

City of Nashua • Division of Public Health & Community Services

Environmental Health Department

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Temporary Food Service Establishment License Application

TO BE COMPLETED BY PARTICIPATING FACILITY

(NRO 2008 Chapter 170)

Application must be submitted **TWO WEEKS** before the event for review and approval.

Event:		Date(s) of event:	
Location of event:		How long will you be participating in event? Please list hours:	
<b>Facility must be ready for inspection prior to distribution of food, or license will not be issued.</b>			
Name to be Printed on License:			
Person in Charge of Food:			
Address:		City/State/Zip:	
Phone Number:		Cell Phone:	
<b>Please list all foods to be sold or distributed at event, to include beverages and condiments. This list is subject to approval and cannot be changed without prior written consent. No home prepared or stored foods are allowed.</b>			
Food/Drink/Etc.	Preparation Please include where foods will be prepared	Please describe how foods/beverages will be maintained at proper temperatures, during transportation and for service	Please describe how foods/beverages will be safely distributed
Source of water for event:			
Source of ice for event:			
Describe method of hand washing:			
Describe method of utensil washing:			
Describe location of trash disposal:			
Describe location of sewage/gray water disposal:			

Describe method to prevent customer contamination (shields, condiments, etc.):
Describe location of toilet facilities:
Describe method of sanitization: <b>Appropriate test kit must be provided.</b>
Describe method of refrigeration: <b>All potentially hazardous foods must be stored at or below 40°F.</b>
Describe method of hot holding: <b>All potentially hazardous foods must be stored at or above 140°F.</b>
<b>Note: You must have an acceptable food service thermometer to monitor hot and cold food temperatures periodically throughout the event.</b>

Please provide sketch of temporary food service establishment set up. Identify and describe all equipment including cooking, cold and hot holding equipment, hand washing facilities, work surfaces, dishwashing facilities, storage, trash containers, equipment for customer self service and dispensing of condiments.

By signing this application, I do hereby agree to comply with the rules and regulations as outlined in this application, the accompanying guidance document and with any additional instructions. I understand that only the foods listed may be sold. Failure to comply with this and all other requirements may result in a license not being issued, or having the license revoked.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 -----PLEASE DO NOT WRITE BELOW THIS LINE-----

Date received:	Check number:	Check amount:
Plan review completion date:	EH Initials:	Approval date: