

REPORT OF THE FINANCE COMMITTEE

NOVEMBER 15, 2023

A meeting of the Finance Committee was held on Wednesday, November 15, 2023, at 7:00 p.m. in the Aldermanic Chamber.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman Tyler Gouveia
Alderman-at-Large Gloria Timmons
Alderman-at-Large Ben Clemons
Alderman-at-Large Melbourne Moran, Jr. (via Zoom at 7:35 p.m.)

Members not in Attendance: Alderman Alex Comeau

Also in Attendance: Tim Cummings, Administrative Services Director
Amy Girard, Purchasing Manager
Nick Miseirvitch, Chief Information Officer
Brian Sojka, NPD Fleet Supervisor
Matt DiFava, Captain, NPD
Jon Ibarra, Superintendent of Streets
Mike Rush, Fleet Manager, Street Department
Bryan Conant, Superintendent Parks & Recreation
Dave Boucher, Wastewater Superintendent
Dan Hudson, City Engineer

PUBLIC COMMENT - None

COMMUNICATIONS

From: Amy Girard, Purchasing Manager
Re: Copier Leases & Maintenance in the amount not to exceed \$22,434.00 funded from 54828 Copier Lease/General Fund

MOTION BY ALDERMAN KLEE TO APPROVE THE CONWAY 60 MONTH LEASE RENEWAL/ REPLACEMENT FOR THREE (3) COPIER LEASES FOR COMMUNITY HEALTH, WELFARE, AND ADMINISTRATIVE SERVICES WITH CONWAY OFFICE AND XEROX IN THE AMOUNT NOT TO EXCEED \$22,434.00 (\$373.90/MONTH). FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE; FUND: 54828 COPIER LEASE/GENERAL FUND

ON THE QUESTION

Nick Miseirvitch, Chief Information Officer

Thank you, Mr. Mayor. As stated in the memo, this is simply replacing three outdated copiers with newer technology. It's a one-for-one replacement so really there's no additional cost. It's just we have to present it because it's a 60-month term.

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Ford Police Interceptor Vehicle in the amount of \$69,565.64 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF ONE (1) 2024 MARKED K9 FORD POLICE INTERCEPTOR UTILITY HYBRID AWD VEHICLE FROM MHQ IN THE AMOUNT OF \$69,565.64. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: 81500 VEHICLES/CERF

ON THE QUESTION

Brian Sojka, NPD Fleet Supervisor

Yes, we are looking to replace the 2020 our older canine vehicle with a new vehicle on the CERF account with Plymouth County contract.

Mayor Donchess

Okay. You've have begun of course, getting the hybrid vehicles which is great.

Brian Sojka, NPD Fleet Supervisor

Yes.

Mayor Donchess

Do you have any sense of how much you're saving in fuel costs as a result of using the hybrid as opposed to just the straight combustion engine vehicles?

Brian Sojka, NPD Fleet Supervisor

Right at this point, we're looking at the hour meters on what the idling of these vehicles are on a gas vehicle for six months because I only can give you an idea for six months because we've only had the hybrids for about six months. A gas car roughly puts on 356 hours of idling time with the motor running. With the hybrids, we're down to 60 hours with the gas motor running. Huge difference.

Mayor Donchess

That is a huge difference.

Brian Sojka, NPD Fleet Supervisor

Big difference. So we are seeing a savings yes at this point.

Mayor Donchess

That's good. Alderman Gouveia.

Alderman Gouveia

Thank you, Mr. Mayor. Just to piggyback off of your question. With the reduced hours that they're idling does that increase the longevity of how long we'd have these cars for or is it still relatively the same lifespan?

Brian Sojka, NPD Fleet Supervisor

At this point we really don't know. It possibly could be. We'll evaluate that when a little farther down the road. Like I say, it's only been six months now so we really don't - we're already seeing like in brakes. We're not going through as many brakes with the hybrids versus the regular gas engine. So we're seeing things like that. So that is a possibility that the car could have to stay longer.

Alderman Gouveia

Thank you.

Mayor Donchess

Anyone else?

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Ford Police Interceptor Vehicle in the Amount of \$54,620.17 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF ONE (1) MARKED 2024 FORD POLICE INTERCEPTOR HYBRID AWD VEHICLE FROM MHQ IN THE AMOUNT OF \$54,620.17. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: 81500 VEHICLES/CERF

ON THE QUESTION

Brian Sojka, NPD Fleet Supervisor

Again, the same thing we're doing in our replacement schedule. It is going to be a marked patrol vehicle that we're replacing. It's just that it's at its life expectancy at this point.

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Ford Police Interceptor Vehicle in the amount of \$61,708.34 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO THE APPROVE THE PURCHASE OF ONE (1) MARKED 2024 FORD POLICE INTERCEPTOR HYBRID AWD VEHICLE FROM MHQ IN THE AMOUNT OF \$61,708.34. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: 81500 VEHICLES/CERF

Brian Sojka, NPD Fleet Supervisor

This is actually another marked patrol vehicle but it's a Sergeant's vehicle so it is equipped a little bit different than the regular marked units.

Mayor Donchess

All right. Anyone?

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Ford Police Interceptor Vehicles in the amount of \$108,456.06 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF A TWO (2) UNMARKED 2024 FORD POLICE INTERCEPTOR HYBRID AWD VEHICLES FROM MHQ IN THE AMOUNT OF \$108,456.06. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: 81500 VEHICLES/CERF

ON THE QUESTION

Brian Sojka, NPD Fleet Supervisor

This is going to be two unmarked vehicles Detective Units. So of course definitely equipped different, and lettered, and no lettering on the vehicle but solid colors. It's replacing a Chevy Impala and a Ford - no actually two Chevy Impalas. One we've had it for eight years and the other is twelve years so we're at the place to replace them at this point.

Mayor Donchess

Alderman Klee.

Alderman Klee

Thank you just a quick question. I probably should have asked before. The vehicles that are being replaced are they part of a trade in, or are we going to be keeping them, or do we sell them for...?

Brian Sojka, NPD Fleet Supervisor

We are trading the two vehicles in yes due to the condition of the vehicles.

Alderman Klee

Thank you.

