

# **HOUSING CODE COMPLAINT LETTER**

DATE: \_\_\_\_\_

**TENANT:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ Apt: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

**LANDLORD:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

**As required under City of Nashua Ordinance 182-31, I am submitting this letter requesting that the following issues be addressed within 14 days:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Thank you,

(Insert signature above)

**\*PROVIDE LANDLORD WITH THE ORIGINAL COMPLAINT FORM, ONE COPY FOR CITY OF NASHUA CODE ENFORCEMENT, ONE FOR TENANT**