
JOINT SPECIAL SCHOOL BUILDING COMMITTEE
THURSDAY, SEPTEMBER 24, 2020
VIA ZOOM (Teleconference)

An online meeting of the JSSBC was held at via Zoom on **Thursday, September 24, 2020**. Alderman Dowd called the meeting to order at **8:30 p.m.**

Present: Alderman Dowd, Alderwoman Harriott-Gathright, Alderwoman Klee,
Alderwoman Wilshire, Ms. Bishop, Ms. Brown, Ms. Raymond

Also Present: Mr. Parker, Mr. Smith, Mr. Oullette, Mr. DuBois, Mr. Lemarier, Ms. Misco

Everyone present stated why they were participating remotely, where they were, and that they were alone.

This meeting and Presentation can be can be watched in its entirety at:
https://www.youtube.com/watch?v=E_bGhoKwNog

Presentations & referenced documents, including contract bids can be read at:
<https://www.nashuanh.gov/AgendaCenter/Search/?term=&CIDs=37,&startDate=9/7/2020&endDate=10/7/2020&dateRange=1%20month&dateSelector=2>

Alderman Dowd

As Chairman of the JSSBC, I find that due to the State of Emergency declared by the Governor as a result of the Covid-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means. To access Zoom, please refer to the agenda or the City's website for the meeting link. To join by phone dial: 1-929-205-6099; Meeting ID: 87582478503; Password: 479696.

We previously gave notice to the public of the necessary information for accessing the meeting through public postings. Instructions have also been provided on the City of Nashua's website at www.nashuanh.gov and publicly noticed at City Hall and the Hunt Memorial Library. If anybody has a problem accessing the meeting via phone or Channel 99, please call 603-821-2049 and they will help you connect. In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

PREVIOUS MEETING MINUTES APPROVAL – August 27, 2020

Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of **Thursday, August 27, 2020**, accept them and place them on file. **So voted unanimously by roll call.**

REMARKS BY CHAIRMAN

Alderman Dowd

Sorry for the late start, we had an Open House for the parents at EMS and several of our people had to attend.

REMARKS BY SCHOOL ADMINISTRATION

Mr. Smith

You should have received 5 emails for tonight. *Read through contents of packet*

Alderman Dowd

I would like to put the actual invoices that constitute the biggest bulk of the package, on the School District's site somewhere, where you can look at them if you like, rather than just the total amount. They encompass an inordinate amount of detail, and I'm not sure that everybody needs to be printing out 80 pages every time. So if nobody has an objection, we can put the details on the website, and just address them in the financials when we approve them. Would anybody prefer to get that big package?

Alderwoman Klee

Can I just ask that you just put a link on the agenda, and then you don't have to print them... we'll have the link right at our fingertips.

Alderman Dowd

Sure, that's a good point. Okay, the first item is the Architect's report from Harriman.

ITEMS FOR DISCUSSION AND APPROVAL OF INVOICES

Architect's Report - Harriman

Mr. Oullette

Began Harriman PowerPoint Presentation which can be watched at:
https://www.youtube.com/watch?v=E_bGhoKwNog

Construction Manager's Report – Harvey

Mr. Lemarier, Harvey Construction

We're going to do this once a month, and update everybody. For now the presentation covers both schools, but going forward it will be just Fairgrounds.

Began Harvey PowerPoint Presentation which can be watched at:
https://www.youtube.com/watch?v=E_bGhoKwNog

Mr. Lemarier

This is the original phasing plan, and we're going to redevelop it based on the Superintendent's decision on students will be returning to school. We'll share an updated schedule for you next month.

Alderman Dowd

And you're referring to the Superintendent saying that nobody will be in the middle school until January... is that correct?

Mr. Lemarier

Correct.

Alderman Dowd

Heather, do you want to update us?

Ms. Raymond

Perhaps Mr. Parker could weigh in on this as well. The Board voted at our last meeting to delay the phasing in of the Hybrid, and focus our attention on getting the students with the most needs back in the classroom the soonest. So we're starting with SPED students by grade, with the lower grades first.

Mr. Parker

And we'll probably be phasing in CTE students in as well, because most of those courses can't really be done remotely. But we haven't nailed down that schedule 100% yet, but that will be coming out shortly.

Ms. Raymond

Excellent, thank you. So we have a schedule presented to us by Dr. Mosley that went through the beginning of November. So the new plan was not to have any middle schoolers in the building except for SPED students, in the month of October. Mr. Parker, I heard that there are plans to put space in PMS for the SPED students, but I don't actually know all the details of that.

Mr. Parker

Well it's to move the kids at FMS to PMS, because they'll be going under construction at FMS. That is the tentative plan right now.

Alderman Dowd

The point I wanted to make is, if we're going to give an advance date of when kids will be in school, like to January instead of November, the contractors are planning to work intensively in the school until that date. And if you select that date... say January, and we start doing that work, you can't jump back and say November. We'll have too many people committed to doing work there and it won't be in good shape for students to be back in the building. So when we pick a date, let's put it in concrete. We can't keep shifting the contractors around because of different start dates.

Ms. Raymond

I understand. I guess I would say two things... I think Dr. Mosley is correct to put student's safety first, especially in a pandemic. And two, the Board hasn't been given a proposal for what he would like to do with the older grades as of yet. We left off with the expectation that we would continue to have students come back, but tonight in the Open House I learned that every single one of the teachers I spoke to, is under the impression that they're going to be out until January.

Mr. Parker

That's correct.

Alderman Dowd

So at your next Board meeting, can you nail that down?

Mr. Smith

For the SPED kids at FMS, both the Principal and I suggested to the Administration that we not have SPED kids in the school while they're under construction. We have some kids in there that are sensitive to the temperature, and during the construction process you can occasionally lose electricity. The safe thing to do is to relocate them. And as Mr. Parker said, the majority of those kids will be going to PMS, but the Intensive Needs students will be going to the South High School. At least that's the preliminary plan.

