



RESOLUTION

AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FOR FISCAL YEAR 2017

CITY OF NASHUA

In the Year Two Thousand Sixteen

RESOLVED by the Board of Aldermen of the City of Nashua

That the Mayor be, and hereby is, authorized to file an application with the U.S. Department of Housing and Urban Development (“HUD”) for the annual Community Development Block Grant (“CDBG”) under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and the HOME Investment Partnership Program under the provisions of Title II of the Cranston-Gonzales National Affordable Housing Act, and to execute all understandings, assurances and agreements as required therein;

That the following CDBG activities shall be carried out with an annual grant of \$611,629, estimated program income of \$40,000; and reprogrammed funds in the amount of \$72,184.83, as described herein, for a total of \$723,813.83. All activities are more fully described and shall be consistent with the proposals contained in the communications to the Human Affairs Committee dated February 2, 2016 and March 11, 2016:

Reprogrammed Funds:

FY11 Best Retail	\$12,421.00
FY15 Bridges Shelter	\$2,527.00
FY15 Children's Home flooring	\$292.60
FY15 Admin-CDBG	\$10,096.86
FY16 Children's Home roof	\$20,075.00
FY16 Contingency	\$10,343.37
FY11 Rail Trail	\$4,742.00
FY14 Rail Trail	\$4,187.00
FY14 Neighborhood Impact	\$7,500.00

**AMENDED
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1. Public Services - \$91,744
Support of human service programs principally benefiting lower-income persons of Nashua. Amount shall not exceed 15% of the entitlement award.
2. Nashua Children's Home - \$35,521
Kitchen renovations, including commercial appliances at 125 Amherst Street.
3. Front Door Agency - \$15,000
Roof replacement at transitional housing located at 65-69 ³/₄ Vine Street. Agency to contribute toward total estimated cost of \$22,500.
4. Girls Incorporated - \$54,360
New playground and fencing at 27 Burke Street.
5. Nashua PAL - \$32,000
Roof replacement and installation of interior roof access at 52 Ash Street.
6. Tolles Street Mission - \$16,500
Improvements to food pantry portion of building as follows: construction of walls in intake area to enhance client privacy; construction of overhead storage for client files and office supplies; enclosing water heater; repair flooring; interior painting; redesign and reduce existing restroom.
7. City of Nashua; Labine Park – \$20,000
Rehabilitation of the existing restroom including new roofing, plumbing/electrical upgrades and accessibility modifications, such as new doors, fixtures, partitions, walkways, walls and flooring.
8. City of Nashua; Nashua Heritage Rail Trail - \$95,000
Funds will be used toward the cost of installing new, hard-wired lights along the entire length of the trail. Work will include purchase of new lights/hardware, trenching and electrical work. Total project cost is estimated to be \$300,000 - \$400,000.
9. City of Nashua; Vietnam Veteran's Memorial Park - \$22,500
Funds shall be applied first to the rehabilitation of the basketball court, followed by rehabilitation of the walkway in the park as the budget permits.
10. Housing Improvement Program ("HIP") - \$92,940.23
Financial and technical assistance to eligible, low-moderate income, owner-occupants in the form of deferred payment loans for essential repairs of 1-4 family residential properties. Minor rehabilitation including code and safety corrections, repairs, accessibility, etc. Funding reflects \$75,000 from the annual grant and \$15,000 subject to the receipt of program income.

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11. CDBG Grant Administration - \$122,326.60

General administration and planning costs of carrying out the CDBG and other related HUD projects by the Urban Programs Department, including but not limited to regulatory compliance monitoring, IDIS management, preparation of required grant reports, advertising, recording fees, etc. Amount shall not exceed 20% of the entitlement award plus actual program income received during the program year.

12. Project Delivery - \$115,922

Construction management related to physical CDBG projects and Housing Improvement Program, including but not limited to the direct cost of the Urban Programs Department staff to conduct environmental reviews, drafting scope of work, preparation of bid documents, bidding, construction management and Davis Bacon compliance.

13. Office of Emergency Management; Disaster Resilience Planning - \$5,000*

Development, and implementation to approximately six pilot non-profit agencies, of a standard assessment toolkit to assist non-profit entities conduct hazard & risk-assessments, Emergency Action Plans, business continuity procedures, policies for documenting disaster expenses for FEMA reimbursement, determination of physical security, safety & resilience improvements; more fully described in a communication from Justin Kates placed on file at the April 11, 2016 Human Affairs Committee meeting.

*Funding of this project is subject to the receipt of program income during the fiscal year as well as the CDBG planning/admin cap.

14. Contingency - \$5,000

Reserve funds that may be applied to any of the activities described herein for unforeseen costs; or other eligible urgent community needs as requested through the Board of Aldermen.

That all open and active CDBG activities from previous Action Plans be carried forward and entered in the FY17 Action Plan as applicable; and

That the following HOME activities be carried out with an estimated annual grant of \$289,197 and reprogrammed funds from FY15 Administration in the amount of 4,868.79, for a total of \$294,065.79:

1. HOME Grant Administration - \$28,920

Administration of the HOME Program by the Urban Programs Department, including determining eligibility, technical assistance to participants, compliance with program regulations, underwriting, preparation and review of construction specifications, environmental review, long-term monitoring and reporting to HUD.

2. Community Housing Development Organization (CHDO) Reserve - \$43,379.55

Mandatory set aside, equal to 15% of the annual grant, for specific activities to be undertaken by a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, capacity and experience as it relates to the project they are developing.

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3. Affordable Housing Development - \$221,766.24
Acquisition, rehabilitation and /or conversion of residential and/or non-residential buildings to create affordable rental and/or home-owner housing, occupied by HOME-eligible households. Projects may be developed by non-profit, for-profit or public entities.

LEGISLATIVE YEAR 2016

RESOLUTION:

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PURPOSE:

Authorizing the Mayor to apply for and expend the Community Development Block Grant ("CDBG") and Home Investment Partnership Program Grant for Fiscal Year 2017

SPONSOR(S):

Alderman June M. Caron

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE:

Fiscal impact will be a total of \$723,813.83 CDBG funds and a total of \$294,065.79 in HOME Investment Partnership funds to be used for specific purposes.

ANALYSIS

This resolution authorizes the Mayor to apply for and expend the Fiscal Year 2017 annual Community Development Block Grant and HOME Investment Partnership Grant.

Approved as to form:

Office of Corporation Counsel

By: *Dorothy Clarke*

Date: *March 16, 2016*