Mayor Donchess

Just to follow up on that. Could any of these vehicles were they not traded in be in good enough shape to not serve as a police cruiser but as just a vehicle around town kind of thing?

Brian Sojka, NPD Fleet Supervisor

These two cars are in pretty tough shape due to rust issues. Even we're even experiencing now that we can't even get parts for some of the stuff. They're no longer available from General Motors.

Mayor Donchess

Okay.

Brian Sojka, NPD Fleet Supervisor

But due to rust issues and stuff like that, they are in poor condition.

Mayor Donchess

Any other questions/discussion?

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Ford Police Interceptor Vehicles in the amount of \$379,342.09 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF SEVEN (7) MARKED 2024 FORD POLICE INTERCEPTOR HYBRID AWD VEHICLES FROM MHQ IN THE AMOUNT OF \$379,342.09. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: 81500 VEHICLES/CERF

ON THE QUESTION

Brian Sojka, NPD Fleet Supervisor

Again, seven marked patrol vehicles. Life expectancy was around two and a half years. We're going to be at that point with 100,000 miles on them so.

Mayor Donchess

And just to follow up. I mean there is a reason for me asking this again but are any of these vehicles you think in condition that they could be used as just a drive around vehicle as opposed to a police cruiser or are these in bad shape as well?

Brian Sojka, NPD Fleet Supervisor

Usually when we get rid of any of our stuff, it's in poor condition otherwise we'd be keeping them for additional years. Even to do a marked unit to change it over, you'd have to repaint the vehicle, fill all the holes that's in the vehicles from the all our antennas, light bars, stuff like that, spotlights. So there's a big expense just for that. They're tired when we get rid of them.

Mayor Donchess

All right. Any other questions/comments? Alderwoman Timmons.

Alderwoman Timmons

Thank you, Mayor. I just have one question. You said they're only two years old?

Brian Sojka, NPD Fleet Supervisor

Two and a half years we keep our vehicles well for patrol. Everything's different like a Sergeant's is four to five, unmarks are up to 10 years. So we look to get the vehicle at 100,000 miles. Usually at that point, they need major repairs. They're always in the shop being repaired or going to the dealer for some other items. At that point, we did studies in the past keeping them longer and the expense of them was outrageous.

Mayor Donchess

Alderman Klee.

Alderman Klee

Thank you, Mr. Mayor. I did a ride along one evening with the officers and the cars are in constant motion and movement going around the city over and over again and passing so I can see how in two and a half years it could easily put on 100,000 or more miles. So most of these vehicles are just going around the city in patrol is that correct?

Brian Sojka, NPD Fleet Supervisor

Yes. That's what they're used for yes.

Alderman Klee

Thank you.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Yeah just to add to that. I've been on the Board long enough to see that when we tried to keep the vehicles longer and he's right it did not work out well for the Police Department at all. So that's when they came up with the two year schedule. We've seen that it's much better. It works out much better for the Department.

Alderwoman Timmons

May I?

Mayor Donchess

Yeah Alderwoman Timmons.

Alderwoman Timmons

I understand the two and a half years but 100,000 miles. That's not quite a lot of miles these days.

Brian Sojka, NPD Fleet Supervisor

But if you look at the idle hours of these vehicles, it's not like the regular vehicle that we would have. These cars idle more than quite a bit. So if you're looking at idle hours, we're over 200,000 - 300,000 miles if you look at Ford's formula with the idle hours not the odometer.

Alderwoman Timmons

Okay just trying to understand.

Brian Sojka, NPD Fleet Supervisor

Yes. We were at one point two years on a marked car and we changed it to two and a half. We went a little bit longer out.

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Prosecutor's Software in the amount of \$69,025 funded from 55620 Software Subscription

MOTION BY ALDERMAN KLEE TO APPROVE AND AWARD A THREE-YEAR CONTRACT FOR CASE MANAGEMENT SYSTEM PROSECUTOR SOFTWARE WITH KARPEL SOLUTIONS IN THE AMOUNT OF \$69,025 (\$58,900 - LICENSING/INSTALL/TRAINING AND \$10,125 - ANNUAL SUPPORT SERVICES). FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: 55620 SOFTWARE SUBSCRIPTION

ON THE QUESTION

Matt DiFava, Captain NPD

How you doing? I'm Captain Matt DiFava. I oversee the Legal Bureau with the Police Department. We're seeking like they said to acquire a dedicated prosecutor case management system. It's called "Prosecutor by Karpel". Currently, the Legal Bureau processes approximately 3,000 to 4,000 cases a year without a system. For years, the Legal Bureau has operated with individual Excel and Word documents which had limited capabilities. Prosecutor by Karpel will streamline a lot of these court processes that we deal with. Some of the court processes are generating court documents, subpoenaing witnesses, preparing discovery, tracking court dispositions. So additionally, felonies are returning to District Court next year so we will be processing those cases through the system so we'll add an increased caseload to the Legal Bureau. We looked at several systems. Every County Attorney's office in New Hampshire as well as the Manchester Solicitor's Office uses this system as well as 650 agencies across 32 States in the country. So this system will help us streamline a lot of the processes and help us work a lot more efficiently and effectively.

Mayor Donchess

And what is happening with the felony cases?

Matt Difava, Captain, NPD

Felonies first is coming back. It's called "Felonies First Rewind". It is coming back into District Court where District Court will process felony arraignments, bail hearings, and probable cause hearings. That changed in the summer of 2017 where the County Attorneys handled all felonies directly.

Mayor Donchess

Okay. Alderman Gouveia.

Alderman Gouveia

Thank you, Mr. Mayor. I just want a point of clarification. Did you say you're using Excel before to track this type of data?

Matt DiFava, Captain, NPD

Yeah. Every prosecutor has an Excel document that has obviously limited capabilities. Each individual uses that system.

Alderman Gouveia

Sounds kind of dated. Thank you.

Mayor Donchess

All right. Any other questions/comments?

