then we're moving up into the second and third floor and getting the sills finished out and trimmed out on the inside. We'll have some painting and some patching to do from the demo and getting everything back to ready. The only other big thing is we started up the condensing unit so we're starting to cool the building. Everything seems to be controlling pretty nice at this point. We have a couple little punch list items working out with Mr. Smith and his team to get everything completed and buttoned up for the school year.

Harvey-Kathy Miskoe

We're working in the third floor, as you all may recall trying to get it finished up. The kitchen has some extensive rough-in work to be completed. Finish work is going on in the classrooms (lights, ceilings, painting, flooring, new sheet rock). The stairwells still have some work with the new risers. The elevator work is also going on. It is very busy and congested (basketball court installation, landscaping, roofing, dumpster work. We will have some additional finish work but we are heading towards completion in the third week of August.

PCOs & PCCOs

Brian S. McCarthy Middle School

PCO #017 – Misc. Material Escalation

Ms. Raymond moved to approve PCO #017 for miscellaneous material escalation for the Franklin Street School in the amount of \$47,935.84. So voted unanimously.

Main Dunstable Elementary School

PCO #001 – ChildGuard Laminated Security Glazing

Alderwoman Wilshire moved to approve PCO #001 for Child Guard Laminated Security Glazing to Portland Glass for Main Dunstable Elementary School in the amount of \$69,719.48. So voted unanimously.

PCO #002 – New Lockers and Cubbies (using escalation funds)

Mr. Sullivan moved to approve PCO #002 for New Lockers and Cubbies to Sallèse & Sons, Inc. for Main Dunstable Elementary School in the amount of \$143,865.00. So voted unanimously.

Birch Hill Elementary School

PCO #001 – ChildGuard Laminated Security Glazing

Ms. Raymond moved to approve PCO #001 for Child Guard Laminated Security Glazing to Portland Glass for Birch Hill Elementary School in the amount of \$68,558.25. So voted unanimously.

PCO #002 – New Lockers and Cubbies (using escalation funds)

Ms. Giglio moved to approve PCO #002 for New Lockers and Cubbies for Sallese & Sons, Inc. for Birch Hill Elementary School in the amount of \$141,545.00. So voted unanimously.

FRANKLIN STREET CONSTRUCTION PLAQUE

Mr. Smith passed around a template of the wording/names to be included on the plaque for Franklin Street. The Franklin Street project started in the fall of 2021, so there are members on here that are not no longer on this committee. We are looking at October to do the recommissioning of the school (date to be determined).

INVOICE APPROVAL DONE

- a. Energy Efficient Invoices, Total \$300,000.00
 - i. Application #4, \$150,000.00 – Birch Hill
 - ii. Application #4, \$150,000.00 – Main Dunstable
- b. Harriman Invoices, Total \$37,802.81
 - i. #2306021, \$21,116.76 – Brian S. McCarthy Middle School
 - ii. #2306022, \$4,173.55 – Franklin Street
 - iii. #2306024, \$6,256.25 – Birch Hill
 - iv. #2306025, \$6,256.25 – Main Dunstable
- c. Harvey Invoices, Total \$4,431,943.32
 - i. 2021-001, Invoice #28, \$229,911.98 – PMS
 - ii. 2019-006, Invoice #19, \$3,151,023.55 – Brian S. McCarthy Middle School
 - iii. 2022-008, Invoice #16, \$429,481.26 – Franklin Street
 - iv. 2022-021, Invoice #3, \$388,605.54 – Birch Hill
 - v. 2022-020, Invoice #3, \$232,920.99 – Main Dunstable
- d. Hayner/Swanson, Inc.,
 - i. #20551 \$878.22 – Brian S. McCarthy Middle School
- e. John Turner Consulting,
 - i. #2207141-07, \$1,257.00 – Franklin Street
- f. Louis P. Cote, Inc.
 - i. Invoice #74118, \$3850.00 – Franklin Street
- g. NEDI, LLC, Total \$67,068.00
 - i. Invoice #7966, \$33,534.00 – Birch Hill
 - ii. Invoice #7967, \$33,534.00 – Main Dunstable
- h. Page Street Storage Invoices, Total \$295.00
 - i. Inv. 285149, \$95.00 – Main Dunstable
 - ii. Inv.286649, \$105.00 – Birch Hill
 - iii. Inv. 287226, \$95.00 – Main Dunstable
- i. Turner Group Turner Building Science & Design, LLC
 - i. Inv. 7225, \$3,941.75 – Brian S. McCarthy
- j. Turner Group The H.L. Turner Group

- i. Inv. 27659, \$16,642.50 – Security Upgrade Project

Franklin Street Invoices: 438,761.81

Middle School Project Invoices: \$3,406,872.26

Birch Hill/Main Dunstable Invoices: \$1,001,402.03

Security Vestibule: \$16,642.50

Total Invoices: \$4,863,678.60

Ms. Wilshire moved to approve the invoices in the following order Franklin Street Invoices: \$438,761.81; Middle School Project Invoices: \$3,406,872.26; Birch Hill/Main Dunstable Invoices: \$1,001,402.03; Security Vestibule Invoices: \$16,642.50, for total invoices to be paid: \$4,863,678.60. So voted unanimously.

COMMENTS BY COMMITTEE MEMBERS

Next meeting is Thursday, August 24, 2023.

Alderman Wilshire moved to adjourn. So voted unanimously at 8:10 pm.

Submitted by Tara C. Kinsella