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**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING  
THURSDAY, AUGUST 24, 2023  
NHS NORTH BOARD ROOM**

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A meeting of the Joint Special Building Committee was held at NHS North on Thursday, August 24, 2023. Mr. Dowd called the meeting to order at 7:30 p.m.

**Present:** Mr. Dowd, Ms. Klee, Ms. Timmons, Mr. Sullivan, Ms. Raymond, Ms. Bishop, and Ms. Lamphier

**Also Present:** Dr. Mario Andrade, Mr. Shawn Smith, Mr. Jaime Ouellette, Mr. Ken Lemarier, and Mr. Matt Smith

**Also Present:** Members of the Public, Channel 22 Videographer

***PREVIOUS MEETING MINUTES APPROVAL – July 27, 2023***

*Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of July 27, 2023, accept them and place them on file. **Approved***

***Chairman Report – Alderman Dowd***

All projects are going well. Franklin Street will be open by the beginning of school.

***School Administration – Dr. Andrade***

We'll see tonight the remarkable progress that has been made over the last couple of months. I want to thank our construction partners for their wonderful work, they're open communication, and just for getting our schools ready for Tuesday. We appreciate all the good work and the ongoing relationship and good communication. Thank you.

***ARCHITECT'S REPORT – HARRIMAN – Mr. Jaime Ouellette***

Franklin Street School

Harriman was doing punch list items on the third floor today. They did receive the temporary Certification of Occupancy and the third-floor space is ready to be utilized. The kitchen needs to have the mechanicals balanced and is not ready quite yet. The elevator had quite a bit of work but is ready for us.

Birch Hill and Main Dunstable Elementary Schools

The temporary classrooms and portables are ready for use. Harriman continues to collaborate with the contractors to coordinate any elements of the construction/construction documents.

Pennichuck Middle School

This project is fairly closed out. Harriman was on site today doing a marketing photoshoot for the building itself. The administration and teachers were extremely gracious to let us come in and do some photos of some of the key spaces, i.e., the Learning Commons. We didn't have students in school so I brought my own my own children with me today.

Brian S. McCarthy Middle School

We are continuing to review onsite progress and coordinating design elements with the contractor. Some big trees are being planted out by the fields. I know that inside the building, C towers look like school could start today. For design elements at McCarthy, we are working on the furniture package. Next month we will issue documents for pricing so we're working on finalizing the package and coordinating with the vendors on estimated pricing so vendors have a competitive bidding scenario.

***CONSTRUCTION MANAGER'S REPORT – HARVEY – Mr. Ken Lemarier & Kathy Miskoe***

Pennichuck Middle School & Fairgrounds Middle School

The tracks at both schools needed to be redone. Fairgrounds track only needed to be resurfaced which is now complete. We will have the striping completed next week. Pennichuck's track did have to be regraded and repaved to help with the pitching. We had the landscaper come in and regrade the grounds around the track as well. All of the architectural and regular pipe safety bollards were completed late last week. We had the painter go through and touch up all of the existing wood trim. Luckily, there were some savings in the project to get that refreshed as well.

We also had the mason go through and wash down the existing building as the old drip edge gave the bottom level of the of the masonry a rough look so we wanted to make it match the new portions that were completed. We are working through the last couple of items for the mechanical commissioning tomorrow.

#### Brian S. McCarthy Middle School

Site development is ongoing. The new cul-de-sac near Cherrywood and Medallion has been completed. The athletic field fencing is ongoing, track surfacing is scheduled after Labor Day, and the plantings will be ongoing over the next two weeks. Concrete sidewalks are ongoing.

Area A: The air vapor barrier is ongoing in Area A and close to being complete. The tactile panels are ongoing, working our way around the building with the masonry completed around November.

Moving to the interior, the custom graphic shutters going into the kitchen are installed (3 different graphics). Building C is pretty close to being complete and we will be starting our punch list in the fall with both Harvey and Harriman. Buildings C, B, and D are in various levels of finishes with Building C being the furthest along. All of the air handling units are in in the buildings and working on the final connections and getting those started up. Area A, which is the main entrance and all of the Unified Arts (cafeteria, gymnasium, etc.), will be the last building to be turned over.

#### Birch Hill and Main Dunstable Elementary Schools

The big focus over the last two weeks was making sure that the portable classrooms and at the temporary classrooms in the gymnasiums are ready for school. Starting at the exterior portable classrooms, the final cleaning and furniture move is ongoing, working with the custodial staff at each school, getting the floors waxed. At Birch Hill, marker boards were installed today and coat hooks will be installed tomorrow. At each of the sites, we walked with the principals and the custodial staff to get a layout and count for where they want hooks and at what heights just to make sure that everybody's getting what they need for each of the classrooms. For all of the temporary classrooms, the fire marshal and building department did a walkthrough and we have approval for both of those spaces. EEI will be doing the balancing of both of the gymnasiums tomorrow. Once we have the balance report in hand, the building department will give us the final okay for occupancy. We don't foresee any issues with that.

All of the portable classrooms at the exterior have ADA ramps designed by Harriman. We do have metal handrails installed at Birch Hill but the Main Dunstable has temporary wooden handrails – the metal handrails will be installed over the next week or two. All the grading around has been loamed and seeded so it should hopefully get some favorable weather. At both Birch Hill and Main Dunstable, they've started to move into the gymnasium classrooms. The cleaning crews there today.

Phase I of the renovation was the cafeteria, toilets and teachers' lounge area on the first floor. The in-wall and above ceiling inspections are all complete and the drywall and masonry has been completed. We are waiting for some new storefront entrances. Our plan is to open those cafeterias and the lounge for the week of 9/11/23. Phase II is Grade 4 and K at Birch Hill and Grade 3 and K at Main Dunstable. We were able to get a lot of the demo and loud work done this summer so we don't hinder any learning during the school day. We'll shut things down during the day when school starts.

Over at Elm Street, we regraded everything and will be hydroseeding next week.

#### *EEI – Matt Smith*

All the utilities are on in the modular classrooms. We have temporary fans on the roof for the temporary classrooms in the gym due to the late permanent units. We still have to get the balancing done for that space to make sure there is enough fresh air in for the kids. Then we have a couple of bathrooms, some plumbing, some rework of electrical through the cafeteria, and teachers' lounge area that will get buttoned up. We have all our inspections and starting to close everything up. Everything's tracking very well on our end.

#### 55 Franklin Street

The elevator upgrades were completed. The third-floor interior classrooms did receive the certificate of occupancy so all of the items pertaining to the third floor are complete. With the certificate of occupancy comes the fire alarm inspection, building department inspections, etc. Work nearing completion is the exterior fence and landscaping (ongoing). The final thing that will be completed in September is the kitchen which we should be turning over in a couple of weeks.

*EEI – Matt Smith*

The last lingering check mark that we need to finish up on the third floor is the trim work around the new windows which is holding up that TCO. We will be done with that by Saturday and the inspectors are already scheduled to come out on Wednesday to reinspect. We finally got all the condensing units started up and we are now pushing cooler air around that building. All the air handlers are in sequence and we're working on the commissioning. Everything's up, running, and controlling quite nicely.

Alderwoman Klee asked questions as to when all construction trucks, dumpsters, etc. would be gone from the site. Neighbors have expressed difficulty with the whole renovation process, from building to street work. The managers answered her questions and gave timelines for final completion.