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Contract for professional services for the AECOM Passenger Rail in the amount not to exceed \$300,000 funded from 53142 Consulting Services/Escrow

MOTION BY ALDERMAN KLEE TO APPROVE AND AWARD A CONTRACT FOR PROFESSIONAL CONSULTING SERVICES TO EXPLORE A NASHUA FIRST APPROACH FOR PASSENGER RAIL SERVICE WITH AECOM, INC., IN AN AMOUNT NOT TO EXCEED \$300,000. FUNDING WILL BE THROUGH DEPARTMENT: 106 ADMINISTRATIVE SERVICES; FUND: 53142 CONSULTING SERVICES/ESCROW

ON THE QUESTION

Tim Cummings, Administrative Services Director

Yes thank you. Mr. Mayor through you to the Committee for the record Tim Cummings, Administrative Services. I rise before you this evening to ask for your favorable adoption of this contract. I come to you previously on a few different occasions to speak to you about this contract in more detail. Essentially, what this is is we're looking to explore a Nashua first approach. We are asking for the full \$300,000 authorization. However, the contract as written where we will do an assessment after task one so we're really only obligating ourselves to approximately \$70,000 where we will do an assessment with the key critical stakeholders that would need to be involved in making an evaluation as to whether it was feasible for us to take a Nashua first approach and then if that was successful, we would continue on with the contract.

Mayor Donchess

Alderwoman Timmons.

Alderwoman Timmons

Thank you, Mayor. Director many times before, and I'm going back at least 20 - 25 years ago or maybe even longer when rail service first came about and we were talking about it before the Mayor was the Mayor, then the Mayor was the Mayor, and all this stuff. One of the things that we did consulting services before, and we had studies before, and it went nowhere. You know it kind of irks me to say that we're doing another study and maybe you can clarify why we keep doing the same study over and over again because this is not a new thing. This is a very old thing that we did in the past so what's new now?

Tim Cummings, Administrative Services Director

Yes, thank you and that's an excellent question Alderwoman. So I guess I would start by saying the biggest difference now compared to the years past - and of course, I wasn't privy to those conversations all the way back 20 - 25 years ago is that we're doing a Nashua first approach. As far as I understand it, we have always been working in good partnership with the State as much as possible and they were exploring a bigger, more robust project. This would be more of an incremental assessment and that's what this work would actually do for us to see if we could take a Nashua first approach to try to move it along through the process.

Mayor Donchess

I would say this is in response to the Executive Council's action. The final planning for the Capitol Corridor Rail Project was 80% complete and the Governor's Council halted the work which seemed even though it doesn't cost any State money to complete it. So, you know, the State's work has stopped and so this isn't really repeating anything. It's working off all the planning work that was done by AECOM for the State of New Hampshire, NH DOT and using that to see if in the absence of State support for a full build out to Manchester whether we could use the work that's been done and adjust it to be Nashua first, Nashua only, Nashua first, and whether there might be federal support for that approach as opposed to the more comprehensive plan that was being investigated or planned for the State of New Hampshire. Alderwoman Klee.

Alderman Klee

I thank you again, Mr. Mayor. I saw the article regarding the federal government dropping a lot of money on New England for upgrading, repairing, and so on the rail. So I think that there's good chance of federal money, hopefully, potentially coming this way.

I've also been doing - I have to do a speech on Saturday for the Dunstable, MA, about Nashua and one of the things that I learned was that the very first rail that came to New Hampshire was here in Nashua. We actually had the first rail so it sounds like a good idea to me to at least pursue what the State has done, kind of look at see how we could adopt it to Nashua. I like the fact that we're doing this in two tasks - task one and task two. Just looking at like \$73,000 - \$74,000 to kind of see whether or not we really should go further. While this does say not to exceed the \$300,000, we're taking baby steps on it. I really do appreciate being put that way.

I'm going to support this. I think the fact that the State has abandoned us because the northern portion of the State or actually our own Executive Councilor doesn't feel that Nashua is worthy of it fries my bacon but putting that aside, I think that Nashua needs to take the bull by the horns and move forward so I appreciate you bringing this forward to us. I will support it.

Mayor Donchess

Alderman Gouveia.

Alderman Gouveia

Thank you, Mr. Mayor. Just a quick question for you. Is this the money that we reallocated for escrow?

Tim Cummings, Administrative Services Director

Yes.

Alderman Gouveia

And then on top of that, I'm fine with starting the study. I think it's a well, worthwhile venture but in at least my research of looking up at what the State has done in the past, it just seems we had a study. We've been studying the study, and we have another study to study the two studies, and I would like to see out of this be a study we can look at and go okay. If we're going to execute a plan here, it's going to be based off of this and we don't get down a rabbit hole of commissioning 5, 6, 7 studies on the same project. I would like to see this really be we're going to look at one, we're going to have it done, we're going to make our judgment based off of that.

Tim Cummings, Administrative Services Director

Mr. Mayor, if I may?

Mayor Donchess

Yes.

Tim Cummings, Administrative Services Director

I couldn't agree with you more Alderman. One of the biggest differences is now we will be the client with AECOM and so we will be able to have those very specific conversations because I couldn't agree more. We should not be having study, over study, over study and not having any type of traction. What I would like to see come out of this and one of the more disappointing elements of the State not moving forward with the AECOM contract a year or so ago was that there's a lot of federal monies available right now. You have to get to a certain point in your due diligence. I won't use the word "study" but within your due diligence within your design to be able to gain access into some of these programs. We were so very close. If we had just completed that contract with AECOM, we would have been positioned then to look to file some federal applications for federal assistance and federal grants.

A goal of mine is to put us in a position where we will know how far we may be from being able to make those types of applications. I suspect we will need to do some additional due diligence, some additional design. We shouldn't commit to that until we know what the roadmap looks like but if we do this now, we will have an understanding and then you can make an assessment whether you want to proceed.

Mayor Donchess

I mean I would add that that was the point of the work that was going on at the State level. That there had been a "study" completed I don't know four or five years ago which said, you know, this is feasible. So what the State was doing was not deciding looking at that it was okay how could this be actually executed? Doing some design work, environmental impact work, working with MBTA to see, you know, how they would run the system - to work with them to run the system and to create a concrete plan that can be submitted to the federal government for their approval and financial participation. That's the work that was that was stopped. Yes, Alderman Gouveia.

