



# Nashua Fire Rescue

## Fire Marshal's Office

177 Lake Street, Nashua NH 03060-4402  
[NashuaNH.gov](http://NashuaNH.gov)

Adam Pouliot  
Fire Marshal  
(603) 589-3460  
Fax (603) 589-3474

## Knox Boxes

Dear Property Representative,

Due to the number of properties in the City of Nashua, we are no longer able to accept keys to be maintained on our fire apparatus. In accordance with NFPA 1:18.2.2.1 we require access boxes to be installed in an accessible location where access to or within a structure or area is difficult because of security. Enclosed is information for Knox Boxes and Knox Locks.

Knox Products are a great way to ensure that we have prompt access to your property in cases of fire and life safety emergencies. They are very safe to use and are attached to your building or gate. Instead of having abundance of keys on the fire apparatus, your property representative will provide us with a set of keys which will be secured in the Knox Box. Each fire truck has a key to the Knox Box. The key is assigned to the truck, not to the firefighters. Area fire department Knox Boxes are not keyed the same as those in our city.

Each building with a Fire Alarm or Sprinkler is required to have a Knox Box. At minimum, panel rooms should have a Knox Box and an additional Knox Box should be mounted on the front of the building. Additionally, assure that all suites are properly numbered/labeled (include rear doors).

Knox Boxes required per square footage of the building footprint:

- ✓ Less than 10,000 sq. ft. (1 Knox Box)
- ✓ 10,000 to 30,000 sq. ft. (2 Knox Boxes)
- ✓ 30,000 to 100,000 sq. ft. (3 Knox Boxes)
- ✓ 100,000+ sq. ft. (4 Knox Boxes)

There are a few ways you can order your 3200 series Knox Box for Nashua, New Hampshire.

1. Call 800-552-5669
2. Visit [www.knoxbox.com/nashua](http://www.knoxbox.com/nashua)
3. Send us your mailing address and we can mail you an order form
4. Stop by the Fire Marshal's Office to pick up an order form at 177 Lake Street

Use the following information in section 2 of the form:

Nashua City Fire Dept.  
177 Lake Street  
Nashua, NH 03060 Authorized Fire Agency

Signature & Date:  
PS-46-009-02-86 No Signature Required  
System Code

Please contact dispatch at 594-3636 when the Knox Boxes have been installed to arrange to have your keys secured. If you have any questions in the interim, feel free to contact us at (603)589-3460.

Yours in Fire and Life Safety,

Adam Pouliot  
City of Nashua Fire Marshal