**PCOs & PCCOs**Main Dunstable Elementary School

PCCO #001 – Child Guard Laminated Security Glazing

*Alderwoman Timmons moved to approve PCCO #001 for Child Guard Laminated Security Glazing for Main Dunstable Elementary School in the amount of \$69,719.48. So voted unanimously.*

Birch Hill Elementary School

PCCO #001 – Child Guard Laminated Security Glazing

*Alderwoman Timmons moved to approve PCCO #001 for Child Guard Laminated Security Glazing for Birch Hill Elementary School in the amount of \$68,558.25. So voted unanimously.*

**INVOICE APPROVAL DONE**

- a. Energy Efficient Invoices, Total \$1,291,161.24
  - i. Application #5, \$613,604.34 – Birch Hill
  - ii. Application #5, \$677,556.90 – Main Dunstable
- b. Harriman Invoices, Total \$45,182.97
  - i. #2307040, \$31,576.08 – Brian S. McCarthy Middle School
  - ii. #2307041, \$842.50 – PMS
  - iii. #2307042, \$3,681.25 – Franklin Street
  - iv. #2307044, \$4,541.57 – Birch Hill
  - v. #2307045, \$4,541.57 – Main Dunstable
- c. Harvey Invoices, Total \$4,392,101.94
  - i. 2021-001, Invoice #29, \$208,706.37 – PMS
  - ii. 2019-006, Invoice #20, \$2,779,039.72 – Brian S. McCarthy Middle School
  - iii. 2022-021, Invoice #4, \$380,168.10 – Birch Hill
  - iv. 2022-020, Invoice #4, \$341,030.88 – Main Dunstable
  - v. 2022-008, Invoice #17, \$683,156.87 – Franklin Street
- d. Hayner/Swanson, Inc.
  - i. #20648 \$1578.70 – Brian S. McCarthy Middle School
- e. Page Street Storage
  - i. Inv. 288812, \$105.00 – Birch Hill

- f. Pro AV Systems Invoices, Total \$55,010.80
  - i. Invoice #43388, \$41,668.80 – PMS
  - ii. Invoice #43389, \$13,342.00 - PMS
- g. Turner Group Turner Building Science & Design, LLC
  - i. Inv. 7226, \$10,481.37 – Brian S. McCarthy

Franklin Street Invoices: \$686,838.12

Middle School Project Invoices: \$3,087,235.54

Birch Hill/Main Dunstable Invoices: \$2,021,548.36

**Total Invoices: \$5,795,622.02**

***Mr. Sullivan moved to approve the invoices in the following order Franklin Street Invoices: \$686,838.12; Middle School Project Invoices: \$3,087,235.54; Birch Hill/Main Dunstable Invoices: \$2,021,548.36, for total invoices to be paid: \$5,795,622.02. So voted unanimously.***

#### **COMMENTS BY COMMITTEE MEMBERS**

*Alderwoman Timmons would like to thank the Nashua School District for the Nashua Goes Back to School. It was like being home with so many familiar faces. The teachers were so enthusiastic about having a great year.*

*Alderman Dowd agreed that it was an amazing event and it was the first time a superintendent actually participated in packing the backpacks.*

*Ms. Raymond: I was a wonderful event. I know that the teachers' union gave out 1500 books, the library gave out over 1000 books to students, and the Lions Club said that they did over 60 vision screenings for free for kids and families who wanted them. So once again, it was just a tremendous effort. It's so nice to see all the kids there, we had 120 student athletes from the two high schools, volunteering their time helping out handing things out. And when I left, the kids were still breaking down boxes and making sure that the library lawn was clean. I was just so impressed by the just the respectfulness of our student athletes tonight.*

*Ms. Klee: I actually want to give a special thank you and shout out to one of your students. He is on your Board of Ed as well. Dante Castellano came to my park fest. When the rains came down, he volunteered and was helping people break down their canopies and so on. He is an incredible young man. He was there with Grow Nashua, but the fact that he came over kept saying what can I do to help? It was absolutely amazing and a joy to have him there. You are doing good in the city. Thank you.*

*Next meeting is Thursday, September 28, 2023.*

***Alderwoman Timmons moved to adjourn. So voted unanimously at 8:25 pm.***

*Submitted by Tara C. Kinsella*