



City of Nashua

Engineering Department
848 West Hollis St
Nashua NH, 03062
Tel: (603) 589-3120
Fax: (603) 589-3169
EngROWPermits@NashuaNH.gov

Street Opening Permit Application

Minimum of **Three (3)** Days Required for Approval.
Emergency Permit must be submitted as soon as possible.
Insurance Certificate and Street Opening Bond must be submitted with application. No fee for this permit.

Date: _____
 Company: _____
 Contact Name: _____
 Phone: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email: _____
 24 Hr Emergency phone: _____

Insurance Certificate #: _____
 Expiration Date: _____
 Insurance Agency: _____
 Permit Bond #: _____
 Amount: _____
 Bond Agency: _____
 Bond Issue Date: _____
 Bond Expiration Date: _____
 Drain Layer #: _____

Street Location: _____
 Schedule Start Date: _____
 Appx. End Date: _____
 Excavation Type Open Cut Other: _____
 Excavation Size:
 Width _____ Length _____
 Sq Ft _____ Depth _____
 Total Sq Ft Pavement Affected: _____
 Purpose of Excavation:
 Water Sewer Storm Sewer Gas
 Electric Telephone Other _____
 Type of Work:
 New Construction Alteration Repair/Replace

	Yes	No
Submitted Plans	<input type="checkbox"/>	<input type="checkbox"/>
Will any parking meter be obstructed*	<input type="checkbox"/>	<input type="checkbox"/>
Want to close a lane or the street**	<input type="checkbox"/>	<input type="checkbox"/>

Approximate Date of Closure: _____

*Parking spaces shall not be obstructed without approval from the Parking Maintenance (603-589-3262) or ParkingMaintenance@NashuaNH.gov
 ** If Yes, need to submit a Detour Plan and obtain special permission from DPW

CITY USE ONLY

Working Hours: _____
 Start Date: _____
 Expiration Date: _____
 Plans Review and accepted Yes No
 Review By: _____
 Bond in Place Yes No
 Insurance in Place Yes No
 Additional Stipulations: _____

 Inspector: _____
 Inspector's Phone: _____
 Received Call: Yes No
 Date of Inspection: _____
 Condition Previous to Inspection: _____

 Condition After Inspection: _____

 Close Date: _____
 Comments: _____

MUST CALL INSPECTOR 48 HOURS PRIOR TO PERFORMING WORK. INCOMPLETE APPLICATIONS WILL BE RETURNED

By signing this application, the Applicant acknowledges that they have read and hereby agrees to comply with City of Nashua's NRO 285: Streets and Sidewalks Article II: Construction and repair Section 285-13, Permit Conditions, and to any other ordinances, special conditions, restrictions, and regulations that may be imposed by the Engineering Department.

Applicant's Signature: _____ Date: _____
 Approved By: _____ Date: _____

Permit is not valid without approved signature, and a City-assigned permit number.

Permit Conditions

1. The Division of Public Works may amend or revoke this permit at any time.
2. Construction shall not be permitted on any street that has been paved within the last five (5) years without appropriate approvals.
3. The Engineering Inspector must be called 48 hours before work is to begin. All work completed in City Rights-of-Way or Easements must be inspected.
4. Applicant must furnish evidence of general liability insurance in the amount of \$1mil/\$2mil aggregate naming City of Nashua as additionally insured and Certificate Holder before permit is issued.
5. No person, firm, contractor, company or corporation shall install underground utility services such as water lines, sewer lines, gas mains, telephone cables, television cables or power lines until a plan locating such services has been filed with the City Engineer. The plan shall include the location of the proposed underground service in relation to the nearest street and lot lines.
6. A Traffic Control Plan (TCP) that follows the Manual on Uniform Traffic Control Devices (MUTCD) standards is required when pedestrian, bicycle, or vehicular travel will be impeded. A minimum 48 hours advanced notice shall be provided for lane closures. A one-week advanced notice shall be provided for street closures and Permittee must notify local residents and businesses. The following City Departments must be notified when a detour is being established:

Engineering	603-589-3120	EngROWPermits@nashuanh.gov
Police Dispatch	603-594- 3500	
Fire Dispatch	603-594-3637	
Solid Waste Dispatch	603-589-3422	
School Transportation	603-966-1008	Transportation@nashua.edu
Transit System Dispatch	603-880-0100 ext. 1	
7. The following streets will require prior approval to close a lane and may require flagging or police details and may have work time restrictions:

Amherst Street	Broad Street	Main Street	Daniel Webster Hwy	East Hollis Street
West Hollis Street	Kinsley Street	Henri Burque Hwy	Bridge Street	Canal Street
Spit Brook Road	East Dunstable Rd	Main Dunstable Rd	Concord Street	Ledge Street
Central Street	Allds Street	Pine Hill Road	Arlington Street	
Manchester St	Somerset Parkway	Broad Street Parkway		

The above street listing is not exclusive. Street conditions and/or activities by others may warrant additional restrictions to protect public safety, property and reasonable convenience.
8. The permit holder must have a valid Dig Safe prior to excavation.
9. The Division of Public Works may amend or revoke this permit at any time.
10. Curbing and sidewalk disturbed by the work shall be restored by the permittee. Removed granite curbing shall be salvaged to the Four Hills Landfill.
11. This permit only applies to the specified work; any alterations require review and approval by the Engineering Department.
12. Permittee is responsible for all materials excavated for the permitted work. All contaminated materials and groundwater encountered shall be managed and/or disposed of by the permittee at their cost in accordance with local, state, and federal laws and regulations. Permittee shall notify City of Nashua and NHDES immediately upon discovery of any contamination in accordance with applicable laws and regulations.

Diagram for Permit Application

Show diagram of work to be done along with location
Diagram should include address, name of nearby cross streets, and a north arrow