Alderman Gouveia

A follow up if that's okay. Director Cummings - so you said to be able to kind of access these federal funds. Did you say you would see another round of studying or due diligence if you will before you have access to that? So that'd be more on top of what this \$300,000 would get you?

Tim Cummings, Administrative Services Director

I believe so. I don't know what that number would be but I think the answer is yes there would be some additional. Everything needs to be done in a very prescriptive way when you're dealing with these federal agencies and they have these requirements. So what this will do is give us an assessment and a roadmap. Then we will need to execute on that roadmap and when we get to a certain point along the road, then we would have access to the federal monies. I think we're very close and that's why I want to use AECOM in a sense because we can piggyback on their prior work instead of starting all over again.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Yeah I have a question – a couple questions. One is in all of this I assume that we have some general sense that the MBTA is on board with expanding the service up here?

Tim Cummings, Administrative Services Director

If I may Mr. Chairman. We have a general sense. It is absolutely something that they are interested in. It needs to be a little bit more detailed of a conversation than that but if that is what you're looking for, I can make those representations to you. But as by way of example, I think there's some critical conversations that need to, you know, occur. Is the MBTA interested in coming to New Hampshire and stopping in Nashua or is it continuing all the way up to the airport? I don't know that answer. If they do come into New Hampshire, do they need to have what's considered a layover station for their trains at night? If that is something that they're interested in, we as a municipality need to be aware of what these requirements are whatever they may be so we can put it into the design and in our fact finding so we can have a successful application at the at the federal level. O&M - operations and management understanding what ridership forecasts would be all those elements would go into that more detailed level of a conversation with the MBTA and that's what this would do for us but if it's just, you know, a very cursory are they interested, I know the answer is yes.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Are Chelmsford and Tyngsboro interested in partnering with us as well?

Tim Cummings, Administrative Services Director

I can say Tyngsboro. We've had conversations with Tyngsboro. I know they are absolutely interested in seeing rail expand up beyond Lowell. Haven't had as direct conversations with Chelmsford. I have spoken to some regional economic development agencies along the Route 3 or Everett Turnpike. They've all expressed an interest or a desire in seeing it.

Mayor Donchess

You know it's an interesting day to be discussing this because of course a tanker truck turned over on Route 3 today.

Alderman Clemons

Yeah, I'm aware.

Mayor Donchess

And shut it down in both directions. They're questioning whether it's even going to be open tomorrow. Alderman Clemons.

Alderman Clemons

Yeah I'm aware Mr. Mayor. I was stuck in that traffic trying to get home and get to this meeting so I'm keenly aware of it. The reason I ask is because when I was on the Board of Aldermen back in 2009, I worked in Chelmsford. They were at that time interested in expanding the line from Lowell to Chelmsford and they wanted to do it and get a station, I think, in North Chelmsford along the line. Obviously, that never happened but I ask because if we're going to do a Nashua first approach and we're going to spend money on this, I'm wondering if we can get the communities in the south to partner with us and spend some of this money. I think this initial contract is a worthwhile venture but what I would like to see in the future is us trying to partner with those two communities to see if they will come on board and put some money up towards this project.

Tim Cummings, Administrative Services Director

Mr. Mayor if I may? I completely agree with you. I've started to lay that groundwork. I've had conversations with a couple of local stakeholders. We will continue those conversations because we would absolutely like to build a coalition. It needs to be more than just Nashua. I fully anticipate when we enter into the conversations with the MBTA, the MBTA is going to have some of these ideas in the back of their mind as well.

Alderman Clemons

Thank you.

Mayor Donchess

Alderman Klee.

Alderman Klee

Thank you. I if remember correctly when the State was doing this, there was conversations with MBTA in Massachusetts that they would be willing to kick in dollars at some point as long as we went up to the airport in Manchester. I think that was their caveat is that it had to go up to that far. With your just initial there do you feel that that's kind of where they're thinking would be?

Tim Cummings, Administrative Services Director

A layover station.

Alderman Klee

Yeah.

Tim Cummings, Administrative Services Director

As I understand it, and again this is all subject to further discussions and confirmation, but the MBTA is keenly interested in providing space for their trains overnight because they have to run a train out to come back in in the mornings and that's operationally not very effective for them. So if they could warehouse, or store, or garage whatever terminology you want to use the trains at the end of the line wherever that end of the line may be, I believe that is something that would be of interest to them. I would not dare to suggest what the financial interest would be. That would be another conversation with them but that was, I believe, the scenario that was previously discussed.

Alderman Klee

Thank you.

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Purchase of new firewall devices and subscription services in the amount of \$85,298 funded from 55699
Other Contracted Services/Risk Internal Service Fund

MOTION BY ALDERMAN KLEE TO APPROVE AND AWARD A CONTRACT FOR NEW FIREWALL DEVICES AND SUBSCRIPTION SERVICES FOR FIVE (5) YEARS WITH NEW ERA TECHNOLOGIES IN THE AMOUNT OF \$85,298. FUNDING WILL BE THROUGH DEPARTMENT: 122 INFORMATION TECHNOLOGY; FUND: 55699 OTHER CONTRACTED SERVICES/RISK INTERNAL SERVICE FUND

ON THE QUESTION

Nick Miseirvitch, Chief Information Officer

Thank you, Mr. Mayor. This is to replace our existing firewalls on the municipality network because the current vendor has announced they are end of life and will no longer be supported. So we want to get ahead of that and get these in place as well as upgrade the library's device since their network communicates directly with the municipalities network. It does not make sense to have them at something lower and be a potential point of intersection for cyber-attacks.

MOTION CARRIED

Mayor Donchess

Now I see on the screen that Alderman Moran may be a participant in the meeting at this point.

Alderman Moran

Yes, thank you. I apologize I wasn't sent a zoom link earlier today and Alderman Klee was kind enough to send it to me.

Mayor Donchess

All right so you are now present as of 7:35 p.m.