Ms. Raymond

I completely trust that Administration is going to continue to put their safety and security first. So I guess the question is, what is the date we need an absolute date for you on when the middle schoolers are returning? Because I think there are a number of variables in place.

Alderman Dowd

Ken, do you want to answer that?

Mr. Lemarier

The sooner we know, the sooner we can get out of your faculty's hair and do the messy and noisy work.

Ms. Raymond

I agree that it would be better to do all that kind of construction while the students are not there. So Mr. Parker and I can get in touch with each later tomorrow after he has a chance to talk to his people, and we'll see if we need to call a Board meeting for next week.

Alderman Dowd

Protecting students is extremely important, but my mantra as a program manager is, time is money.

Mr. DuBois

We're going to follow the lead of the School Administration. Education comes first in the school, but when we heard that there may be additional time allocated before the kids comes back, we were just trying to make the most of that time that's available to us. So if you could, let us know as quickly as you can. But we're not going to start anything unless you and the Board, and Administration and Shawn are all on the same page.

Mr. Lemarier

Whatever information that this group can give us is helpful. Because our main concern is to communicate this to the field and make sure Principal Coffey is on board with us and can move her staff around... we cannot interrupt what she's doing on a day-to-day basis, which is our biggest concern. We want to get the job done, but we want to do it with cohesiveness of what's going on in the school That's the most important thing to Harvey.

Mr. Parker

Email me the exact questions that you want answered, so I can make sure I get the precise answers for you, and a timeline.

Mr. Lemarier

Thank you, I'll email you tomorrow. Okay, so I'll continue with the site update now... we're up to Fairgrounds.

Mr. Lemarier Resumed PowerPoint Presentation

Alderman Dowd

I've been over there, and you guys are doing a very good job.

Harvey Change Order – PCCO #001 – FMS For Approval

Mr. Lemarier

PCCO #1 is comprised of previous PCO’s by Alderman Dowd, Harriman and Mr. Smith.

So PCO #1 was for replacing all the curb at the new bus loops, for \$11,620.57.

Alderman Dowd

All of these PCO’s have been through the JSSBC before, and we had pre-approved them and you had blessed them.

Mr. Lemarier

PCO #2 is to relocate the gas line and valve at the portables. The gas company realized the gas line was not up to code, which was a safety issue. This was paid to the utility company, in the amount of \$4,969.14.

PCO #3 is to add an Invert to the existing sewer manhole. Again, this was a code issue mandated by Pennichuck Water Company, and was added to the project cost at \$4,161.06.

PCO #4 was to export and test contaminated soils and trash that was discovered when we were doing the curb cut for the new student pickup/drop off area. That total was \$4,143.39.

Alderman Dowd

Okay, so those were all the prospective change orders. Now this is the official change order, PCCO #1 which is the summary of those 4 that he just went through for a total of \$24,894.15. Do I hear a motion to approve?

MS. RAYMOND MOVED TO APPROVE PCCO #1 IN THE AMOUNT OF \$24,894.15.

SO VOTED UNANIMOUSLY BY ROLL CALL.

APPROVAL OF INVOICES

Mr. Smith

The invoices are as listed on your agenda, with no additions. They are:

Harriman Invoices, \$172,051.97 Total

\$22,037.37 – FMS

\$74,070.70 – PMS

\$75,943.90 – NMS

Harvey Invoices, \$547,089.52 Total

\$378,462.03 --FMS

\$168,627.49 –PMS

Page Street Rentals, \$190.00 – FMS

Turner Group, \$2,200.00 – PMS

That all comes to a total of \$721,531.49, and we recommend that you approve those invoices.

Alderman Dowd

Okay, I'm looking for a motion.

**MS. RAYMOND MOVED TO APPROVE THE FOLLOWING INVOICES, TO:
HARVEY CONSTRUCTION FOR \$547,089.52; HARRIMAN A&E FOR \$172,051.97;
TURNER BUILDING SCIENCE FOR \$2,200.00; AND PAGE STREET RENTALS FOR \$190.00,
FOR A TOTAL OF \$721,531.49.**

SO VOTED UNANIMOUSLY BY ROLL CALL.

Mr. Smith

We have two more items to discuss. Both were sent to you subsequent to the original packet. We saw Ken provide photos of the commons areas. One of the effects of doing that and building additional walls, is that we can no longer view both sides of that clearly with the security cameras. So we still have a camera that can see inside the commons area, but we now need to install cameras in each hallway. So that's for all 3 lanes, and we received a quote from our vendor Allied Universal. The total amount was \$14,801.38, and we ask that you approve that.

**ALDERWOMAN KLEE MOVED TO APPROVE THE INVOICE FROM ALLIED UNIVERSAL
IN THE AMOUNT OF \$14,801.38 FOR SIX ADDITIONAL SECURITY CAMERAS AT FMS.**

SO VOTED UNANIMOUSLY BY ROLL CALL.

Mr. Smith

We have one additional item. We've talked about cleaning the duct work for the previously approved work at FMS. With the delay in school starting, we can do the same work at PMS. Harvey received a quote do to that work, and it comes to \$59,705 and I recommend that we approve that work tonight.

**MS. BROWN MOVED TO APPROVE HARVEY'S CHANGE ORDER FOR DUCT WORK
CLEANING AT PMS, IN AN AMOUNT NOT TO EXCEED \$60,000.**

SO VOTED UNANIMOUSLY BY ROLL CALL.

COMMENTS BY COMMITTEE MEMBERS

None

Alderman Klee moved to adjourn. **So voted at 10:00 p.m.**

Submitted by Jacki Waters