
**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING
THURSDAY, NOVEMBER 16, 2023
NHS NORTH BOARD ROOM**

A meeting of the Joint Special Building Committee was held at NHS North on Thursday, November 16, 2023. Mr. Dowd called the meeting to order at 7:00 p.m.

Present: Mr. Dowd, Ms. Wilshire, Ms. Timmons, Mr. Sullivan, Ms. Raymond, Ms. Bishop, Ms. Giglio and Mr. Claffey

Also Present: Dr. Mario Andrade, Mr. Shawn Smith, Mr. Jaime Ouellette, Mr. Ken Lemarier, Mr. Matt Smith, and Mr. Brendon Arel

Also Present: Members of the Public, Channel 22 Videographer

PREVIOUS MEETING MINUTES APPROVAL – October 26, 2023

*Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of October 26, 2023, accept them and place them on file. **Approved***

Chairman Report – Alderman Dowd

Thanked everyone for coming out on this warm November evening.

School Administration – Dr. Andrade

Dr. Andrade thanked the JSSBC, Harriman and Harvey for the collaboration and progress.

Shawn Smith

Reminded the committee that the December JSSBC meeting would be held on the 3rd Thursday of December (21st).

ARCHITECT'S REPORT – HARRIMAN – Mr. Jaime Ouellette

Continued coordination efforts in the construction field with Harvey. At McCarthy Middle School, a punch list for areas B and C will be after the Thanksgiving holiday. The furniture procurement is still in line with the schedule that's proposed. Harriman continues to coordinate with Harvey on efforts in the field. The same goes for Birch Hill and Main Dunstable Elementary schools including construction coordination and keeping an eye on any elements that reflect the architectural design. A structural engineer and J. Ouellette were on site three weeks ago doing a site visit observation (SVO). Very happy to see the positive efforts going forward.

Athletic Director – Lisa Gingras

In the agenda materials, a memo to the committee asked for up to \$20,000 to purchase all new uniforms for McCarthy Middle School. Even though colors are staying the same (dominant color is still red), a change from Elm Street to McCarthy is required. It's also a different mascot and a different logo. We need to replace everything, which is not normal. The athletic budget is unable to support those items. Ms. Gingras requested that the middle school building project fund those expenses.

Ms. Wilshire moved to approve athletic uniforms for Brian S. McCarthy Middle School up to \$20,000.00. So voted unanimously.

CONSTRUCTION MANAGER'S REPORT – HARVEY

Brian S. McCarthy Middle School - Mr. Ken Lemarier

- Earthwork & site package
 - Sidewalk at Buckmeadow Rd.
 - Paving complete
 - Concrete sidewalk at DiAntonio Dr. weather depending (Nov. 2023) – complete October 2023
 - Final grades around Areas B & C – ongoing

- Misc. clean-up and winter preparation – ongoing
- Building Envelope
 - Composite metal panels & Takl panel siding - ongoing
 - Masonry veneer & siding – ongoing
 - Sunshades (Area B & D) - ongoing
- Building C – interior
 - Punch list – November 2023
 - AHY devices and wiring - ongoing
- Building B – interior
 - Miscellaneous finishes touch-up – on-going
 - Final cleaning – on-going
 - AHU devices and wiring – on-going
- Building D – interior
 - Doors, frames & hardware - ongoing
 - Miscellaneous finishes (paint, ceilings, millwork) – ongoing
 - M/E/P finishes - in progress
 - AHU devices and wiring – ongoing
- Building A – main entrance / learning commons / cafeteria / gymnasium / unified arts – interior
 - AHU devices and wiring - ongoing
 - M/E/P/FP rough-in – on-going
 - Gymnasium
 - Acoustic panels/painting – complete
 - Gym equipment - ongoing
 - Café & a2 ceilings – on-going

Birch Hill and Main Dunstable Elementary Schools – *Brendon Arel*

Phase #1

- Cafeteria/Toilets/Teachers' lounge (1st floor)
 - Finishes at storefronts (EEK fin-tube installation) – Holiday vacation
 - Window shades – complete
 - Misc. Specialties – Holiday vacation
 - Punchlist & misc. touch-ups (Harriman) – late January/early February
- Toilet room 252a (1st floor)
 - Electrical Swap over (EEI) – complete
 - Scheduled completion – November 2023
- Gymnasium (1st Floor)
 - Sound panels – complete
- Portable Classrooms
 - New roof (Birch Hill only) - complete

Phase #2 - 4th Grade/K (BHES) & 3rd Grade/K (MDES)

- M/E/P/FP overhead rough-in – ongoing
- M/E/P/FP Fin tube & equipment connections (EEI) - ongoing
- Doors, frames & hardware – complete
- Millwork – ongoing
- Ceilings – ongoing
- M/E/P/FP Finishes & inspections (EEI) – ongoing
- Tile Bathrooms – ongoing
- Handrails (stairs 1 & 4) – complete
- Forthcoming
 - Lockers and cubbies

- Flooring
- HVAC controls (EEI)
- Commissioning (Turner Building Science & EEI)
- Storefront replacement – complete
- Pre-Cast Sill Installation – ongoing
- Storefront & window glazing
 - Upper level – complete
 - Lower level – ongoing (childguard)
- Exterior door replacements – complete
 - Hardware & paint - ongoing
- Scheduled Completion:
 - Punch-list (late January/early February 2024)
 - February (winter) Break

EEI – Matt Smith

Phase I – The electrical moved out of bathrooms so Harvey can finish up. Fin tube was added surrounding the new storefronts -wrapping up that area. We are out of the ceilings as far as duct work, but have a few small runs back to the main mechanical. Both air handlers are ready to be tied into. We will start to getting the plumbing tied into for the reheat coils. We will keep pushing forward to get the baseboard heating completed. Things are progressing nicely on the electrical (outlets, switches, etc.).

PCOs & PCCOs

Pennichuck Middle School

PCO #046 – Dehumidification

The funding to do dehumidification at Pennichuck Middle School was in the original middle school project budget; however, we waited to make sure we were in good shape with McCarthy School before we moved on this item. Essentially, a Variable Refrigerant Flow (VRF) system would be installed throughout the north and the south additions that includes the cooling set units commonly seen within classroom spaces that provide additional supplemental cooling to make that space comfortable for a good learning environment. We are looking for approval of the PCO tonight due to long lead time of items.

Questions were asked about excess funds and where they go when a school project is finished. Alderman Dowd answered that all funds are wrapped up in one bonding “Middle School Project” so they move to the next unfinished school. Questions were also asked and answered about the difference between air conditioning and dehumidification.

Ms. Raymond moved to approve PCO #046 for the dehumidification base bid for both north and south additions at Pennichuck Middle School in the amount of \$1,899,045.00. So voted unanimously.

INVOICE APPROVAL DONE

Invoice Approval – [View Invoices](#)

- a. Energy Efficient Invoices, Total \$1,405,965.06
 - i. Application #8, \$695,342.79 – Birch Hill
 - ii. Application #8, \$710,622.27 – Main Dunstable
- b. Harvey Invoices, Total \$2,887,551.97
 - i. 2019-006, Invoice #23, \$2,181,083.36 – Brian S. McCarthy Middle School

- ii. 2022-008, Invoice #20, \$18,857.24 – Franklin Street
- iii. 2022-021, Invoice #7, \$411,888.70 – Birch Hill
- iv. 2022-020, Invoice #7, \$275,722.67 – Main Dunstable
- c. Hayner/Swanson, Inc.
 - i. Invoice #20912, \$964.47 – Brian S. McCarthy Middle School
- d. Hertz Furniture
 - i. Invoice #696581, \$28,196.38 – Franklin Street
- e. John Turner Consulting, Total \$4,816.24
 - i. Invoice #2307069-01, \$1,256.96 – Birch Hill
 - ii. Invoice #2307069-04, \$1,189.76 – Birch Hill
 - iii. Invoice #2307070-01, \$2,369.52 – Main Dunstable
- f. Pichette Bros. Construction Co Inc.
 - i. Invoice #5518, \$4,235.00 - Pennichuck

Franklin Street Invoices: \$47,053.62
 Middle School Project Invoices: \$2,186,282.83
 Birch Hill/Main Dunstable Invoices: \$2,098,392.67
 Security Vestibule: \$0
Total Invoices: \$4,331,729.12

Ms. Timmons moved to approve the invoices in the following order Franklin Street Invoices: \$47,053.62; Middle School Project Invoices: \$2,183,282.83; Birch Hill/Main Dunstable Invoices: \$2,098,392.67; Security Vestibule Project: \$0, for total invoices to be paid: \$4,331,729.12. So voted unanimously.

COMMENTS BY COMMITTEE MEMBERS

Alderwoman Timmons congratulated all of the re-elected candidates (Ms. Giglio, Ms. Bishop, Alderman Dowd, and Alderman Sullivan).

Alderman Sullivan congratulated Alderwoman Timmons as the Grand Marshall of the Veteran’s Day Parade. Alderman Dowd offered a tour of McCarthy Middle School to the JSSBC committee prior to the Holiday break.

Alderwoman Wilshire moved to adjourn. So voted unanimously at 7:48 pm.

Submitted by Tara C. Kinsella