From: Amy Girard, Purchasing Manager

Re: Contract for internet services and POTS lines in the amount of \$61,000 per year funded from 55109 Telecommunications Telephone: Voice/55105 Data Internet

MOTION BY ALDERMAN KLEE TO APPROVE AND AWARD A FIVE-YEAR CONTRACT FOR THE REMAINING PHONE "POTS" LINES AND INTERNET SERVICE WITH CONSOLIDATED COMMUNICATIONS, INC., (CCI), IN THE AMOUNT OF \$61,000.00 PER YEAR. FUNDING WILL BE THROUGH DEPARTMENT: 122 INFORMATION TECHNOLOGY; FUND: 55109 TELECOMMUNICATIONS TELEPHONE: VOICE/GENERAL FUND \$51,000; 55105 DATA INTERNET/GENERAL FUND \$10,000 BY ROLL CALL

ON THE QUESTION

Nick Miseirvitch, Chief Information Officer

Again, thank you Mr. Mayor. This is to bring our exploding costs for the POTS lines throughout the city. It's not only for city it's also schools, it's also Library, it's also PD, it's also Fire so it's all encompassing. The technology is unfortunately being outdated and the main providers are trying to get the resellers out of the market and the resellers are trying to get out of the market as well. They just increased costs again a month ago so these POTS lines are now \$100 a month each. It adds up quick so this will almost cut that in half for the next five-year period.

Mayor Donchess

Okay. Anyone? Alderman Moran.

Alderman Moran

My apologies. Just housekeeping for a right-to-know request and such in public meetings. I am alone in my home and no one else is here with me during the meeting.

Mayor Donchess

Okay, thank you. So any questions on this item. Could you please call the roll?

Alderman Klee

Sure.

A viva voce roll call was taken which resulted as follows:

Yea:	Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess	6
Nay:		0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Road Salt in the amount not to exceed \$545,000 funded from 61514 Salt/General Fund

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF WINTER ROAD SALT FOR FY24 FROM GRANITE STATE MINERALS AND EASTERN MINERALS, INC., IN THE AMOUNT NOT TO EXCEED \$545,000. FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: 61514 SALT/GENERAL FUND BY ROLL CALL

ON THE QUESTION

Jon Ibarra, Superintendent of Streets

Thank you, Mr. Mayor. This is our annual expenditure for salt out of the street operating budget. It's just for our winter road salt and I'm happy to answer any questions you may have.

Alderwoman Timmons

I have one question.

Mayor Donchess

Alderwoman Timmons.

Alderwoman Timmons

Thank you, Mayor. The question is will this amount of salt last a whole winter or would we have to come back?

Jon Ibarra, Superintendent of Streets

Unpredictable. It depends on what type of winter season we have. We've been fortunate we've had some relatively easy winters recently so we haven't gone after any change orders or gotten into the trust fund. We'll have to wait and see what this winter brings for us.

Alderwoman Timmons

Okay.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Well I had a similar question. I didn't know if we - how much we ended up. Did we deplete our salt pile last year?

Jon Ibarra, Superintendent of Streets

I ended up with probably half a barn full. There's probably about 1,500 ton left from last season due to the milder season.

Alderman Clemons

Okay. So theoretically, we saved money there.

Jon Ibarra, Superintendent of Streets

Yes we did and the brining when we can use it, that helps save the city a lot of money. Now last year we came in a lot of wet beds to start so we weren't able to brine as often and then sub-zero so that cut into our brining operation. But really it's what Mother Nature throws at us on what application we're going to use on the road treatment.

Alderman Clemons

Understood. Thank you.

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran
Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Purchase of (2) Ford F-250 4-Wheel Drive Pickup Trucks in the amount of \$115,476 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF TWO (2) 2024 FORD F-250 4-WHEEL DRIVE PICKUP TRUCKS WITH PLOW PACKAGE FROM GRAPPONE FORD IN THE AMOUNT OF \$115,476 (\$57,738 EACH). FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: 81500 VEHICLES/CERF BY ROLL CALL

ON THE QUESTION

Jon Ibarra, Superintendent of Streets

Thank you, Mr. Mayor. So this will be the replacement of two fleet vehicles that we use for construction season and for winter operations as well as transporting crews to the jobsite. I'm happy to answer any questions you may have. With me tonight is the Fleet Manager Mike Rush who can also assist if we get into technical questions.

Mayor Donchess

Okay. I don't see any questions. Please call the roll.

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran
Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Purchase of (1) Ford F-150 Electric Pickup Truck in the amount of \$53,746 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF ONE (1) 2024 FORD F-150 4-WHEEL DRIVE ELECTRIC PICKUP TRUCK FROM GRAPPONE FORD IN THE AMOUNT OF \$53,746. FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: 81500 VEHICLES/CERF BY ROLL CALL

ON THE QUESTION

Jon Ibarra, Superintendent of Streets

Thank you, Mr. Mayor. So this will replace a CNG vehicle to be utilized within the Division. As you know at the new DPW facility, we have five charging stations and with the new city's initiative to go electric, we decided to make a purchase on this 150. Happy to answer any questions you have.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Yeah. My question is what is this vehicle used for the replacement. What do you what are you using it for?

Jon Ibarra, Superintendent of Streets

I believe this vehicle will be out of Admin. Engineering. The Assistant Director will be driving this vehicle as our first electric vehicle purchase. Since they have the charging station there, it'll be utilized out of that facility.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Yeah the only reason I ask is because the F-150 electric has mixed reviews as far as its reliability and what it can do. For example, if you're towing or if you have a large payload in the back of it, it reduces the amount of miles you can drive on the electric charge goes down and that sort of thing. I didn't know if that's what we were looking to do with this pickup truck in particular.

Jon Ibarra, Superintendent of Streets

It won't be getting that kind of service. No. This will be our first electrical vehicle on our end of things. Mike Rush has been doing a lot of homework as a Fleet Manager making the procurement. If you'd like to ask him any questions, he's here this evening.

Mayor Donchess

Mr. Rush did you hear that question?

