



**Project Status Report  
From June Perry  
City of Nashua NH  
Date: November 26, 2021**

| CODE         | TASK   |
|--------------|--|
| 100          | Bonding, Office Set-up, Project Set-up, Public Relations   |
| 200          | Data Collection, Data Mailers, Building Permits, Sales Inspections, Quality Control and Data Entry       |
| 300          | Residential Valuation  |
| 400          | Commercial/Industrial Valuation  |
| 500          | Residential Field Review, Data Entry   |
| 600          | Commercial/Industrial Field review, Income Production, Reconcile Cost and Income                         |
| 700          | Digital Imaging, Documentation   |
| 900/<br>1000 | Project Finalization, Change Notices, Special Land Pricing, Client Meetings, Support of Values, Goodwill |
|              |  |

**Task 100/200**

- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits through April 1, 2022.
- Public Relations will be on going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020, at City Hall.
- An update to the Board was held on June 4<sup>th</sup>, September 18<sup>th</sup>, December 17<sup>th</sup>, 2020, and March 18<sup>th</sup>, June 3<sup>rd</sup>, October 7<sup>th</sup>, and November 15, 2021.

- Project commenced March 3<sup>rd</sup>, 2020.
- Data Collection guidelines have been completed. Lister’s information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
- Data entry will be ongoing throughout the project, commencing after June 2020.
- Usernames and passwords have been assigned and will have people associated with them do the data entry.
- Daily communication with the Assessor’s office is on-going concerning the progress of the data collection as well as any issues to be addressed.
  
- Ward 1-9 Property record cards have been printed.
  
- Images are being taken and will coincide with production numbers.  
Images are also being captured to the live database.  
Data entry is on-going.
- **The database is live in Nashua NH**
  
- Data collection
  - Ward 1 count 3,869
  - Ward 2 count 3,478
  - Ward 3 count 2,845
  - Ward 4 count 2,287
  - Ward 5 count 4,480
  - Ward 6 count 3,035
  - Ward 7 count 3,027
  - Ward 8 count 2,764
  - Ward 9 count 3,521

The following is the measure and listing numbers accountable as of November 20, 2021

|   |            |
|---|------------|
| Total Residential Improved Parcel Count | 25,605     |
| Measures                                | 25,235     |
| Total Interior Inspections              | 1692       |
| Refusals to Date - Partial/Full         | 7/301      |
| <br>Total Measures with refusal         | <br>25,535 |
| <br>Total Percent Complete Measured     | <br>99 %   |

Total Commercial/Industrial/Exempt Improved Parcel Count 1,964

Total Measures 1964

Total Interior Inspections 0

Entry Rate 0%

Total Percent Complete Measured 100%

Refusals to Date 3

The callback letter has been approved.

Ward 1 residential class mailed 6/30/2021

Ward 2 residential class mailed 8/13/2021

Ward 3 residential class mailed 11/22/2021, for December appointments

Wards 4,5,6 residential class scheduled to mail @December 20<sup>th</sup> for January -March appointments

Wards 7,8,9 residential class scheduled to mail @February 18<sup>th</sup> for March- May appointments

Task 300/400

- Residential valuation is scheduled to commence in 2022.
- Preliminary analysis in 2022
- Income and Expense forms are being sent out by the Assessor's office.

Task 500/600

- Field review is scheduled to be completed in 2022.

Task 900

- **The following timetable is for the hearing phase of the job through the project's completion.**
- Impact notice mailing no later than July 2022.
- Appointments taken for hearings scheduled for July/August 2022.
- Hearings scheduled for July/August 2022.
- Second Impact Notices mailed by August 2022.
- Project Completed by September 1, 2022.

*If you should have any questions, please do not hesitate to call.*

*Sincerely,*

**June Perry**  
**Project Manager**  
**508-351-3634**