



**Project Status Report  
From June Perry  
City of Nashua NH  
Date: February 9, 2022**

CODE	TASK
100	Bonding, Office Set-up, Project Set-up, Public Relations
200	Data Collection, Data Mailers, Building Permits, Sales Inspections, Quality Control and Data Entry
300	Residential Valuation
400	Commercial/Industrial Valuation
500	Residential Field Review, Data Entry
600	Commercial/Industrial Field review, Income Production, Reconcile Cost and Income
700	Digital Imaging, Documentation
900/ 1000	Project Finalization, Change Notices, Special Land Pricing, Client Meetings, Support of Values, Goodwill

**Task 100/200**

- Bonding is complete. GIS maps have been provided. Building permits are being completed by the City through April 1, 2020. Vision is responsible for building permits through April 1, 2022.
- Public Relations will be on going throughout the project, with on-going sample press releases provided, and meetings available upon request.
- Updates will be provided throughout the project.
- The initial startup meeting with the Board and DRA was March 2, 2020, at City Hall.
- An update to the Board was held on June 4<sup>th</sup>, September 18<sup>th</sup>, December 17<sup>th</sup>, 2020, and March 18<sup>th</sup>, June 3<sup>rd</sup>, October 7<sup>th</sup>, and (November 15, 2021 with council) December 16,2021.

- Project commenced March 3<sup>rd</sup>, 2020.
- Data Collection guidelines have been completed. Lister’s information has been completed and the police department has been informed of all aspects of the data collection phase of the revaluation.
- Data entry will be ongoing throughout the project, commencing after June 2020.
- Usernames and passwords have been assigned and will have people associated with them do the data entry.
- Daily communication with the Assessor’s office is on-going concerning the progress of the data collection as well as any issues to be addressed.
  
- Ward 1-9 Property record cards have been printed.
  
- Images are being taken and will coincide with production numbers. Images are also being captured to the live database. Data entry is on-going.
- **The database is live in Nashua NH**
  
- Data collection
  - Ward 1 count 3,869
  - Ward 2 count 3,478
  - Ward 3 count 2,845
  - Ward 4 count 2,287
  - Ward 5 count 4,480
  - Ward 6 count 3,035
  - Ward 7 count 3,027
  - Ward 8 count 2,764
  - Ward 9 count 3,521

The following is the measure and listing numbers accountable as of February 5, 2022

Total Residential Improved Parcel Count	25,605
Measures	25,306
Total Interior Inspections	2797
Refusals to Date - Partial/Full	7/301
 Total Measures with refusal	 25,607
 Total Percent Complete Measured	 100 %

Total Commercial/Industrial/Exempt Improved Parcel Count 1,964

Total Measures 1964

Total Interior Inspections 0

Entry Rate 0%

Total Percent Complete Measured 100%

Refusals to Date 3

The callback letter has been approved.

Ward 1 residential class mailed 6/30/2021

Ward 2 residential class mailed 8/13/2021

Ward 3 residential class mailed 11/22/2021, for December appointments

Wards 4,5,6 residential class mailed 12/21/2022 for January -March appointments

Wards 7,8,9 residential class scheduled to get ready to mail @Feb/March for April- June appointments

Data collection for Building permits is on-going.

Task 300/400

- Residential valuation is scheduled to commence in 2022.
- Residential Sales review is ongoing.
- Preliminary analysis in 2022
- Income and Expense forms are being sent out by the Assessor's office.

Task 500/600

- Field review is scheduled to be completed in 2022.
- Commercial, Industrial field review scheduled for February/March 2022

Task 900

- **The following timetable is for the hearing phase of the job through the project's completion.**
- Impact notice mailing no later than July 2022.
- Appointments taken for hearings scheduled for July/August 2022.
- Hearings scheduled for July/August 2022.
- Second Impact Notices mailed by August 2022.
- Project Completed by September 1, 2022.

*If you should have any questions, please do not hesitate to call.*

*Sincerely,*

*June Perry*

***Project Manager***  
***508-351-3634***