

## MINUTES

Board of Registrars' Meeting

August 28, 2019

11:30 a.m.

City Clerk Conference Room

Present: Patricia Lucier and Susan Waye. Absent: Gwen Mikailov. Also Present City Clerk Patricia D. Picuch and Legislative Affairs Manager, Susan Lovering

1. P. Lucier called the meeting to order at 11:35 a.m.
2. S. Waye motioned to accept the minutes of Board of Registrars' meeting of June 11, 2019. Seconded by P. Lucier. Motion passed.
3. S. Waye motioned to accept the City Clerk's report of deletions, additions and corrections to the checklist. Seconded by P. Lucier. Motion passed. City Clerk P. Picuch explained since June 11<sup>th</sup> the office had done 1,063 entries into ElectioNet.
4. S. Waye motioned to certify the alpha checklist to be used for the Municipal General Election Filing Period. Seconded by P. Lucier. City Clerk P. Picuch explained to the Board that on Monday, August 26<sup>th</sup>, the last night to register voter, prior to the filing period, the office was opened until 7:30 pm and no one came into the office.
5. City Clerk P. Picuch stated with her pending departure, changes in staff and with the demands in the office, she was requesting the board to authorize the following people and their roles:
  - Patricia D. Picuch – ElectioNet role 390 until September 16<sup>th</sup> at 5 pm
  - Susan K. Lovering – ElectioNet role 390 effective September 17<sup>th</sup> at 8 am
  - Wendy Drouin – ElectioNet role 390 effective immediately
  - Nicole Reyes – ElectioNet role 390 effective immediately
  - Heather Cathey – ElectioNet role 390 effective immediately
  - Sheri Macpherson – ElectioNet role 400 effective immediately
  - Andrea Infante – ElectioNet role 400 effective immediately

City Clerk P. Picuch stated that some staff already had these roles, but the Department of State wanted updated information especially since they have gone through two-factor authentication. These terms of these roles would be at the pleasure of the Board or until resignation from office and that she had a form for the Board to complete so it could be sent to the State. S. Waye motioned to approve the above roles, for the above staff members, for a term at the pleasure of the Board or until resignation. Seconded by P. Lucier. Motion passed.

6. Municipal General Election Filing Period – Additional Voter Registration Change – City Clerk P. Piecuch stated she had a candidate file for Ward 4 Alderman, who currently lives in the ward but moved and did not update his voter registration prior to the checklist closing on Monday, August 26<sup>th</sup> and respectfully requested the Board’s approval for this change of address. S. Wayne motioned to approve the change of address for Thomas Lopez from 68 East Pearl Street to 57 Palm Street, Apt. 104. Seconded by P. Luicer. Motion passed.
7. Duplicate Voters. City Clerk P. Piecuch explained to the Board she received a list of possible duplicate voters, from the Department of State, whether within the City of Nashua or within the State of NH. The list contained 40 possible matches and five of them were not duplicates, one Milford was the parent of the record and one other record could not be determined, so the other town will be called to determine who the parent of the record is. In doing these duplicate voters Nicole Reyes and Heather Cathey were trained in the process.
8. Other business (if any). City Clerk P. Piecuch stated that Susan Lovering was present as she was being appointed as the new City Clerk, effective September 17<sup>th</sup> and wanted her to meet the Board. Discussion ensued about terms of the Registrars, about elections and workers for the elections and how difficult it has been during Presidential elections with the lawyers observing and interrupting the process. S. Wayne explained a situation that happened to her with one of the lawyers who was observing.

Discussion ensued about the last day to register to vote before the Municipal General Election. It was explained relative to the 6 – 13 day window, but how the City Clerk’s Office has always adhered to the previous window of 10 days, so as to have enough time to prepare and print the checklist. It was decided to stay with that window and the last day to register to vote will be on Saturday, October 26<sup>th</sup>, with the hours to be determined by Ms. Lovering.

City Clerk P. Piecuch also noted that in the past extended voter registration hours were offered in the month of October to give those trying to register to vote a chance to come in off hours. Both Board members noted how this has helped on election day regarding the number of voters going to the polls to register to vote and hopes the new City Clerk will continue that practice.

City Clerk P. Piecuch stated that Nashua Transit has already offered free rides to the polls and provided us with a flyer that will be posted on our website, in our office and in the Library. Nashua Transit was also going to post the flyer.

After discussion, the next meeting of the Board will occur on Tuesday, October 29<sup>th</sup>, at 10 am, in Room 208 in City Hall. City Clerk P. Piecuch did note that there could be an additional meeting depending on when the date for the Presidential Primary is announced, since the filing period will require that no party changes be allowed for any voters until after the Presidential Primary.

9. There being no further business before the Board, S. Waye motioned to adjourn. Seconded by P. Lucier. Motion passed. Adjourned at 12:05 pm.