Mike Rush, Fleet Manager, Street Department

Yes, I did. So we acquired this through the State bid contract with the State of New Hampshire. I guess they're also purchasing some of these Ford F-150s through various departments throughout the State. I think the Department of Motor Vehicles maybe even State Police for certain things. We did put a little research into this one. This one does come with a bigger battery so it's a little bit more robust as far as how far it's gonna go if we have payloads in it and things of that nature. It also has a little onboard like generator that we can plug stuff into on job sites if we need to and things like that. This is the first one of its kind for us for this Division so we're hoping, you know, with the research that we put into this that this is a smart thing for us to do to replace the CNG pickup truck that'll be coming off the road in the next year or two.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Yeah I'd like - I mean I guess due diligence, right. I don't mind supporting this contract and that but I would like to know,

and I'm sure you would too, before we go out and buy another one whether or not this works out for what we want it to do. I'm all for electric vehicles and everything but it has to make sense. I think this is a good test.

Mayor Donchess

Alderman Klee.

Alderman Klee

Thank you. I just want a clarification based on what Alderman Clemons had asked. This is basically just being in more of an administrative vehicle. It's not going to be a payload workhorse type of thing is that correct?

Mike Rush, Fleet Manager, Street Department

That's correct.

Alderman Klee

Okay. Thank you.

Mike Rush, Fleet Manager, Street Department

You're welcome.

Mayor Donchess

Alderman Gouveia.

Alderman Gouveia

Thank you, Mr. Mayor. I agree with my at-large colleague just because this is kind of the first full electric vehicle we're buying for the department. I think it would be important to get some kind of feedback on how it goes maybe at the six-month/year kind of period of if this is working or if it's not.

The one question I had is what was the price difference between the electric truck and a traditional gas truck?

Mike Rush, Fleet Manager, Street Department

If we're looking at a F-150, I think the last F-150 that we purchased was in 2020 I believe. I believe that was for \$53,000 with some upfitted equipment with it strobe lights, some arrow sticks, radio equipment.

Alderman Gouveia

Thank you.

Mayor Donchess

Anyone else? Alderman Moran.

Alderman Moran

Yeah just to follow up on that. So you're saying the F-150 from a couple years ago was about the same price as this current electric vehicle?

Mike Rush, Fleet Manager, Street Department

They are pretty close in comparison with the contracted price. We did get some discounts on this - some heavy discounts on this vehicle which helped the cost a little bit at least this time around. Next year, I don't know they're already talking about a 35% increase on Ford vehicles. I don't know what the other manufacturers will have for us next year but that's what we're looking at now.

Alderman Moran

Follow up Mr. Mayor.

Mayor Donchess

Yes.

Alderman Moran

When you say a 35% increase on Ford vehicles does that mean electric vehicles or all their vehicles?

Mike Rush, Fleet Manager, Street Department

I believe it has to do with their current contracting that they're going through. That's - don't hold me to that 35%. That's what's circulating around the news media but all my sales guys seem to think that that's what it's going to be for the price increase for all vehicles not just electric vehicle.

Alderman Moran

Thank you. Just maybe one more follow up Mr. Mayor?

Mayor Donchess

Yes. Yes.

Alderman Moran

The reason why I'm asking you just to see if it's cost prohibitive to electric. It seems like it's about the same price regardless and if there was an increase even upwards of 35%, it would be across all vehicles - gas, hybrid, electric.

Could you tell me if there's any additional savings to having electric vehicle? Like would we save on the cost of gas? I understand we would also have to pay to charge at a municipal parking lot but what other cost savings would there be associated with electric vehicles?

Mike Rush, Fleet Manager, Street Department

Yeah so what I come across is it seems like the price of how the electric is measured to charge the vehicle and the price of regular gasoline is pretty close in price at this time. I mean that obviously fluctuates from, you know, season to season.

The other thing with the electric is, you know, you're not wearing down your brakes. You're not doing regular maintenance like you would do on a gasoline or diesel truck. So you're gonna save some savings there as well. So if you're looking at the comparison of the price between a gasoline engine and an electric vehicle right now for this particular vehicle, there's a maintenance cost savings that we haven't really had to research yet but it looks like we're going to save money on the maintenance end and on the fuel end a little bit.

Alderman Moran

That's great. I'm sure the work that we do with community power will keep our rates lower than other municipalities when it comes to charging electric vehicles. The only reason I point these things out is that I know there's some thought processes out there that electric vehicles are more expensive, harder to maintain, etc. but as the technology developed it usually gets easier and less complicated to figure out when you have mechanics involved. On top of it, it seems like everything's at minimum no net loss or gain. It's a sitting idle no pun intended but the added environmental impact of not using gasoline for our municipal vehicle is excellent.

I do agree with my colleagues that we should get some feedback on the actual quality vehicle versus the diesels but overall, it seems like switching to EV at this point stage is a good idea unless we get negative feedback that it's just not doing the job that it needs to do for the city.

Mike Rush, Fleet Manager, Street Department

This purchase should it pass will definitely be recorded heavily to see where we end up. I'm going to do quarterly reports, and keep track of the fuel, and you know compared to the electric with another vehicle that we have just so that we have some comparisons for when we go for the next one.

Alderman Moran

Great. Thank you so much and thank you Mr. Mayor for the questions.

Mike Rush, Fleet Manager, Street Department

You're welcome.

Mayor Donchess

Alderman Clemons.

Alderman Clemons

Yeah I agree with my previous colleague Aldermen Moran on most of that. My concern was when you're talking about like if you use this to plow the streets for example, it's not going to last all night and stuff like that. If you're using it to haul, it's not going to go as far as a regular gas-powered car. So that was where my question was on this was how is this going to be utilized? Sounds like it's not going to be utilized for those types of things so I think in my opinion, that's fine. If we were to get to that point where we're switching over to electric vehicles to do things like snow plow and stuff like that, we have to be careful because it takes long to charge number one and you don't want to have to be doing that in the middle of a snowstorm. You want the cars to be out there, the plows to be out there, and stuff like that. That was kind of where I was going with this. Obviously, this is one vehicle but that was kind of my thought process on that.

Alderman Moran

Mr. Mayor?

Mayor Donchess

Yes, Alderman Moran.

Alderman Moran

Just a statement. I agree with everything Alderman Clemons just said. Completely agree that if those vehicles end up being used for that work, we need to make sure that it's going to be able to commit to the job before we even buy it. I think in this case, it's not that type of vehicle we're using it for but can't agree more with Alderman Clemons.

Mayor Donchess

All right. Anyone else?

