



**Project Status Report  
From June Perry  
City of Nashua NH  
Date: October 25, 2021**

CODE	TASK
100	Bonding, Office Set-up, Project Set-up, Public Relations
200	Data Collection, Data Mailers, Building Permits, Sales Inspections, Quality Control and Data Entry
300	Residential Valuation
400	Commercial/Industrial Valuation
500	Residential Field Review, Data Entry
600	Commercial/Industrial Field review, Income Production, Reconcile Cost and Income
700	Digital Imaging, Documentation
900/ 1000	Project Finalization, Change Notices, Special Land Pricing, Client Meetings, Support of Values, Goodwill

**Task 100/200**

- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits through April 1, 2022.
- Public Relations will be on going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020 at City Hall.
- An update to the Board was held on June 4<sup>th</sup>, September 18<sup>th</sup>, 2020, December 17<sup>th</sup>, 2020 and March 18<sup>th</sup>, 2021, June 3<sup>rd</sup>, 2021, October 7<sup>th</sup>, 2021.

- Project commenced March 3<sup>rd</sup>, 2020.
- Data Collection guidelines have been completed. Lister’s information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
- Data entry will be ongoing throughout the project, commencing after June 2020.
- Usernames and passwords have been assigned, and will have people associated with them do the data entry.
- Daily communication with the Assessor’s office is on-going concerning the progress of the data collection as well as any issues to be addressed.
- Rick Kulp is the onsite Projects Staff Appraiser.
  
- Ward 1-9 Property record cards have been printed.
- Images are being taken and will coincide with production numbers. Images are also being captured to the live database. Data entry is on-going.
- **The database is live in Nashua NH**
  
- Data collection
  - Ward 1 count 3,869
  - Ward 2 count 3,478
  - Ward 3 count 2,845
  - Ward 4 count 2,287
  - Ward 5 count 4,480
  - Ward 6 count 3,035
  - Ward 7 count 3,027
  - Ward 8 count 2,764
  - Ward 9 count 3,521

The following is the measure and listing numbers accountable as of October 16, 2021

Total Residential Improved Parcel Count	25,605
Measures	24,218
Total Interior Inspections	1643
Refusals to Date - Partial/Full	7/285
 Total Measures with refusal	 24,503
 Total Percent Complete Measured	 95 %



Total Commercial/Industrial/Exempt Improved Parcel Count 1,964

Total Measures 1794  
Total Interior Inspections 0  
Entry Rate 0%

Total Percent Complete Measured 91%

Refusals to Date 3

The callback letter has been approved.

Ward 1 residential class mailed 6/30/2021

Ward 2 residential class mailed 8/13/2021 Appointments ongoing

Ward 3 residential class mailing scheduled for December appointments

Task 300/400

- Residential valuation is scheduled to commence in 2022.
- Preliminary analysis in 2022
- Income and Expense forms are being sent out by the Assessor's office.

Task 500/600

- Field review is scheduled to be completed in 2022.

Task 900

- **The following timetable is for the hearing phase of the job through the project's completion.**
- Impact notice mailing no later than July 2022.
- Appointments taken for hearings scheduled for July/August 2022.
- Hearings scheduled for July/August 2022.
- Second Impact Notices mailed by August 2022.
- Project Completed by September 1, 2022.

*If you should have any questions, please do not hesitate to call.*

*Sincerely,*

**June Perry**  
**Project Manager**  
**508-351-3634**