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran
Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Purchase of Trackless Tractor with Plow Package in the amount of \$181,040 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF ONE (1) 2024 TRACKLESS TRACTOR WITH PLOW PACKAGE FROM H.P. FAIRFIELD IN THE AMOUNT OF \$181,040. FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: 81500 VEHICLES/CERF BY ROLL CALL

ON THE QUESTION

Jon Ibarra, Superintendent of Streets

Thank you, Mr. Mayor. So this trackless vehicle is used in multiple ways. We use it with our asphalt grinding, road sweeping, sidewalk cleaning, and sidewalk clearing with a snowblower or plow attachment. We also have a sickle bar mower for roadside mowing. So it's a multi tool and it will (inaudible) our fleet for those operations. We did put two out of service recently so we're down. We're trying to build the fleet back up so we can provide the ultimate level of service. I'm happy to answer any questions you may have.

Mayor Donchess

Anyone?

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran
Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Purchase of Freightliner Fifth Wheel Tractor in the amount of \$146,623 funded from 81500 Vehicles/CERF

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF ONE (1) 2024 FREIGHTLINER CAB AND CHASSIS TANDEM AXLE FIFTH WHEEL TRACTOR WITH HYDRAULIC PACKAGE FROM VIKING CIVES IN THE AMOUNT OF \$146,623. FUNDING WILL BE THROUGH DEPARTMENT: 161 STREETS; FUND: 81500 VEHICLES/CERF BY ROLL CALL

ON THE QUESTIONJon Ibarra, Superintendent of Streets

Thank you, Mr. Mayor. So this will be replacing our 1996 single axle six-wheel tractor with a fifth wheel plate. We'll have a more robust tractor that we use on a daily basis to pull our 35-ton low bed which moves our equipment from site to site whether it's project based or emergency sewer dig. This is utilized on a daily basis so this is a key component to the Street Department operations. I'm happy to answer any questions you may have on this purchase.

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran
Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Purchase of a lighting structure system in the amount of \$198,308 funded from 71620 Lighting Equipment/Trust

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF A 2023 LIGHT STRUCTURE SYSTEM WITH TOTAL LIGHT CONTROL – TLC FOR LED TECHNOLOGY PURSUANCE TO THE SOURCEWELL CONTRACT #041123-MSL AT THE DAVID DEANE PARK TENNIS COURTS WITH MUSCO SPORTS LIGHTING, LLC, IN THE AMOUNT OF \$198,308. FUNDING WILL BE THROUGH DEPARTMENT: 177 PARKS & RECREATION; FUND: 71620 LIGHTING EQUIPMENT/TRUST BY ROLL CALL

ON THE QUESTIONBryan Conant, Superintendent Parks & Recreation

Thank you, Mayor. Good evening, everyone. Superintendent Bryan Conant. This is to replace the current lights over at the tennis courts in David Deane Park on Sargent Ave. adjacent to Centennial Pool/Holman Stadium. The current lights are in pretty rough shape and are in need of replacement. I'd be happy to answer any questions if there are any.

A viva voce roll call was taken which resulted as follows:

Yea:	Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess	6
Nay:		0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Change Order #3 in the amount not to exceed \$8,055 funded from 81200 Buildings & Improvements/General Fund

MOTION BY ALDERMAN KLEE TO APPROVE CHANGE ORDER 3 TO THE CONTRACT WITH DUBE'S GENERAL CONTRACTING FOR THE DOOR UPGRADE PROJECT IN AN AMOUNT NOT TO EXCEED \$8,055. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: 81200 BUILDINGS & IMPROVEMENTS/GENERAL FUND BY ROLL CALL

ON THE QUESTION

Dave Boucher, Wastewater Superintendent

Thank you, Mayor. Dave Boucher, Wastewater Superintendent. This is Change Order #3 for the contract we have with Dube General Contracting. We've been replacing and repairing doors throughout the wastewater facility, all aged doors. This was for the repair of our last door in the contract. Unfortunately, the door was determined to be beyond repair and has to be replaced. The existing door is an eight-foot steel door with a built-in six-foot window above it. The whole frame would have to be removed. It's going to be replaced with a steel door, fire rated door because it's part of a stairwell and the upper portion with glass window was will be framed in, insulated, and sided. I'd be happy to answer any questions.

Mayor Donchess

Anyone? Alderman Moran.

Alderman Moran

I have a question. Thank you. This is more just maybe a clarifying question on the process of repairs and how we contract and stuff like that. But you're saying this is Work Order #3. When they give a bid on the job did they look at every single door that they plan to repair, did they make an assessment of what needed to be done when they gave us the initial quote, what changed, that kind of stuff? This is more just for my education like what was the process of putting it out to bid, looking at what needs to be fixed, did they come and look at every single piece that needs to be fixed, and the price. I'm just curious like what they didn't catch on if that was the process?

Dave Boucher, Wastewater Superintendent

Yes, that is correct. They do come in and visit the site, look at every door before they bid. In this case, there was some internal damage on the door casing. Initially, we thought it was rot but during closer inspection on this particular door because they're such heavy doors it was determined that where the hinges attached to the inside of the frame. Unfortunately, these frames are filled with concrete and on the inside of the frame is a steel ridge. Once they bend, they can't be replaced. You have to bust out the whole doorframe and they're not salvageable. So they didn't detect that the frame was bent because the door was built before it was hung and all the hinges were hung. It wasn't until they started to remove the doors to do the repair work that they determined that the frame was beyond repair. Once you unbend that frame from that ridge that's on the inside of the casing, it's weakened so any door you hang on there with still sag. They can't replace that ridge. Unfortunately, this door is part of the window above it. It's all encased. It's just a lot larger. So to reduce the costs, we're having the window eliminated because it's not on a sunny side of the building anyway. It's just going to be encased with wood and then have vinyl siding on the outside.

Alderman Moran

That's great. Just a follow up statement, Mr. Mayor.

Mayor Donchess

Yes, go ahead.

Alderman Moran

Awesome to hear that we're going to save money but just rephrasing back what I heard just so I understand it is that a bidder comes out, they take a look at what they can see via visual inspection but you just don't know what's going on and what some internal functionings of whatever it might be being fixed until you actually start doing the work, and that's why there's a cost associated with the work order change. Just like if I'm having something repaired in my home like have a bathroom in the basement and they hit a stone that they didn't expect, you can't tell there's a stone under the concrete until you actually start digging. Just an analogy to help the people at home also hear what I heard but in a more relatable sense.

Dave Boucher, Wastewater Superintendent

Yes, thank you.

Mayor Donchess

Anyone else? Madam Clerk would you please call the roll.

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran
Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Engineering Services in the amount of \$275,680 funded from 53107 Architect & Engineering Services/Bond

MOTION BY ALDERMAN KLEE TO APPROVE THE ENGINEERING SERVICES FOR PROFESSIONAL SERVICES FOR THE SEWER REHABILITATION PROGRAM WITH HAYNER/SWANSON, INC., IN THE AMOUNT OF \$275,680. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: 53107 ARCHITECT & ENGINEERING SERVICES/BOND BY ROLL CALL

ON THE QUESTION

Dan Hudson, City Engineer

Good evening. Dan Hudson, City Engineer. So the Engineering Department manages the city's sewer drain collection system rehabilitation work working with wastewater. That includes CCTV pipelining, structures, and pipe replacement. This effort is significant given the amount of pipes we have in the city and the work we do. Therefore, we need to engage services of an engineering company to assist us. Hayner/Swanson is a local company. They have provided this service before. They assist us with reviewing sewer videos, coordinate utility companies, coordinating efforts with a paving program, pavement plans, and specifications, and assisting with any bidding questions, and then also in the field providing construction administration support. So we're looking to engage them again to assist with a number of projects that we have ongoing. I'd be happy to address any questions.

Mayor Donchess

Anyone? Madam Clerk will you please call the roll.

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran

Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess

6

Nay:

0

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Engineering services in the amount not to exceed \$293,700 funded from 53107 Architect & Engineering Services/Bond

MOTION BY ALDERMAN KLEE TO APPROVE THE ENGINEERING SERVICES CONTRACT FOR THE WALNUT STREET OVAL INTERSECTION PROJECT WITH HOYLE, TANNER & ASSOCIATES, INC., IN AN AMOUNT NOT TO EXCEED \$293,700. FUNDING WILL BE THROUGH DEPARTMENT: 160 ADMIN/ENGINEERING; FUND: 53107 ARCHITECT & ENGINEERING SERVICES/BOND BY ROLL CALL

ON THE QUESTION

Dan Hudson, City Engineer

Again, for the record, Dan Hudson, City Engineer. This is the first part of the Walnut Oval Project. I think we've spoken on it before. Most of you are familiar but this is a project being completed through the State's local project administration process which the State is picking up 80% of the cost of this project. Hoyle Tanner was selected through qualifications-based selection process. We're seeking to have them (inaudible) design work. The first part of the project is an engineering study where you evaluate all the various alternatives, and project what impacts the project will have, and go through a couple of public meetings, and select a preferred alternative for the project which then you would take the final design and ultimately for bidding. So we're seeking to enter into this contract.

I will note we took this to the Board of Public Works. At that time, we didn't have the full contract negotiated so the number that was noted in the motion has been reduced. As per the backup of the packet, it's reduced to \$208,000, \$208,450 sorry. So should you desire, you could amend the Motion down to that number and that will cover what we're looking to do during this portion of the work.

Mayor Donchess

So does the maker of the Motion amend the Motion as outlined by Mr. Hudson?

MOTION BY ALDERMAN KLEE TO APPROVE THE ENGINEERING SERVICES CONTRACT FOR THE WALNUT STREET OVAL INTERSECTION PROJECT WITH HOYLE, TANNER & ASSOCIATES, INC., IN AN AMOUNT NOT TO EXCEED \$208,459. FUNDING WILL BE THROUGH DEPARTMENT: 160 ADMIN/ENGINEERING; FUND: 53107 ARCHITECT & ENGINEERING SERVICES/BOND BY ROLL CALL

Alderman Klee

Yes.

Mayor Donchess

All right. Any questions?

Alderman Klee

I just want to make sure that I have that correct number if you could repeat that?

Dan Hudson, City Engineer

Sure, yes. \$208,459.

Alderman Klee

Okay, thank you.

Mayor Donchess

Anyone? Madam Clerk could you please call the roll.

A viva voce roll call was taken which resulted as follows:

Yea:	Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess	6
Nay:		0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
 Re: Emergency Change Order Request – Sunshine Paving

There being no objection, Chairman Donchess accepted the communication and placed it on file.

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES – None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN COMEAU THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORDS OF EXPENDITURES FOR THE PERIODS OF OCTOBER 13, 2023 to OCTOBER 26, 2023 AND FOR OCTOBER 27, 2023 TO NOVEMBER 9, 2023 BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea:	Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess	6
Nay:		0

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Alderman Moran

Thank you, again. I just want to apologize to members of the public for arriving late. As some may know, I'm at home recovering from surgery. I would prefer to be in person but then I appreciate my colleagues allowing me to be more chatty than I usually am to catch up on half the meeting that I missed and make it up on the other half.

Then second to that, Happy Thanksgiving to everyone. I hope you guys in the city enjoy the time with your families during the holiday.

Alderman Klee

Thank you. For those out there that are listening, the city is having a recount of the Board of Ed due to a very close race and City Clerk Healey is looking for volunteers that will help with that recount. He's looking for 40. I know I've gotten him 2 so 38 more to go. If anybody is interested if they would just contact Dan Healey at healeyd@nashuanh.gov. If you go

to the City Clerk's Office, I think it's 603-589-3010 if you need to call them but he is accepting people coming. It starts at 9:00 a.m. on this Saturday. Thank you.

ADJOURNMENT

MOTION BY ALDERMAN CLEMONS TO ADJOURN BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea:	Alderman Gouveia, Alderman-at-Large Timmons, Alderman-at-Large Moran Alderman-at-Large Clemons, Alderman Klee, Mayor Donchess	6
Nay:		0

MOTION CARRIED

The Finance Committee meeting was adjourned at 8:14 p.m.

Alderman Patricia Klee
Committee Clerk